

Lower Sapey Parish Meeting

Minutes of the annual meeting held on 19th May 2022 at 7.30pm

Present: Ashley Jones (Chairman), S. Everitt (V/Chairman), P & D. Milward, H & S Rigby, J. Jones, J & N Denniston, S. Everitt.

- 1. Election of Chairman:** It was proposed by S. Everitt, seconded N. Denniston that D. Milward should be elected Chairman. All agreed. It was further agreed that A. Jones remain as Chair for this meeting only. Thanks were given to A. Jones for all work done to date. A hand over to be arranged asap.
- 2. Apologies:** County Cllr D. Chambers, District Cllr C. Palethorpe, M & M Griffiths, S & L Younge.
- 3. Election of Vice Chairman:** It was proposed by D. Milward, seconded by S. Everitt that H. Rigby be elected Vice Chairman. All agreed.
- 4. Annual report of the Parish:** An annual report was made by the outgoing Chairman A. Jones.
- 5. Minutes of the annual meeting held 22nd January 2022:** The Minutes were agreed and signed as a true record. Proposed S. Everitt, seconded A. Jones. All agreed. No matters arising.
- 6. Financial Matters:** The meeting noted that finances were satisfactory. The annual accounts were approved as circulated. The Annual Governance Statement and Annual Governance Statement were approved as circulated and the Certificate of Exemption was duly signed. The meeting held a review of the Clerk's salary, and it was agreed to increase it from £250.00 to £300.00 p.a. – proposed D. Milward, seconded S. Everitt, all agreed. Payments were agreed as £200.00 for the Jubilee party and £150.00 for the Clerk. It was noted that the bank mandate needs to be changed to include the new Chairman.
- 7. County & District Councillor Reports:** Reports were received by email and will be uploaded to the website. It was agreed that the Church apply to District Cllr Palethorpe for £200.00 towards replanting the churchyard asap. Also to speak to R. Wilks about wildflower seed.
- 8. Parish Lengthsman:** To be asked to look at Harpley Lane drains and see if they are blocked or broken. There used to be a pond but is now filled in? Tbc.
- 9. Highways Matters:** The road from the village to High Lane has badly deteriorated and has water damage with lots of potholes – to be reported. The drain on Harpley Lane junction has finally been repaired! The agricultural signage is being progressed by Hfds Council (Balfour Beatty) in conjunction with North Bromyard Group PC.

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10. **Planning Matters:** No applications received, however there is concern that the parish has not been consulted on recent matters regarding Park Horne development of 5 dwellings and also Stone House development. It was agreed that a traffic regulation order is required if Park Horne goes to appeal. Clerk to check with MHDC.
11. **Policing Matters:** A report had been received by email which has been uploaded to the website. Everyone was also encouraged to follow Rural Watch on Facebook. Rural crime continues including recent diesel thefts – community monitoring is needed.
12. **St Bartholomews:** There was no report made to the meeting.
13. **Parish Matters:** There is still a smell of sewage from Harpley Green Barn – possibly that 3 properties share a septic tank? Raw sewage may be escaping into Harpley Brook in which case the Env. Agency should be informed. Clerk to action.
14. **Date of the next meeting:** The next meeting was agreed as 15th September at St Bartholomews. Clerk to invite Rooftops Housing (Tony Hendersn) to attend.

There being no further business the meeting closed at 8.30 pm

Michelle Alexander
Clerk