

Wickhamford Parish Council

Minutes of the Meeting, 10th July 2019, 07/19

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.
01386 760332 email wickhamfordpc@gmail.com website: www.wickhamfordpc.co.uk

Present Chairman: J Newbury, V. Chairman J. Poulter, Councillors, D. Heeks, R Gutteridge, County Councillor L Eyre and District Councillor N Robinson.

Clerk, A. Evans.

1. **Apologies** – Cllr T Waller, Cllr S Wride.

2. **Declarations of Interest**

Cllr J Poulter- Item 14-footpath 518 and 519.

Councillors were asked to give consideration to the continuation of Cllr T Waller as a councillor as 3 consecutive meetings have been missed over a 6 month period. Cllr Waller has had personal circumstances which were taken into consideration. The PC unanimously agreed that they would support Cllr Waller provided he attended the next meeting on 11th September 2019.

3. **The meeting was adjourned for the Public Question Time.**

1 resident attended to advise the PC about the ongoing issues with water at a number of properties on Pitchers Hill and the various testing that has taken place to establish where the water may be coming from and whether it is Severn Trent or not. Contact details were taken for Severn Trent including case no. so that PC can make contact and flag up that they are aware of the situation.

4. The Minutes of the meeting held on the 8th May 2019 were agreed, proposed by RG, seconded by DH with a unanimous vote in favour.

Matters arising from the previous meeting

None raised.

6. **District / County Councillors Report**

a. The County Councillor and District Councillor reports are available on the website when provided.

7. **Police Officers Report.**

Since 11/05/19

Theft x 1

Suspicious Circumstances X1

RTC x 1

Veh Nuisance x1

8 Items for Consideration:

- a. Memorial Hall Update- Clerk met with personnel from Memorial Hall following May meeting and advised that the PC would consider applications for funding if quotes and plans could be provided. They would also consider match funding if the committee wanted to apply for Community Legacy Funding. It was agreed that the committee should consider the projects that they would like to undertake and contact the PC or attend the July meeting if they had more information. No further contact has been made to date.
- b. Dog Poo and Dogs on Leads at Playing Field- PC has received a number of complaints about dog poo in various areas around the village and also a number of complaints about dogs not being on leads on playing field. Cllrs considered what further action could be taken and whether they wanted to make the playing field a 'dog free area'. This appeared to penalise dog owners who control their dogs and pick up after them. It was agreed that a message would go in newsletter but that if the matter does not improve, then the PC would consider more drastic action.
- c. Village Planters- 1 residents has come forward to assist with maintaining the planters so it was agreed to put the matter on hold for the time being.

9. Parish Council.

- a. Section 106 funding- PC currently has £4415 available for off 'public open space'. JN asked if the funding could be used for flower planters and if so, the PC could consider maintaining them, clerk to clarify for September meeting.
- b. Wickhamford Sports Club- A request has been received from the sports club for a contribution to the projects that have been undertaken/are in the process of being completed which include picket fencing, new toilets and porch. It was unanimously agreed that PC would like to consider a donation to the projects but would require evidence of quotes for their records so that the matter can be considered at September meeting.
- c. Wychavon Community Legacy Grant- This matter was discussed regarding memorial hall but other groups may consider the grant so this should be posted on Facebook and in newsletter.
- d. Cemetery Extension and Consecration- The purchase of additional adjoining land for the cemetery has now been completed and is being registered at the land registry. The consecration of the remaining part of the cemetery is underway and being actioned at the Diocese. A tree is due to be removed as it is dead and causing issues to headstones in that area. A request has also been received to raise the canopies on a number of trees.

10. Correspondence-

- **Details of EA village open morning passed to Cllr Eyre for chasing.**
- **Gardening Club requested to plant village flower pots, May agenda to consider their questions. Advert in newsletter, 1 resident has come forward.**
- **Defib training booked at Sports Club for Saturday 8th June 2019 from 9.30am until 11.30am, matter closed. 7 residents attended.**
- **Return of Certificate of Exemption to external auditor, acknowledgement received.**
- **Met with new personnel to provide assistance for Wickhamford Memorial Hall to assist with renovation project.**
- **Planning application W/19/00521/FUL checked for notes, approved.**
- **Email sent regarding report of knotweed to Cllr Eyre, chased.**
- **Verge on A44 requires strimming, request sent to Cllr Eyre.**
- **Severn Trent contacted asking for verge to be restored.**
- **Email sent regarding damaged verge after works, Cllr Eyre to chase.**
- **Safer Roads Partnership chased regarding speed check locations, awaiting response.**

- PCSO contacted requesting speed checks on A44 and Manor Road, confirmed.
- Vicar contacted regarding Website handed over, awaiting a response, information now received by clerk for managing webpage.
- Declaration of acceptance of office email forwarded to all councillors to be returned by 31st May 2019 by councillors, matter closed.
- Cllr Eyre is dealing with Coombsfield Road following maintenance works.

11. Plans for Review-

a	<p>Case No: W/19/1083/HP</p> <p>Location: 2 Pitches Hill, Wickhamford</p> <p>Proposal: Removal of existing conservatory and replace by single storey flat roof extension.</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision:</p>
b	<p>Case No: W/19/01130/HP</p> <p>Location: 14 Washington Road, Wickhamford</p> <p>Proposal: 2 storey side extension, to include demolition of garage and extension of existing drop kerb.</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision:</p>
c	<p>Case No: W/19/01178/CLE</p> <p>Location: Knowle Hill Plant Centre, Knowle Hill, Evesham.</p> <p>Proposal: Application for certificate of existing lawful - development for use of land for retail purposes 0 Use Class A1.</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision:</p>
d	<p>Case No: W/19/01169/HP</p> <p>Location: Challacot, 36 Manor Road, Wickhamford..</p> <p>Proposal: Erection of annex and garage to replace existing garage.</p> <p>Parish Council Decision: "Wickhamford Parish Council objects to this application for the following reasons: 1. Under planning application W/02/00548/PP for the existing garage the following condition was made: The garage shown on approved plans shall be kept available for storage use and shall not be converted into habitable accommodation. Reason: In order to ensure that garage accommodation remain for the residential use and so as to restrict pressure for additional or alternative garaging in new buildings. 2. Garage in front of building line by 7 metres. 3. Not in keeping with conservation area and other nearby buildings. 4. Drawings, in our opinion, are not to scale giving the impression that the proposal is more spacious than it would be. 5. There is no objection to the extension of the existing building but along with the current 3 bed the need in the supporting letter would be satisfied." Since submitting the PC comments further information has been received. The PC comments are: <i>Following on from the amendments to this application the PC believe that the information has changed so much from the original application that a brand new application should be submitted for consideration, at this stage, the parish council still objects to the application.</i>"</p>

12. Finance-

- a. A list of payments to be drawn this month were approved and cheques already signed ratified and the statement of balance of accounts 2019 approved as follows, proposed by DW and seconded by RG with a unanimous vote in favour.

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN						
Wickhamford Parish Council		1st June 2019		B/F	01.04.18	
						91028.20
				INTEREST		0.00
Current Account No 309089 37665860		11273.30		CREDIT		975.00
Deposit Account 309089 39325168		70000.00		PRECEPT		5250.00
		81273.30		TOTAL		97253.20
LESS						
AS LIST		81273.30				
Cheque No.				PAYMENT		15979.90
						81273.30
	outstanding					-
						-
Credits						-
						0.00
03.06.19	Came & CO	Insurance	BACS	997.66	0.00	997.66
07.06.19	Smartcut	grass cutting	47	304.00	60.80	364.80
07.06.19	A Evans	Paper/ink	48	22.99	0.00	22.99
10.06.19	A Evans	Salaray	BACS	206.20	0.00	206.20
12.06.19	HMRC	Tax & NI	49	51.60	0.00	51.60
10.6.19	M Parkinson	Lengthsman/VAS	50	98.00	19.60	117.60

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN						
Wickhamford Parish Council		1st July 2019		B/F	01.04.19	
						91028.20
				INTEREST		21.64
Current Account No 309089 37665860		10690.01		CREDIT		2152.56
Deposit Account 309089 39325168		70021.64		PRECEPT		5250.00
		80711.65		TOTAL		98452.40
LESS						
AS LIST		80711.65				
Cheque No.				PAYMENT		17740.75
						80711.65
	outstanding					-
						-
Credits						-
Lloyds/interest	21.64					-
						0.00
Payments to be made				NET	VAT	GROSS

Date	Name	Product	Chq				
10.07.19	HMRC	Tax & NI	51	51.40	0.00	51.40	
10.07.19	A Evans	ink/paper	52	22.99	0.00	22.99	
10.07.19	A Evans	Postages	53	2.44	0.00	2.44	
10.07.19	Wychavon DC	Land Lease	54	10.00	0.00	10.00	
10.07.19	M Parkinson	Lengthsman	55	196.00	39.20	235.20	
10.07.19	Smartcut	Grass cutting	56	478.00	95.60	573.60	
10.07.19	W/ford Mem Hall	Rent	57	112.50	0.00	112.50	
10.07.19	Smartcut	Grass cutting	58	304.00	60.80	364.80	
10.07.19	A Evans	Salary	BACS	206.20	0.00	206.20	
						Total	1579.13

- b. Clerk confirmed that a direct debit has been set up for the annual payment to ICO-Information Commissioners Office as required.
- c. Evesham Volunteer Centre- Councillors considered the request received for a donation to EVC as a number of residents use their facilities. JN proposed with a unanimous vote in favour to make a donation of £200.

13.Lengthsman-

- Culverts outside Wickham Farm, Manor Road.
- Bush on left hand side coming out of Coombsfield Road.

14.Items for the next Agenda

JN has met with Worcs CC with regard to footpath 518 and 519 as a result of his personal submission in 2009. Officers requested that the PC re-confirm their understanding of what the original application was aiming to achieve. Councillors considered this at the PC meeting and confirmed that they understood that 518 would be a public footpath and that 519 would remain as a bridleway. This was unanimously agreed with the exception of JP who will make his own comments when contacted.

15.To confirm the date of the next meeting as 11th September 2019.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.

Meeting Closed at 8.50pm.

Signed.....

Date.....

Chairman