

ROUS LENCH PARISH COUNCIL

DRAFT Minutes of the Parish Council meeting held on Monday 30th January 2023

at 7:30pm at Rous Lench Village Hall.

Present	Cllrs L Newton (Chair), D Browne, G Hughes, H Bramer and S Harrison. In attendance: Clerk. Meeting opened at 7:30pm
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PUBLIC QUESTION TIME (PQT) – see notes appended.

01/23	Apologies: Cllr S Davis, County Cllr Gretton, District Cllrs Wilkinson & Steele.
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02/23	Declarations of Interest: none received.
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03/23	Dispensations: no requests received.
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04/23	To approve minutes of previous meeting. The minutes of the meeting of the Parish Council held on November 28th 2022, were agreed as a true record and approved.
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05/23	<p>Planning Applications and Appeals: The following applications were noted and/or discussed:</p> <p>a) Appeal: 21/00353/FUL Live/Work Unit, Land Adj to Radstone House, Mill Lane – update following letters to WCC Highways and to the residents of Mill Lane. Discussed. Action: Clerk to remove from future agendas.</p> <p>b) ENF/20/0370 - The Caravan, Radford Rd – update to be provided. Discussed Action: Clerk to contact new contact at Planning Enforcement for update.</p> <p>c) App: W/22/01639/FUL Horseman’s Barns, Radford Road – RLPC commented. Currently pending decision. Noted</p> <p>d) W/22/02027/OUT, Land at (OS 0277 5140) Low Road, Church Lench – Outline application for the erection of up to 19 dwellings (including affordable homes) – RLPC commented. Currently pending decision. Noted</p> <p>e) SWDP Review consultation – response provided by RLPC. Any updates to be provided. Discussed Action: Clerk to enquire whether dates are still accurate.</p> <p>f) W/22/02191/HP, The Green, The Green, Rous Lench, WR11 4UN – proposed two storey extension. RLPC commented. Currently pending decision. Noted</p>
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06/23	<p>Progress Reports - Clerk reported:</p> <p>(i) Update on Actions since Previous Meeting – contacted Police (no record of burglaries), defibrillator health checks in progress, purchased new battery for VAS and has been fitted, signed up to and using Nextdoor (social media).</p> <p>(ii) Proposed Payments for January 2023 – (see appendix) signed & approved.</p> <p>(iii) Overtime & annual leave - RLPC approved overtime and annual leave request (20th – 24th February).</p>
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07/23	<p>To receive reports from District, County Council and Police: Wychavon Dist. Council (WDC): report provided by Cllr Wilkinson Police: None. Worcs County Council (WCC): none.</p> <p>Action: Clerk to contact Police and query local burglary records.</p>
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08/23	Finance: the proposed payments in Minute 06/23 (ii) were agreed . To note that allotment invoices are currently being paid by RLPC using the Community Legacy Grant. Budget summary and bank reconciliation approved . Recent bank statements circulated.
09/23	Budget & Precept: To note the 2023/24 tax base figures. Noted
10/23	Audit: To consider the appointment of an Internal Auditor to review the 2022/23 accounts. RLPC approved the appointment of Iain Selkirk as Internal Auditor. Discussed that an external audit is likely to be required as well. Action: Clerk to find out if external audit is necessary.
11/23	Community Orchard/garden & allotments – Cllr Newton provided an update. A committee is forming, clearing of site has been done. Next steps: timetable of works being considered, setting up Trust.
12/23	Rous Lench & Radford parish matters for discussion or decision: a) Asset maintenance checks (standing item) Action: Clerk to send reminder to Councillors to check assets. Action: Clerk to contact The Circuit about the defibrillator. b) Vehicle Activated Sign (VAS) – New battery in place. Discussed extension pole locations. Agreed to purchase another new battery for older VAS. Action: Clerk to order another new battery and pass to Lengthsman to be fitted. Action: Cllr Harrison to find out about remaining locations for extension poles. c) Litter Pick – 12th March agreed date. Action: Clerk to advertise litter pick Action: Cllr Newton to organise flyers d) Facebook (standing item) – updates posted on The Lenches Christmas gift appeal, design code consultation and Worcs CALC Q&A sessions on ‘Becoming a Councillor’. e) Councillor vacancy and May elections – discussed ideas to encourage residents to fill vacancy. f) Policing Priorities & Community Charter – policing priorities for 2023 discussed. Speeding, Thefts (outbuildings) and Thefts (farms) were agreed as the priorities. g) Lengthsman hourly rate review – RLPC approved hourly rate increase to £16 per hour. h) Civility and Respect project – discussed. Action: Clerk to circulate further information on the project and pledge. i) Flooding – discussed. Action: Clerk to email Wychavon District Council with areas of concern.
13/23	Correspondence: received from NALC, Worcs CALC & Wychavon District Council. Emails from residents about flooding and live/work unit. Historic Rous Lench book sent into Council. Action: Clerk to add historic Rous Lench book to asset register.
14/23	Councillors Reports & Items for Future Agenda – allotment and enforcement. Post box on The Green maintenance work due to commence February 2023.
15/23	Date of next meeting: 20th March at 7:30pm at RL village hall.

Meeting closed at 9:30 pm

SIGNED: L. Newton..... Chair

Date: 30th March 2023.....

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<u>Payments for authorisation.</u>					
Chq. No.	Payee	Details	Net	VAT	TOTAL
online	Westcotec Ltd	VAS Battery - INV14200 Strident Battery GP12-34 + Delivery charge	91.50	18.30	109.80
online	Urban Environmental Consultancy	Allotments - INV-0123 Topographical Survey Specification	795.00	159.00	954.00
online	MB Treecare & Grounds Maintenance Ltd	Allotments - INV-0066 Clear brambles	2000.00	400.00	2400.00
online	Urban Environmental Consultancy	Allotments - INV-0129 Tree survey, tree constraints plan & schedule and tree constraints & opportunities assessment	695.00	139.00	834.00
online	MB Treecare & Grounds Maintenance Ltd	Allotments - INV-0085 Clearing & Mulching	4550.00	910.00	5460.00
online	Mrs Kerry Williamson	Salary, Expenses & Overtime	0.00	0.00	724.53
online	Parish Lengthsman	November (£206.25) & December (£206.25)	0.00	0.00	412.50
TOTAL					10894.83

Public Question Time –none
