

Wickhamford Parish Council

Minutes of the Meeting, 8th January 2020, 01/20.

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.
01386 760332 email wickhamfordpc@gmail.com website: www.wickhamfordpc.co.uk

Present Chairman: J Newbury, V. Chairman J. Poulter, Councillors, D. Heeks, S Wride and R Gutteridge, County Councillor L Eyre, District Councillor N Robinson.

Clerk, A. Evans.

1. Apologies –

2. Declarations of Interest

None.

3. The meeting was adjourned for the Public Question Time.

2 members of Wickhamford Memorial Hall committee attended to present a proposal for the refurbishment of the hall. This would include:

- Insulation
- Enhancing look of hall.
- Resurfacing car park.
- Improving heating
- Toilet improvements
- Entrance hall and kitchen flooring
- Acoustics
- LED lighting
- Blinds
- Painting and new front doors
- Contingency.

The project totalled approx. £50k with quotes being provided for most works. The PC will consider the matter at the meeting in March 2020. The committee has not applied for any other funding elsewhere. CC Liz Eyre kindly agreed to pay for replacement doors through the Divisional Fund, application form will be sent to clerk.

4. The Minutes of the meeting held on the 14th November 2019 were agreed, proposed by SW, seconded by RG with a unanimous vote in favour.

5. Matters arising from the previous meeting

None raised.

6. District / County Councillors Report

- a. The County Councillor and District Councillor reports are available on the website when provided.
- Boundary review- This may adjust boundaries and also the amount of ward councillors in relation to residents.
 - JP has identified possible knotweed on A44 in a different location, Councillor Eyre will deal.
 - Councillor Robinson has forwarded details of Wychavon Community Grant which is now open for applications. He is also meeting with Director of Housing from Wychavon and Director of Housing from Rooftop to raise a number of issues relating to Rooftop properties in Broadway. Wickhamford has only one outstanding item which is the bush on Coombsfield Road.

7. Police Officers Report.

- Response has been received from John Campion's office regarding speed checks and SRP. Speed checks will be carried out on Manor Lane over next few months.
- Crime Prevention Event-Thursdays 30th January 2020 5pm until 8pm at Lygon Arms, Broadway, all welcome.

8 Items for Consideration:

- a. Section 106 at Recreation Ground- Cllrs suggested log/planks-natural play/forest school/trees, enhancing bowtop fencing around play area and solar lighting. It was agreed that the club could proceed with solar lighting and if there is a remainder from £4415 then a donation could be made and clerk to obtain quotes for other items to consider in March.
- b. The removal of bush on Coombsfield Road owned by Rooftop- Despite the ownership of the bush it was agreed to arrange its clearing and send bill to Rooftop.
- c. Verges around Sandy's junction and bus stop- Lengthsman has cleared vegetation which has highlighted poor state of sets. Cllr Eyre will deal with matter.
- d. DMMO application update-No further comment is required.

9. Parish Council.

- a. 'Elected member code of conduct', received from Wychavon was adopted in its entirety, proposed by SW, seconded by DH with a unanimous vote in favour.
- b. EA update- JN has obtained a new contact at Severn Trent to assist where required. The recent issues weren't with watercourse but with drains. Some initial work will be carried out as drains weren't taking water away. A number of properties on Drysdale Close will have non-return valves devices fitted.
- c. Hall progress-Dealt with in public forum.
- d. Mobile post office service-Village is being assessed for most appropriate service required.

10. Correspondence-

- **Item 6- Email sent to Cllr Eyre requesting date for flaying meeting and advising that PC will not take action regarding cars of Sandys Avenue.**

- Item 7- Letter to John Campion regarding speeding measures taken.
- Item 9b- Letter sent regarding Sandy's Arms.
- Item 12c- Business Instant access account and Fixed Deposit opened.
- Item 13- Lengthsman requested to attend to gulleys opposite Dogs Trust next to The Finnick.
- Kerb on Manor Lane reported to Highways, repaired then re-reported.
- PO chased regarding mobile van service.

Other matters.

- Ancient Oaks requested to remove branches from ash tree on Pitchers Hill.
- Tarmac reported on Drysdale Close to Highways.

11. Plans for Review-

a. To consider/note the following applications:

Case No:	W/19/01940/FUL
Location:	The Brambles, Wickhamford Lane, Wickhamford
Proposal:	Change of position of dwelling within the plot
Parish Council Decision:	No further comments.
Wychavon Decision:	

b. To note the following decisions:

Case No:	W/19/01940/FUL
Location:	The Finnick, 48 Pitchers Hill, Wickhamford
Proposal:	Proposed extension to existing annex.
Parish Council Decision:	No comments.
Wychavon Decision:	Approved.
Case No:	W/19/02177/CU
Location:	Knowle Hill Plant Centre, Knowle Hill, Evesham.
Proposal:	Retrospective planning application for change of use from horticulture to garden centre (A1 retail).
Parish Council Decision:	No comments.
Wychavon Decision:	Approved.

12. Finance-

- a. A list of payments to be drawn this month were approved and cheques already signed ratified and the statement of balance of accounts 2019 approved as follows, proposed by RG and seconded by JN with a unanimous vote in favour.

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN			
Wickhamford Parish Council	30th November 2019	B/F	01.04.19
			91028.20
Deposit Account 309089 53702068	10000.00	INTEREST	35.69
Fixed Deposit	50000.00		
Current Account No 309089 37665860	3758.27	CREDIT	5999.51
Deposit Account 309089 39325168	11535.69	PRECEPT	10500.00
	75293.96	TOTAL	107563.40
LESS			
AS LIST	75293.96		
Cheque No.		PAYMENT	32269.44
			75293.96
	outstanding		-
Credits			-
			0.00

Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq			
09.12.19	Andrea Evans	Salary	BACS	206.20	0.00	206.20
09.12.19	HMRC	Tax & NI	140	51.40	0.00	51.40
09.12.19	M Parkinson	Lengthsman	141	98.00	19.60	117.60
09.12.19	Andy Tyrrell	noticeboards	142	25.00	0.00	25.00
09.12.19	Andrea Evans	Expenses	BACS	17.99	0.00	17.99
09.12.19	Andrea Evans	Postages	143	7.76	0.00	7.76
15.12.19	Smartcut	hedges	BACS	165.00	33.00	198.00
				Total		£623.95

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN			
Wickhamford Parish Council	1st January 2020	B/F	01.04.19
			91028.20
Deposit Account 309089 53702068	10000.00	INTEREST	35.69
Fixed Deposit	50000.00		
Current Account No 309089 37665860	3761.32	CREDIT	6601.51
Deposit Account 309089 39325168	11535.69	PRECEPT	10500.00
	75297.01	TOTAL	108165.40
LESS			
AS LIST	75272.01		
Cheque No.		PAYMENT	32893.39
			75272.01
	outstanding		-
	A Tyrrell/n/boards		25.00
			-
			-
			-
Credits	Simply Stone		75.00
			-

Memory lane	75.00	-	
Worcs CC	452.00	-	
		-	0.00

Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq			
08.01.20	Andrea Evans	Salary	BACS	206.00	0.00	206.00
08.01.20	Wychavon DC	Bins	144	75.81	15.16	90.97
08.01.20	M Parkinson	Lengthsman	145	98.00	19.60	117.60
08.01.20	HMRC	Tax & NI	146	51.60	0.00	51.60
08.01.20	Andrea Evans	ink and paper	147	13.99	0.00	13.99
08.01.20	W/ford Mem Hall	hire	148	112.50	0.00	112.50
Total						592.66

- b. Precept- 2020/21- Councillors considered the precept for this period and agreed an amount of £11000, a modest increase of 3.45%, a reduction on last year that equates to £1.12 per band D property over the year, proposed by JN, seconded by RG with a unanimous vote in favour.
- c. Churchyard mowing- Invoice for donation for 2019 has been received. It was unanimously agreed to donation £250 for 2020, Proposed by SW, seconded by DH.
- d. Bank Accounts- Instant access account for funds until they are required has been opened and fixed deposit account for the Community fund renewable every 3 months with a deposit of £50k has been set up.

13.Lengthsman-

Request bus shelter to be cleared out and shelves put in for book exchange.
Clear back bush on Coombsfield Road to improve visibility.

14.Items for the next Agenda

- [Memorial Hall proposal.](#)

15.To confirm the date of the next meeting as 11th March 2020.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.

Meeting Closed at 8.45pm.

Signed.....

Date.....

Chairman