

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 25th April 2022

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@wellandparishnoticeboard

Before the meeting a representative of the local History Group briefed the meeting on a scheme to create large scale panels, possible made from acoustic board, printed with local photographs that would create a display in the village hall. There was unanimous support for the scheme and funding would be allocated.

Present

Cllrs. Dr A Davis, Mr M Davies, Mr P Hancock, Mrs M Renton, Mrs M Sumner, Mr M Whaley and Mr J Whitehouse.

In Attendance

Mr D Sharp (Clerk), Mr Lee Farley (Community Development Facilitator) and 3 members of the public.

In the absence of Cllr. Nelson the meeting was chaired by Vice Chair Cllr. M Sumner.

49/22 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Dr J Mortimer and Mrs V Nelson (accepted).

50/22 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

51/22 Co-Option

To consider applicants for co-option onto the Parish Council: No applications had been received.

52/22 Planning

i. To consider response to the following and any late submitted applications:

Application No	From	Details
M/22/00495/FUL	Willow End Park Blackmore Park Road	New headquarters for ZX Lidars, including 4,985 sq.m (4,775 sq.m GIA) research and development and production facility, associated landscaping to blend in with surrounding area and associated car parking. (Variation of Conditions 2,7 & 16 Ref. 20/01564/FUL)
M/22/00417/FUL	Lyndhurst Gloucester Road	Demolition of existing bungalow and erection of 2 no. new dwellings
M/22/00302/HP	Danemoor Farm Blackmore Park Road	Alteration to rear doorway, replacement doors and windows, erection of car port and associated landscaping works.

Cllr Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

M/22/00495/FUL - "The Parish Council has no objection to the application."

M/22/00417/FUL - "The Parish Council has a number of concerns over the application. The quantity of glazing to the front of the buildings is out of keeping with the local streetscape and could lead to increased light pollution. The size and height of the buildings is also at odds with surrounding houses and may have an overbearing effect. The new garages appear to be built well in front of the current building line and it is not clear whether there is sufficient turning space.

Finally we would ask that all contractors' vehicles be accommodated on site and not parked on the road."

M/22/00302/HP - "The Parish Council has no objection to the application and would like to endorse the comment made by the AONB that the solar panels on the south facing car port roof should have non-reflective matt frames and glass panels to avoid solar glare."

ii. Decisions notified.

21/01619/HP – Court Cottage, Lockeridge Lane - Approved

21/01462/FUL – Land At (OS 7980 3996), Drake Street – Refused

22/01847/OUT – Myrtle Cottage, Drake Street – Refused

53/22 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 21st March 2022:

These were accepted as an accurate record and they were signed by the Chairman.

54/22 Progress reports and matters arising from these minutes

No matters were discussed.

55/22 Reports by District and County Councillors and other Representatives

District Councillor Mick Davies reported that Cllr. Tom Wells was now acting leader of the District Council. The new playground in Priory Park was open and de-silting of Priory pond was ongoing. MHDC had applied for funding to improve community use of the theatre. An extended scheme of delegation had been recently introduced which should see fewer planning applications being referred to committee. He expected the Pheasant Inn application to be considered at committee in June or July. The SWDPR had been delayed for about three months. The Council had allocated a £100,000 funding pot to support community-led projects that contribute towards the aims of the Destination Zero Plan.

56/22 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: Cllr Davies reported that the Group were currently reviewing the site assessments and Locality were to arrange a technical support package to assess the findings. Carly Tinkler was undertaking the landscape analysis and it was hoped that the Regulation 15 consultation could be completed in July.

The outcome of a planning appeal in Leigh Sinton on 10th May was eagerly awaited since it was expected to test the soundness of the District Council's five year land supply.

ii. Communications Working Group: The Common Knowledge Community Marketplace Event had taken place on 26th March and had been attended by many local groups. A newsletter was planned prior to the Jubilee event on 5th June. A mobile phone survey had been undertaken in the parish and the results would be used to explore the possibility of support for improvements from Worcestershire County Council.

iii. Playing Fields/Open Spaces Working Group:

a. To consider quotation for annual maintenance of football pitch: The quotation from Shotton Landscapes was approved and the Clerk was to arrange for the work to be done as soon after the 14th May as possible.

b. To report on maintenance arrangements for pavilion: The projected increase in utility costs has meant that Welland Juniors FC and Welland PreSchool are required to re-appraise their respective allocation of costs. It was hoped that this could be agreed soon and once finalised the Parish Council would look at drafting a legal agreement for the building's running and maintenance.

MHDC Physical Activity and Wellbeing Officer had left the post and would not be attending the official opening of the Gym on 10th May. Other options were being considered.

The planning application to trim the Yew tree in the Welland Court Lane closed cemetery had been approved and the Clerk was to arrange for the work to be undertaken.

The wooden fence around Spitalfields had suffered some wind damage and was to be fixed.

iv. Orchard Working Group: The notice board had been installed by the entrance near the church. It was agreed to proceed with the preparation of a lease for the Orchard Group. Solicitor to be contacted for advice.

v. Highways Working Group:

To consider continuation with the Lengthsman Scheme and review current contract: This was agreed and Mr Jeremy Moore was awarded the contract with an increase of contract fee from £14.75 to £15.50 per hour. The Clerk also noted that the grant from WCC had risen this year from £2,203.23 to £2,533.71.

vi. Footpaths Working Group: The leaflet of local walks was still to be finalised. The Clerk was to invite the new footpath warden to a Parish Council meeting once the appointment has been made.

57/22 Community Development Facilitator

Lee Farley (CDF) reported on the Common Knowledge event held on 26th March, which although had low public attendance did receive some good feedback from those taking part. Plans for the Jubilee event on Sunday 5th June were ongoing. He was currently applying for funding to projects involving children and young people and was liaising with the Primary School. He was also working with Age UK on potential projects and looking at ways the library provision could be improved. Finally there were plans to hold a local photography competition.

58/22 S106 and CIL

To review the current funding status and to propose projects for future consideration: Cllr.

Renton was to join Cllrs. Davies, Whaley, Sumner and Hancock in the working group.

A quotation for improvements to the disabled access to the school field were approved and an S106 application was to be submitted. The group were to meet on 5th June via zoom to discuss and finalise the scheme for consideration by the Parish Council.

59/22 Queens Jubilee

Plans were nearly finalised. The picnic would take place between 2:00 and 6:00 pm on Sunday 5th June. A few acts were still to be slotted into the schedule and a flyer was to be inserted into the next newsletter to advertise the event.

60/22 Parish Council Promotions

The next events were due in September.

61/22 Correspondence

To consider the responses to the following correspondence previously circulated

FROM	SUBJECT
CALC	Updates
CALC	Training and Events Update
NALC	Chief Executive's Bulletin
NALC	Online Events
WCC	Second Notice of Order - Road Closure - Welland
MHDC	Update of Community Funding Available - Destination Zero
WCC	Footpath Warden Appointment
MHDC	What's On Guide for young people in the district
MHDC	April Malvern Hills Business e-Bulletin
SWDP	Press Release

62/22 Finance

The following payments were made between meetings from the **Funding Account** and were ratified:

From/Due To	Date	Amount	Details
Live & Local	17/03	£426.01	Performance Fee
MHDC	16/03	£21.00	Temporary Event Licence
MHDC	10/03	£21.00	Temporary Event Licence
Neil Poulter	02/04	£75.00	Sound Technician
	TOTAL	£543.01	

The following payment was made between meetings from the **Main Account** and was ratified:

From/Due To	Date	Amount	Details
Lee Farley	31/03	£1,404.00	Community Development Facilitator
	TOTAL	£1,404.00	

The following payment was made between meetings from the **Neighbourhood Plan Account** and was ratified:

From/Due To	Date	Amount	Details
Peter Hamilton	25/03	£1,250.00	Professional Fees
	TOTAL	£1,250.00	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	23/03	£118.00	Lengthman Duties (March)
C Three Marketing	16/03	£173.98	Web Hosting
HM Revenue & Customs	-	£95.60	PAYE (Jan-Mar)
E Hardman	25/04	£150.00	Handyman (£150 Gross - tax coding 1251L)
D Sharp	25/04	£414.40	Clerk's Fee (40 hrs @ SCP 17. £518.00 Gross)
TOTAL		£951.98	

Accounts Summary

Reserves Lloyds B/F	£2,976.89	
Interest	£0.03	£2,976.92
Fête Account	£1,232.36	£1,232.36
Buildings Account	£6.47	£6.47
Neighbourhood Plan Ac.	£3,014.42	
Pre Payments	-£1,250.00	£1,764.42
Funding Account	£2,567.75	
Payments	-£543.01	
Ticket Income	£50.00	
Ticket Source Income	£103.18	
Ticket Source Income	£111.76	£2,289.68
Total C/F		£8,269.85

Main Account B/F	£46,649.36
WCC Lengthman	£590.00
WCC Lengthman	£118.00
Welland Juniors FC	£2,936.50
Cemetery Fees	£280.00
BT Broadband	-£319.28
MHDC Waste Collection	-£59.86
Pre Payments	-£1,404.00
April Payments	-£951.98
Main Account C/F	£48,790.72

63/22 Any other matters for report or for future consideration

It was expected that a Parish Meeting would be convened later in the summer to present the Neighbourhood Plan Regulation 15 proposals. No special provision was to be made for next month's Annual Parish Meeting which would be held prior to the Annual Parish Council Meeting.

It was noted that Mr and Mrs Roper had stood down from running the village hall library. Clerk to send a letter of thanks.

64/22 Date of the next meeting

The Annual Parish Council Meeting would take place on Monday 16th May 2022 at 7.30pm in Welland Parish Hall.