

# Badsey and Aldington Parish Council Meeting

## MINUTES OF MEETING, 10<sup>th</sup> February 2021.

<b>Date:</b>	10 <sup>th</sup> February 2021.
<b>Time:</b>	7.30pm
<b>Venue:</b>	Via Zoom.
<b>Present:</b>	Councillors: Gary Bailey- Chairman, Mike Tennant (MiT) Vice-Chairman, Andy Wilson, Mike Gwynn, Sue Keeler, Alan Tutton, Ian Devine, Margaret Tyszkow, Lynn McDarby, Elizabeth Chalmers, David Webster and Phil Cordelle. The Clerk: Mrs Andrea Evans.

### Public Forum

No residents attended.

### Business Transacted.

1.	<b>Apologies for Absence- Becky Stanley.</b>
2.	<p><b>Declarations of Interest –</b></p> <ul style="list-style-type: none"> <li>a. Councillors are reminded of the need to update their register of interests.</li> <li>b. To declare any personal interests in items on the agenda and their nature.</li> <li>c. To declare any prejudicial interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant item(s)).</li> </ul> <p><b>None.</b></p>
3.	<ul style="list-style-type: none"> <li>a. <b>The minutes of the Parish Council Meeting held on 20<sup>th</sup> January 2021 were approved and will be signed at the next available meeting. Proposed by GB, seconded by AW with a unanimous vote in favour.</b></li> <li>b. <b>Councillors noted an amendment to January 2021 minutes relating to item 9c: Donation to church clockface- Wording should say that PCC had received' the full amount of the appeal' not that it was far 'over the amount required' If this had been the case, church accounting would have required that the excess funds be returned to the donors.</b></li> </ul>
4.	<b>Police Matters: Interim reports are being received.</b>
5.	<p><b>Clerks Report &amp; Facebook:</b></p> <p style="text-align: center;"><b>Badsey &amp; Aldington Parish Council Social Media Report 20<sup>th</sup> January 2021 - 9<sup>th</sup> February 2021</b></p> <p><b>FACEBOOK</b></p> <p><b>Likes</b>                                  642                                  (up 12)</p> <p><b>Number of Subjects</b>                                  3</p>

	<p>Number of Posts                    5  Page Views Total                    1536  Per subject average                513  Per post average                    308  Top Subject                            1000                                    Item found on recreation ground</p> <p><b>EMAIL NEWSLETTER SERVICE</b></p> <p><b>Subscribers</b>                    83  <b>Campaigns</b>                    None in period</p> <p><b>SURVEY MONKEY</b></p> <p>No survey in the period</p>
6.	<p><b>District and County Councillor Forum (if any)</b>  <b>District Councillor-</b></p> <ul style="list-style-type: none"> <li>• Wychavon Council Tax will be frozen for the forthcoming year.</li> <li>• Discretionary grants are available for anyone who has not had assistance, check on Wychavon website for more details.</li> <li>• NHB is coming to an end and applications need to be submitted. Badsey PC has drawdown their outstanding grant.</li> <li>• SWDP Consultation for traveller sites is due with 3 proposed sites of Aldington, Hughes Barn on B4035 and The Orchards on Knowle Hill.</li> <li>• PC asked that MG look into the fact that on the development on Offenham Road on the Bengeworth proportion, there are no litter of dog poo bins.</li> </ul> <p><b>County Councillor – Report available on webpage and on Badsey Spar noticeboard when provided.</b></p> <ol style="list-style-type: none"> <li>a. Worcs CC council tax will increase by 2.5% to cover Highways and social care.</li> <li>b. AA asked for details of any pavements within Badsey that need attention although some work will be carried out over the coming months. DW provided some details. Emails should be sent to AA.</li> <li>c. PROW- Countryside Access Volunteer Groups have been successfully piloted and could be set up in Badsey which would support WCC in improving paths and making minor repairs. There is increased funding available to support this project.</li> <li>d. Clerk thanked AA for the £500 grant for benches at land on Willersey Road.</li> </ol>
7.	<p><b>Parish Council:</b></p> <ol style="list-style-type: none"> <li>a. Land update- <ul style="list-style-type: none"> <li>• Request to discharge planning condition has been submitted.</li> <li>• First payment of Community Legacy Grant of £50k has been received as has NHB final payment of 38,389.48.</li> <li>• Complaint has been received from resident regarding the work carried out to remove vegetation and clear ditch. Letter has been sent in response to points</li> </ul> </li> </ol>

raised. Work on vegetation to gain access to ditch has been completed and ditch has been cleared and is running freely.

- Quotes have now been received for culvert, fencing, pathways, car parking, gates and hedge cutting. Quote £9040 +VAT has been received from Maurice Parkinson to put in culvert using concrete and rsj's to create a bridge effect. Other quotes have been received at a fraction of the cost but cllrs consider that they would need renewing in a few years. This proposal would ensure that the entrance is up to standard, allows for ditch to drain away and will ensure than further work is not required. MiT proposed, seconded by SK with a unanimous vote in favour to accept this quote. The other quotes will be considered by land committee going forward for PC to approve.
  - Hedge cutting has been carried out.
- b. **Badsey Relief in Need Charity-Update.** Rev Philip Morton has been voted on as Chair and AE as trustee. AGM has been held and next meeting is Monday 15<sup>th</sup> February 2021. Records are to be passed to AE from previous treasurer. AT has met tenant, land has been in a poor state but some work has been carried out.

8. Planning-

- a. The minutes of the 20<sup>th</sup> January 2021 were noted.
- b. To consider/note the following applications:
- c. To note the following Decisions:

8a.	<b>Case No:</b>	20/02670/FUL
	<b>Location:</b>	Bowers Hill Farm, Bowers Hill, Badsey.
	<b>Proposal:</b>	Change of use of part of an existing agricultural building to stables with feed/hay storage and use of stables and equestrian land as a small commercial livery (part retrospective)
	<b>Parish Council Decision:</b>	No objections.
	<b>Wychavon Decision:</b>	Approved.

9. **Finance and Administration:**

- a. To RESOLVE to approve the list of cheques to be drawn this month and the statement of the balance of accounts 2021, proposed by MiT, seconded by MG with a unanimous vote in favour.

## Bank Account Reconciled Statement

<b>Current Account</b>	<b>00028554</b>	<b>30-93-11</b>
Statement Number	39	Bank Statement No. 39
Statement Opening Balance	£5,540.70	Opening Date 01/01/21
Statement Closing Balance	£7,336.69	Closing Date 31/01/21
True/ Cashbook Closing Balance	£7,336.69	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/01/21	BACS201229GRAS	Gras Leisure	200.00	0.00	5,340.70
01/01/21	BACS201229TP	Tim Pearce	160.00	0.00	5,180.70
04/01/21	BACS210104AE	Andrea Evans	14.99	0.00	5,165.71
04/01/21	BACS210104WDC	Wychavon DC	181.94	0.00	4,983.77
04/01/21	BACS210120AE	Nest	126.75	0.00	4,857.02

06/01/21	BACS210120AE	Andrea Evans	5.10	0.00	4,851.92
08/01/21	BACS210120GB	Gary Bailey	5.00	0.00	4,846.92
11/01/21	BACS210120AE	Andrea Evans	280.50	0.00	4,566.42
15/01/21	BACS210120AE	Andrea Evans	1.32	0.00	4,565.10
15/01/21	BACS2210120MP	Maurice Parkinson	194.40	0.00	4,370.70
18/01/21	BACS210120AE	Andrea Evans	1,280.53	0.00	3,090.17
20/01/21	003427	HMRC	237.09	0.00	2,853.08
20/01/21	BACS210120PT	Pat Tustin	200.00	0.00	2,653.08
20/01/21	BACS210121AT	Andy Tyrrell	50.00	0.00	2,603.08
21/01/21	BACS210121AE	Andrea Evans	14.39	0.00	2,588.69
26/01/21	BACS210126ME	ME Cleaning	252.00	0.00	2,336.69
31/01/21	Transfer		0.00	5,000.00	7,336.69

## Badsey & Aldington Parish Council

### Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
189	BACS210120SUMO	£9,744.00	22800	18/01/21	SUMO Services Ltd – Surveying	£9,744.00
210	BACS210210PT	£120.00		10/02/21	Pat Tustin -	120.00
1		£60.00	22300		Pat Tustin	
2		£30.00	22200		Pat Tustin	
3		£30.00	22600		Pat Tustin	
211	BACS210210HW	£200.00	22800	10/02/21	Helen Watson - submission of planning discharge	£341.00
212	BACS210210HW	£141.00	22800	10/02/21	Helen Watson - Planning discharge fee	£341.00
214	D/D210210PWL	£2,380.50	22800	10/02/21	PWL - land loan payment	£2,380.50
216	BACS210210MP	£235.20	1250	10/02/21	Maurice Parkinson - lengthsman	£235.20
Sub Total		£12,820.70				
		£1,503.88			Confidential	
<b>Total</b>		£14,324.58				

- b. Financial accounts as at 31<sup>st</sup> December 2019 for Badsey Remembrance Hall have been received showing a comfortable balance.
- c. Request received from Badsey Community and Recreation Club asking if PC would be willing to pay planning fee for section 106 application of £1850. Extensive discussion took place about whether the PC could consider this request. Cllrs want to ensure that project doesn't fail as a result of the fees not being paid. Cllrs do not have access to the organisations financial position so as to determine if the

	<p>fees can be covered. Cllrs expressed concern that if one business is supported, it would set a precedent for others to request funding for such fees. LM suggested that the PC provided information on where grants maybe available for this time of cost. Cllrs raised concerns about whether other inevitable fees could be covered. MT proposed, seconded by EC with 10 votes in favour and 2 against to not support this request.</p>
10.	<p><b>Assets and Maintenance-</b> Response regarding street lighting enquiry – Email was sent to WCC on 21<sup>st</sup> January 2021, no response received to date.</p>
11.	<p><b>Health and Safety –</b></p> <p>a. <b>Review contracts-DW and clerk have been working on the small village contracts for review.4 contracts were reviewed as follows:</b></p> <ul style="list-style-type: none"> <li>• <b>Bus shelter and telephone box cleaning- Currently pay £84 per 3 weeks cleaning. Quote received from Paul Sparrow in Badsey to carry out monthly at a cost of £20 each time. ID proposed, seconded by GB with a unanimous vote in favour to accept this.</b></li> <li>• <b>Sports Club play area strimming and Badsey rec strimming- Price quoted for this year is £60 and £40 to be done twice monthly from April to September. M Parkinson has quoted to carry out work at £40 per visit for each. GB proposed, seconded by PC with a unanimous vote in favour to appoint M Parkinson.</b></li> <li>• <b>3x play area inspections. These are paid at £20, £10 and £10 per week. Councillors feel that they need to be accountable when spending public funds and understand, when, how and what is being inspected. Discussion took place where it was agreed that a weekly risk assessment of each play area be completed and dated and either emailed or dropped off to PC via MiT so that PC has a detailed record of checks carried out. This was unanimously agreed. Cllrs agreed that a review would be made in 3 months to assess how this is working and whether it needs to amended/terminated. Clerk will prepare risk assessments and send out covering letter explaining requirements.</b></li> <li>• <b>Planters- DW and clerk propose that some of the planters be changed to more substantial wooden planters as in Wickhamford. Initially, consideration should be given to changing the 2 of Bretforton Road and 1 on Birmingham Road. Clerk will get a price for each, they will need to be customised to fit the locations. A request should be made to put a reservoir in the bottom so as to improve watering in the summer. This will be considered at next meeting when the planting of these for the forthcoming year will also be considered.</b></li> </ul>
12.	<p><b>Lengthsman-</b></p> <p>a. <b>Tasks for lengthsman- PC raised wall in Aldington around Horseshoe. This has been reported already to Highways but is considered a low safety risk and will be dealt with as soon as it can.</b></p>
13.	<p><b>To consider items for future meeting:</b></p>
14.	<p>Date of next meeting: Wednesday 17th March 2021.</p>