

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 8 September 2022 at 7.00 pm in the Armitage Room (Parish Hall)

Present: Cllrs: Jeremy Hubbard (Chairman), David Smallwood, Hilary Flanders, Barbara Wilkes, Nigel Baker, Rosemary Powell and Dawn Fisher.

In Attendance: Mrs C Leake (Clerk)

Members of the Public:

As Councillors gathered, an announcement from Buckingham Palace advised of the death of Her Majesty Queen Elizabeth II aged 96.

A minute's silence was held before meeting proceedings commenced.

Public Comments: None

58/22 Apologies: Accepted from Cllrs: Lupton, Wilkinson and District Cllr Davies and County Cllr Wells. (Question raised as to how the Parish Council (PC) could liaise with the County Councillor to encourage his attendance at meetings. Acknowledgment to his increased schedule as regards his District Council responsibilities. Clerk to contact him to discuss possibilities.)

59/22 Declarations of interests

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** None
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).*** None

60/22 Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of **7 July 2022** were a true record of the meeting and were signed and the following matter noted.

The clerk advised the PC of the recent retirement of Castlemorton school head, Mrs Janet Adsett and the appointment of a new Head of School, Miss Amanda Smithson.

61/22 County & District Councillor's Report

In the acknowledged absences of both District and County Councillor there were no reports for this meeting. The clerk advised councillors of a recent decision announced by District Councillor. He was not intending to stand for election next year.

62/22. Finance Report

- a) **Annual Return** – Completion of audit by external auditor. No comments to report.
- b) **Finance Report: updated since last meeting.**

	£	£	
Balance: 7 July 2022		4489.08	
Add Income	82.50 35.81 1.00		WCC Lengthsman Morton Majestic BHIB Insurance credit
Total	119.31	119.31	
Less Expenditure pre meeting	159.73		BHIB Additional Insurance

	83.70 480.00		Gemma Lighting – Car Park External Auditor
	723.43	723.43	
Less Expenditure at meeting	105.00		Lengthsman July
Total	105.00	105.00	
Balance at close of meeting 7 July 2022		3779.96	

Insurance: Minute 36/22 Quotations sought from agents for ‘Red Book’ Valuation. Fees were high £250 - £800 so local independent valuation completed with consideration to recent extension costs, adjustment allowance, inflation and clearance/rebuild costs. **Revised Parish Hall valuation now £600,000** and extra premium of £158.73. Total premium including hall for 2022/23 - £1173.

Defibrillator: Seeking quotes for defibrillator equipment including storage and installation with some companies. To date the quotes are similar and in the region of £1200 plus installation & VAT. Parish Council is grateful for the funding support from District Cllr ward funds and a share of profits from village shindig organised by Castlemorton Common Association and forthcoming afternoon talks. Request has been made to Castlemorton Charities and in the parish magazine for private donations. It was **agreed** to follow up the Heartstart quote for the equipment and discuss installation arrangements with an electrician.

63/22 Highway

In addition to Cllr Smallwood’s report, particular mention of additional information:

- Western Power seeking permission to cut back trees to prevent damage to power lines along Hollybed Street – AGREED
- Cherry Orchard – Lines marked out on road for prospective remedial drainage work. Hope this was due to the information provided in report by parish council to speed up the flood prevention work required.
- Report submitted to WCC highways re repeated damage to resident hedge and fencing on Golden Valley corner. Damage attributed to speeding vehicles.
- Establish WCC highways Liaison Officer’s email address. The clerk advised the PC that the new WCC report system was working well with generally a speedy response.
- There has been no remedial action as regards the reinstatement of grass verge at the east end of New Road. Consider action at next PC meeting.

64/22 Footpaths

- Bannut Tree Track PRoW project. Having established land ownerships along track, now looking for evidence of track use. Forms available for completion and will be taken out to residents and other users.
- Obstructed footpath 555(C) for part of the year. Worcestershire County Council (WCC) running a campaign to remind landowners of their responsibilities in ensuring footpaths are accessible and as such this landowner would be sent a letter.
- There has been some local clearance on footpaths up at Hillend.
- A new brook crossing has been put in on footpath 540(C)

65/22 Planning Report of planning applications **received/decided** since last meeting was noted

21/01804/FUL	Strawbyn Hancocks Lane Welland WR13 6LG	Approved	
21/01869/FUL	Land At (Os 7865 3821) Castlemorton	Refused	
21/02315/FUL	New House Farm Castlemorton Malvern WR13 6BJ	Withdrawn	

M/22/00608/OUT	Land at (OS 7944 3958) Gloucester Road Welland	Residential development comprising up to 56 dwellings and associated infrastructure	Pending Decision
M/22/00607/HP	Old School House Castlemorton Malvern WR13 6BG	Demolition of small single storey extension and replacement single storey extension	Pending Decision
M/22/00583/FUL	The Old Dairy Church Road Castlemorton Worcestershire WR13 6BQ	Proposed Agricultural Storage Building, for the storage of mower and other materials required for maintenance	Pending Decision
M/22/00758/HP	Bakehouse Farm Morton Green Welland Malvern WR13 6LR	Extension to existing house	Approved
M/22/00826/FUL	Walnut Tree Cottage Castlemorton Malvern WR13 6BS	Amended design of building previously constructed following approval of planning application 07/01038/FUL	Pending Decision. To Planning Committee
M/22/00793/HP	The Barn Little Welland Farm Castlemorton Malvern WR13 6BN	Ground floor side and rear conservatory.	Pending Decision
M/22/00957/HP	Feathers Pitch Cottage Castlemorton Malvern WR13 6JB	Proposed first floor side extension and single storey rear extension	Pending Decision
M/22/00600/FUL	Rickyard Cottage Eight Oaks Castlemorton Malvern WR13 6BU	Change of use of holiday accommodation to residential. Extension to provide residential annexe. Replacement of existing garage and car port.	Pending Decision

M/22/00826/FUL: Malvern Hills District Council (MHDC) has advised the PC that this application is due to be considered at the next Southern Area Planning Committee on Wednesday 14 September. It was **agreed** by a majority that the PC would like the opportunity to speak at this meeting within guidelines and would advise the planning officer accordingly. With time limited it was further **agreed** to delegate the task of document compilation for presentation to parish councillors, Hubbard, Smallwood and Baker.

66/22 Parish Hall and Parish Hall Trust

No update available this evening other than the replacement of a car park light.

67/22 Castlemorton Environmental Action Group

The group progresses well with enthusiasm, a programme of activity and new ideas to explore This includes talks and a film presentation in association with Morton Majestic Cinema club. Consideration for Open Gardens and a verge survey to be undertaken.

68/22 Future of Parish Magazine

Discussion ensued on the future of village news upon the cessation of the present monthly Parish Magazine at the end of the year. The Parish magazine is prepared and published by the Longdon benefice covering the 4 churches and includes activity information pertaining to all the parishes. There are various publications in neighbouring parishes some prepared by the church benefices in A5 booklet form and others by single parishes in newsletter format.

So questions were asked as to what future information needs to be published in consideration of Castlemorton standing alone and how (in what format), to whom (distribution) and prepared by whom? An 'editor' needs to agree the final publication of news whatever it be. Finance is a consideration. The present magazine is financed by subscription and advertising with excess income after production costs shared between the 4 parishes. Modern computer software aids the production of a publication whether a newsheet or booklet. Councillor Smallwood offered to investigate ideas for a publication and thoughts for an alternative 'editor'.

69/22 Correspondence

Particular mention of:

- CALC/NALC Updates Log in details. New website.
- Police Safer Neighbourhood Teams – Update on present post holders.
- Community Action - Bus Services.

70/22 Meetings

A 4C's gathering/walk had recently taken place on the Common highlighting various pertaining matters

To take place - Malvern Hills CALC area committee meeting 13 September via zoom

71/22. Next Meetings

RESOLVED that the next meeting will be Thursday 3 November 2022

Cllr Fisher offered advance apologies for this next meeting.

5 January 2023, 9 March 2023, 11 May 2023 (Annuals & Election Year)

Meeting concluded at 8.45pm

Signed Date.....