

Badsey and Aldington Parish Council Meeting

MINUTES OF MEETING, 20th January 2021.

Date:	20 th January 2021.
Time:	7.30pm
Venue:	Via Zoom.
Present:	Councillors: Gary Bailey- Chairman, Mike Tennant (MiT) Vice-Chairman, Andy Wilson, Mike Gwynn, Sue Keeler, Alan Tutton, Ian Devine, Margaret Tyszkow, Elizabeth Chalmers, David Webster, Phil Cordelle and Becky Stanley. The Clerk: Mrs Andrea Evans.

Public Forum

No residents attended.

Business Transacted.

1.	Apologies for Absence- Lynn McDarby.															
2.	<p>Declarations of Interest –</p> <ul style="list-style-type: none"> a. Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any prejudicial interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant item(s)). <p>None.</p>															
3.	<ul style="list-style-type: none"> a. The minutes of the Parish Council Meeting held on 16th December 2020 were approved and will be signed at the next available meeting. Proposed by AW, seconded by SK with a unanimous vote in favour. 															
4.	Police Matters: Interim reports are being received.															
5.	<p>Clerks Report & Facebook:</p> <p style="text-align: center;">Badsey & Aldington Parish Council Social Media Report 16 December 2020 – 19 January 2021</p> <p>FACEBOOK</p> <table style="width: 100%;"> <tr> <td>Likes</td> <td style="text-align: center;">630</td> <td style="text-align: center;">(up 19)</td> </tr> <tr> <td>Number of Subjects</td> <td style="text-align: center;">12</td> <td></td> </tr> <tr> <td>Number of Posts</td> <td style="text-align: center;">15</td> <td></td> </tr> <tr> <td>Page Views Total</td> <td style="text-align: center;">8101</td> <td></td> </tr> <tr> <td>Per subject average</td> <td style="text-align: center;">675</td> <td></td> </tr> </table>	Likes	630	(up 19)	Number of Subjects	12		Number of Posts	15		Page Views Total	8101		Per subject average	675	
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	<p>Per post average 540 Top Subject 2900 Badsey Brook Closed / Flooding</p> <p>EMAIL NEWSLETTER SERVICE</p> <p>Subscribers 83 Campaigns None in period</p> <p>SURVEY MONKEY</p> <p>No survey in the period</p>
6.	<p>District and County Councillor Forum (if any) District Councillor-</p> <ul style="list-style-type: none"> a. A further consultation on SWDP is due. This has previously been sent out but now requires comment on sustainability. A separate consultation will be sent out too for gypsy and traveller sites. This will include sites proposed. b. In response to email regarding broadband at Bowers Hill, Cllr Goodge has checked back and did not receive it hence he has not responded. <p>County Councillor – Report available on webpage and on Badsey Spar noticeboard when provided.</p> <ul style="list-style-type: none"> a. Cllr Adams confirmed that he has received an update regarding item 11b. which should explain the position to resident.
7.	<p>Parish Council-</p> <ul style="list-style-type: none"> a. Land update- The findings of the recent Magnetic and Geophysical Survey on the land at Willersey Road have now been received. There were not significant findings on any part of the land. There is evidence of ridge and furrow as would be expected and a modern footpath. At one corner there are a small amount of unidentified markings but due to their depth, they are unlikely to be of any consequence. PC has requested that proposed schedule of works be prepared and submitted to discharge planning condition. It is hoped that trenches will not be required although WCC Archaeologist has suggested that 3% of area be trenched. Ultimately it will be for Wychavon planning to decide. The PC has 3 reasons for this not to be done: cost, disruption to land but most importantly it will destroy area for future generations which shows examples of ridge and furrow. AT has produced a document to be submitted to explain why this area is so important and why it should not be touched. Invoice has been received from SUMO for £9744.00 including VAT, This is as expected. MiT and AE have met on site with contractors and given them all a map of area to submit quotes for entrance, gates, fencing, path, clearing of ditches and vegetation, cutting back hedges, car parking, drainage. Two quotes have been received. AE requested approval that the quotes can be submitted to Wychavon to release the remaining NHB funds to commence works. b. Section 106 funding now details have been clarified- Clerk was requested to provide more detail on section 106 funds being held at Wychavon as follows:

The former Harvard & Co site, Blackminster - Off site public open space- £17029 (can be used for land project as long as fits criteria)

Banks Road , Badsey- Agreement dated 12th February 2013-£64,180.08 for Off-site Adult and Youth Space, **details: to enhance youth sport facilities in Badsey**, £52,449.84 for Education and £38,624.61 for Off-site Built Sports Facilities, **details: to be used within Badsey.**

90 Bretforton Road , Badsey- Agreement dated 20th August 2013- £355 per dwelling for Cycling , as per Sports England Calculator for Off-site Built Sports Facilities- £11594.03, £680 per one bed and £1700 per two or more bed for Off-site Formal Sports- £17756.63, **details: to go to Badsey Sports and Recreation Club**, £825 for Public Art

52 Bretforton Road , Badsey- Agreement 9th October 2013-Built Sport Facilities £34932.90, sports, £54768.45, **details: to go to Badsey**, Childrens' Play Area £10998.22 and Cycle Contribution £9,380, £879.30 public arts & culture.

Badsey Road , Badsey- Agreement dated 18th August 2014- Off-site Built Leisure Facilities £26904.09, Off-site Formal Sport £50621.07, **details: Both to Badsey Sports and Recreation Club.**

Aldington Lodge , Offenham Road , Evesham- Cycling £335 per house , Off-site Built Sport £79636.48 and Off-site Formal Sport £125204.67, **details: Both to go to Badsey Sports and Recreation Club or Evesham Rowing Club.**

- c. **Neighbourhood Watch**- It was agreed to defer this project due to the small number of residents who wish to get involved to cover such a large parish and until such time as a full time police officer is appointed for the parish.
- d. **'Badsey Relief in Need' Charity**- Meeting will be held on 21st January 2021 to include nominated trustees, MiT and AT together with Ex-Officio Trustee, Rev'd Morton and existing Trustees. All Trustees now have a copy of the constitution in their possession to follow going forward.

8. Planning-

- a. The minutes of the 16th December were noted.
- b. To consider/note the following applications:
- c. To note the following Decisions:

8a.	Case No:	20/02159/FUL
	Location:	Campagna & Son, Badsey Fields Lane, Badsey.
	Proposal:	Removal of existing greenhouses and erection of live-work unit.
	Parish Council Decision:	Badsey PC object because: <ul style="list-style-type: none"> 1. This proposal would be outside the SWDP. 2. It could lead to more, similar development near to this site converting agricultural land to housing in an area outside the residential confines of the village. 3. Although the building is intended to be home plus office space, this could easily be converted to be 100% housing without planning being aware.
	Wychavon Decision:	Approved.

	8b.	<p>Case No: 20/01710/LB</p> <p>Location: 25 High Street, Badsey.</p> <p>Proposal: Proposed two storey extension and alterations to existing dwelling.</p> <p>Parish Council Decision:</p> <p>Wychavon Decision: Approved.</p>
	8c.	<p>Case No: 20/2399/LB</p> <p>Location: Corner House, Main Street, Aldington.</p> <p>Proposal: Garage conversion and erection of outhouse.</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision: Approved.</p>
	8d.	<p>Case No: 20/2400/HP</p> <p>Location: 10 The Poplars Badsey</p> <p>Proposal: Single storey side and rear extension.</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision: Approved.</p>

9.

Finance and Administration:

- a. To RESOLVE to approve the list of cheques to be drawn this month and the statement of the balance of accounts 2021, proposed by MG, seconded by BS with a unanimous vote in favour.

Bank Account Reconciled Statement

Current Account	00028554	30-93-11
Statement Number	38	Bank Statement No. 38
Statement Opening Balance	£5,228.84	Opening Date 01/12/20
Statement Closing Balance	£5,540.70	Closing Date 31/12/20
True/ Cashbook Closing Balance	£5,540.70	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/12/20	BACS201201ID	Ian Devine	150.00	0.00	5,078.84
01/12/20	BACS201203AE	Andrea Evans	32.40	0.00	5,046.44
02/12/20	BACS201203MT	Mike Tennant	54.00	0.00	4,992.44
03/12/20	d/d201203AE	Andrea Evans	14.99	0.00	4,977.45
03/12/20	d/d201203NEST	Nest	126.75	0.00	4,850.70
10/12/20	BACS201211GB	Gary Bailey	11.49	0.00	4,839.21
11/12/20	BACS201212AE	Andrea Evans	100.00	0.00	4,739.21
11/12/20	BACS201218AE	Andrea Evans	14.39	0.00	4,724.82
11/12/20	Transfer		0.00	3,000.00	7,724.82

12/12/20	BACS201211GB	Gary Bailey	16.57	0.00	7,708.25
16/12/20	BACS201218AT	Andy Tyrrell	34.00	0.00	7,674.25
16/12/20	BACS201218NS	Nick Sellick	190.00	0.00	7,484.25
16/12/20	BACS201218PT	Pat Tustin	160.00	0.00	7,324.25
16/12/20	BACS2201218AE	Andrea Evans	71.37	0.00	7,252.88
17/12/20	003427	HMRC	237.09	0.00	7,015.79
17/12/20	BACS201212MP	Maurice Parkinson	213.60	0.00	6,802.19
18/12/20	BACS201218AE	Andrea Evans	1,216.49	0.00	5,585.70
18/12/20	BACS201218GPP	Graphic Print	45.00	0.00	5,540.70

Badsey & Aldington Parish Council

Expenditure transactions - payments approval list start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
191	BACS21012 0GB	£5.00	22800	08/01/21	Gary Bailey - Tarpaulin	£5.00
189	BACS21012 0SUMO	£9,744.00	22800	18/01/21	SUMO Services Ltd - Surveying	£9,744.00
190	BACS22101 20MP	£194.40	1250	20/01/21	Maurice Parkinson - lengthsman	£194.40
192	BACS21012 0PT	£200.00		20/01/21	Pat Tustin - Rec inspections	£200.00
1		£100.00	22300		rec inspection	
2		£50.00	22200		Horsebridge	
3		£50.00	22600		rec club	
195	BACS21012 0AE	£245.30	20400	20/01/21	Andrea Evans - Office Furniture	£1,561.03
196	BACS21012 0AE	£35.20	20400	20/01/21	Andrea Evans - Office Chair	£1,561.03
Sub Total		£10,423.90				
		£1,280.53			Confidential	

b. Precept for 2021/22- Councillors discussed the precept request for 2021/22 for submission. Precept for this year currently stands at £58,099. If the Parish Council request only the same precept this would work out at 0.003% increase. There are less people contributing within the parish than last year. This equates to 14p per tax band D property. Clerk advised that excluding the huge costs encountered this year for the land project the Parish Council had managed to recoup some of its funds as required. However, these funds have been taken in fees and surveys for the land project which cannot be incorporated into the PWLB loan or the grants from Wychavon. The PC will have enough funds to manage until the next precept payment at the end of April but will have no spare funds, approx £4,000 remaining provided no additional expenses are received. Extensive discussion took place about increasing the precept as to ensure that the parish council is able to continue to provide facilities for all residents over the coming year. DW proposed seconded by MIT for an increase to £61,000 precept which represents a £2.43 increase on a tax band D property per year, a percentage of 5.42% (it should be noted that when the final figures were calculated following the meeting this was amended to 5.61% which councillors still supported) it was also agreed that the PC would publish information of the

	<p>increase when the council tax bill are produced so that residents can see that 5.61% represents only a small increase of £2 43 per year. This was unanimously supported.</p> <ul style="list-style-type: none"> c. Donation to Church Clock Restoration- Funds have been promised from residents far over what is required so request is no longer needed. d. VAT amount claimed- Vat of £5113.43 has been claimed from HMRC. e. CIL (Community Infrastructure Levy) requirements-An amount of £1158.29 was awarded in October 2019. Wychavon have just advised that this needs putting on PC website showing what the funds will be spent on. It will be used towards land project in due course.
10.	<p>Assets and Maintenance- Street Lighting Policy-</p> <p>The following response has been received from WCC concerning the PC's questions to put in place a policy for street lighting, existing and future:</p> <p>Currently the street lights in Badsey are all night burners. If the Parish Council wants to change some of their lighting in residential areas to switch off between midnight and 0530hrs, part night photocells could be fitted similar to those installed when WCC introduced the part night switch off several years ago. However we would not recommend this as these part night sensors have not been totally reliable and our contractor has reported significant numbers of failures since they were first fitted, so this potential for failure should be considered. When we convert out lanterns to LED now we leave them on all night because of how much more efficient they are and you are already saving a lot of energy after converting so many of your lanterns form the old sodium lamps.</p> <ul style="list-style-type: none"> • The Council has a duty of care under the Highways Act 1980 to maintain a safe highways network which includes ensuring all lighting and sign installations are maintained in a safe condition. Switching off lights on this main route would therefore breach these regulations. The main road lights are also WCC so we would not switch them off. • this would be a decision for the Parish to make. Possibly a safer arrangement to consider for road users and pedestrians would be for lights to be located at strategic positions i.e. at road junctions, bends in the road, bus stops etc?. • Motion-sensing switches have been considered but there are a number of issues including how to calculate the amount of energy consumed and also concerns about potential disturbance for adjacent residents on/off add random times. <p>AT proposed that the PC has a policy for new builds so that the following is considered:</p> <ul style="list-style-type: none"> • Each development is considered on merits and determined on each individual development. • The PC specify the type of lighting required. • The PC specify the number of lights installed and the locations, such as: on corners, at entrances, on bends. • That all lights are turned off at midnight. • That motion sensors are installed wherever possible. <p>AT also proposed that if the reviews of timers is not favourable that another company's product is considered and that the PC trial turning the lights off at midnight at a sample of locations around the village. If this is not possible then request that lights are changed to LED. Both were unanimously agreed.</p> <p>Whilst discussing this it became apparent that the request to cover a light on Brewers Lane with a skirt to deflect the light from houses had not been carried out. Clerk will include this in correspondence.</p>
11.	Health and Safety –

	<p>a. The renewal and updating of all contracts- This was considered by councillors to include such arrangements as play inspections, small strimming roles, bus shelter and telephone box cleaning. DW agreed to assist clerk in reviewing these contracts- Formal contracts are not in place.</p> <p>b. Issues with broadband at Bowers Hill- Dealt with in County Councillor/District Councillor section.</p>
12.	<p>Lengthsman-</p> <p>a. To consider tasks for lengthsman- Tree fallen into brook.</p> <p>b. Update in lengthsman rates- With effect from 1st April 2021, rates will be increased from £16 to £17 per hour and a knapsack from £20 to £25.</p>
13.	To consider items for future meeting: Noticeboard- Chapel Street.
14.	Date of next meeting: Wednesday 10th February 2021. NB. Date change.

DRAFT