

EASTHAM PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of Eastham Parish Council held in Eastham Memorial Hall at 7.30 pm at close of Annual Parish Meeting on Tuesday 25th May 2021

Present: Cllr Arnold (Chairman), Cllr Adams, Cllr Worsley.

In Attendance: Clerk, three Members of Public.

1. **Election of Chairman** – It was agreed to appoint Cllr Arnold. Declaration of Acceptance of Office signed.
2. **Apologies:** Cllr I Matravers & Cllr S Ward accepted and agreed
3. **Co-option of Cllr** – No applications received.
4. **Election of Vice Chairman** – It was agreed by all not to appoint any Cllr to this position.
5. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs reminded to keep their registers updated.
 - b. **Disclosable Pecuniary Interests** – none
 - c. **Other Disclosable Interests** – none
6. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
Dispensations received – All Cllrs Item 22 Eastham Memorial Hall. Dispensation granted at a prior meeting for this item until May 2023. Cllr Worsley for subject of Enforcement issue until May 2023
7. **Public Question Time**
8. **County Cllr Report** – Apologies received, No report,
District Cllrs Reports – Apologies received, see report as given in Annual Parish Meeting.
9. **Minutes:** Minutes of the Parish Council Meeting held on 29 March 2022 were agreed and signed by Chairman
10. **Progress Reports** – no progress reports
11. **Reports on Meetings attended by Clerk and/or Councillors** – no attended since previous meeting
12. **Finance**
 - a. **Payments made** – Zurich Insurance £786.25 renewal; Worcestershire CALC £167.21 agreed to renewal of subscription; Mrs L Jenkins (purchase of Defib Pads Wel medical) £47.94; Lengthsman April invoice £180, May invoice £165.
 - b. **Receipt received** - MHDC Precept £4225.00; WCC LM Scheme £455.00
 - c. **Bank Reconciliation** - March 2022 agreed as £14075.89; April 2022 agreed as £18755.89, both documents signed.
 - d. **Financial report** – to meeting next Month
 - e. Approve & complete Annual Governance Statement of Annual Return Sections 1 & 2, Certificate of Exemption. Moved to meeting next month
13. **Planning:**
 - a. No plans received since last meeting
 - b. No decisions received since last meeting
 - c. No plans for consideration at this meeting
 - d. ENF/21/0255 – Robins End – noise nuisance – update given at meeting

It was agreed to Close the PC Meeting to enable Parishioner to make a comment to Cllrs.
Meeting reopened

 - d. ENF/21/0255 – Robins End – noise nuisance – Agreed by all for Cllr Worsley to have the authority to pursue MHDC on behalf of Parish Council to protect local residents. Letter to be produced with the Clerk
14. **Road Report**
 - a. **Lengthsman Update** – Works have been carried out and Drain problem near Church In has been jetted

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b. Monthly Report – no other issues other than Bridge awaiting repair
Cllrs wished to thanks the Lengthsman for his work.

15. **Memorial Hall Report** – This was given in the Annual Parish Meeting
16. **O/s map of Footpaths** - The Parish O/S map of footpaths is currently on loan to the Footpaths Warden agreed to request sight of map. Cllr Worsley agreed to telephone.
17. **Green Area Parking** – email received with regard to parking on green area. The PC will further look into this matter
18. **Security of Documents** - Legal documents discussion that these need to be kept in a fireproof box. An offer to hold documents on behalf of PC in such a manner by Cllr Arnold and was agreed by all.
19. **Correspondence for Information:**
CALC – annual report; Malvern Civic Society – Heritage open Days,
Age UK H&W poster
22. **Clerks report on Urgent Decisions since last meeting.**
Lengthsman April invoice and Zurich Insurance as mentioned in point 12a
23. **Councillor’s reports and items for the next agenda.**
24. **Date of next meeting: 14 June 2022**
25. **Meeting closed 8.00pm.**

Signed----- Date

Chairman

Public Question Time – Speeding could this be addressed that the spot check occur at commuting time.
