

Wickhamford Parish Council

Minutes of the Meeting, 11th November 2020, 11/20.

Clerk to the Council, Andrea Evans, Ty Gwyn, Church Street, Offenham, Worcs, WR11 8RW.
01386 760332 email wickhamfordpc@gmail.com website: www.wickhamfordpc.co.uk

Meeting was held via Zoom.

Present Chairman: J Newbury, V. Chairman J. Poulter, Councillors, D. Heeks, R Gutteridge, S Wride and T Waller. District Councillor N Robinson and County Councillor, Liz Eyre.

Clerk, A. Evans.

1. **Apologies** –

None.

2. **Declarations of Interest**

JP declared a prejudicial interest in item 8d- Memorial Hall.

3. **The meeting was adjourned for the Public Question Time.**

One member of the memorial hall committee attended to hear item 8d.

One member of the public attended to hear comments in item 6a relating to HGV's within the village.

4. The Minutes of the meeting held on the 9th September 2020 were agreed, proposed by RG, seconded by JP with a unanimous vote in favour.

5. **Matters arising from the previous meeting**

6. **District / County Councillors Report**

a. The County Councillor and District Councillor reports are available on the website when provided.

b. County Councillor-

There have been a number of issues raised by the PC and residents in relation to the increased number of large HGV's through Wickhamford. It has been identified that the vehicles are predominantly taking and collecting to Fresh for All in Willersey. They are using Wickhamford for access as they are unable to get under the bridge in Willersey. The planning application for this site states that it can have no trans-shipping, only product grown on site can be transported in and out. They are definitely breaching the planning as there is evidence of product being brought in. A resident has agreed to record footage of the movements, including frequency, speed, dates and times and whether the loads are full or not. The haulier has advised that only pallets are taken in and product out but it is known that this is not correct. Cllr Eyre has been in contact with the haulage owner as well as the transport manager and is working with them as well as involving the head planner at Wychavon and the local member for Cotswold District Council. The

lorries have been advised that they cannot use mobile phones, they must keep to the limit or below and not mount the pavement. It is hoped that they will be advised that they can no longer operate trans-shipping but this is likely to result in a further planning application for a 2nd packhouse. They are breaching other criteria such as noise but this will not be taken into account. JN suggested that if they left the trailer behind, they can go under the bridge. Cllr Eyre is using all contacts to assist in the reduction of lorry movements in Wickahnford onto Willersey. She has evidence to support the concerns of the PC as well as residents and will be working to agree an appropriate conclusion for all parties.

c. District Councillor-

- Grant is now available of £500 to assist with recovery from Covid19, both Cllr Robinson and Eyre have already donated £300 each of their allowance to a new newsletter in Broadway.
- Grants available to struggling businesses from Wychavon, details to be forwarded.
- Cllr Robinson has been asked to raise planning re Field Farm by planning officer and advise that it is likely to be approved despite PC objections. Discussion took place about this but it was concluded that there would be little way of objecting as there had been a precedent for over 10 years.

7. **Police Officers Report.**

Regular report now sent from civilian personnel, forwarded to councillors.

8 **Parish Council:**

- a. Newsletter feedback to leave verges to grow naturally with flowers has again been received. It was agreed to contact contractors to identify the areas suitable in the village.
- b. HGV's through village- Dealt with under County Councillor section.
- c. Village businesses- JN raised concerns that some local businesses apply to trade through the correct channels whilst some do not. There is not currently a register of businesses held anywhere. Cllr Robinson suggested that any that are felt to not be complying should be reported to enforcement for investigation. This will be done via the parish clerk.
- d. Memorial Hall- The hall committee wish the PC to consider 3 areas for funding, all of which now have 2 quotes.
 - I. External rendering of the building. This was identified in the survey as requiring doing but not as a health and safety issue. SW tried to establish how this would increase the usage of the hall, JP advised that it would reduce costs and be more environmentally friendly. SW advised that she had consistently asked for a business plan but that this had not been forthcoming. SW advised that she would not support this seconded by DH. JN said that it would improve the appearance of the building. JP asked why the survey had been done if it wasn't to be followed. RG advised that it was difficult to decide because there are so many points for and against. RG proposed to proceed, seconded by JN, SW proposed against seconded by DH, TW abstained so no vote was concluded. TW proposed, seconded by DH that if a business plan detailing users of hall was provided together with evidence of funding from elsewhere and with a funding raising plan then the item could be reconsidered. All in favour to proceed with this course of action. The
 - II. Resurfacing of the car park. JP advised that it is regularly being swept to remove loose tarmac. JN suggested that resurfacing would not increase usage. DH asked if remedial work could be done. JN proposed, seconded by RG with a unanimous vote in favour to refuse the proposal.

- III. Anti-slip flooring in entrance, toilets, kitchen and stores. TW advised that he could see benefit to hall. JN advised that quotes don't include lifting doors and toilets, member of hall committee confirmed that this would be done when other project takes place. TW proposed, seconded by DH with a unanimous vote in favour to proceed with this work at a cost of £2939.10 and 2391.90 being the quotes for all areas.
- e. Burial ground consecration-This will take place on the remaining area in December 2020.
- f. Newsletter arrangements- The newsletter will be delivered as usual following this meeting, both girls have agreed to distribute.

9. Items for Consideration:

- a. Forest seating area- Project should commence in December as soon as materials are in stock.
- b. Bench on Golden Lane- It was agreed to purchase a recycled plastic bench from Marmax at a cost of £299 and to position it on the Badsey side of the junction looking towards cemetery away from the road. RG proposed, seconded by DH with a unanimous vote in favour.
- c. 2 quotations have been received for the provision of petanque (french boules) which has been supported by residents in feedback via newsletter and Facebook. Both quotes are for £4000 but the 2nd would be reduced if the disposal of soil which makes up towards £1k of the quote could be disposed of locally. It was agreed to advise Andy Tyrrell that if we can arrange disposal ourselves locally then we would wish to proceed. Cllr Eyre has already agreed to donate £500 of her divisional fund to it.
- d. Playing Field Trees- 2 queries have been received regarding the responsibility of the playing field trees. It was unanimously agreed that this is a matter between owners and sports club and not for the PC. Historically, some trees have been trimmed back by the PC if there has been an urgent H and S issue.

10. Correspondence-

11. Plans for Review-

a. To consider/note the following applications and to note the following decisions:

a	<p>Case No: W/20/02237/FUL</p> <p>Location: Sandys Arms, Pitchers Hill, Wickhamford</p> <p>Proposal: Erection of 4 houses and associated works.</p> <p>Parish Council Decision: Wickhamford has the following comments to make: It would like to see the opportunity for the prospective buyers from WR11 postcodes having the first option to purchase these houses. Concerns were raised about the sewerage system as this would put pressure on an already struggling system This development would have a negative effect on the bungalows behind On the border of the site, there is a high pressure gas main, this is not marked on the plan and no reference has been made to it. Concerns were raised about the number of entrances on to the Highway.</p> <p>Wychavon Decision:</p>
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12. Finance-

- a. A list of payments to be drawn this month were approved and cheques already signed ratified and the statement of balance of accounts 2020 approved as follows, proposed by SW and seconded by RG with a unanimous vote in favour.

FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN						
Wickhamford Parish Council		30th September 2020		B/F	01.04.20	
						73936.41
Deposit Account 309089 53702068		3002.82		INTEREST		104.53
Fixed Deposit		50100.84				
Current Account No 309089 37665860		11332.51		CREDIT		7956.91
Deposit Account 309089 39325168		11629.07		PRECEPT		11000.00
		76065.24		TOTAL		92997.85
LESS						
AS LIST		76065.24				
Cheque No.				PAYMENT		16932.61
						76065.24
	outstanding					-
						-
						-
						-
Credits						-
						-
						-
						-
						-
						0.00
Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq			
09.09.20	HMRC	Tax & NI	162	53.60	0.00	53.60
29.09.20	John Taylor	ashes	164	45.00	0.00	45.00
21.09.20	H Mitchell	Newsletter	BACS	20.00	0.00	20.00
21.09.20	A Wright	Newsletter	BACS	20.00	0.00	20.00
11.09.20	Andrea Evans	Zoom subs	BACS	11.99	2.40	14.39
10.09.20	Andrea Evans	extra hours	BACS	162.50	0.00	162.50
09.09.20	Smartcut	grass cutting	BACS	304.00	60.80	364.80
		play				
09.09.20	Tim Spragg	inspection	BACS	30.00	0.00	30.00
09.09.20	Maurice Parkinson	Lengthsman	BACS	162.00	32.40	194.40
17.09.20	Andrea Evans	burial fee	BACS	50.00	0.00	50.00
21.09.20	Andrea Evans	burial fee	BACS	50.00	0.00	50.00
FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN						
Wickhamford Parish Council		30th October 2020		B/F	01.04.20	
						73936.41
Deposit Account 309089 53702068		3002.82		INTEREST		104.53
Fixed Deposit		50100.84				
Current Account No 309089 37665860		9767.82		CREDIT		8006.91
Deposit Account 309089 39325168		11629.07		PRECEPT		11000.00
		74500.55		TOTAL		93047.85

LESS				
AS LIST		74500.55		
Cheque No.			PAYMENT	18547.30
				74500.55
	outstanding			-
				-
				-
				-
Credits				-
				-
				-
				0.00

Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq			
01.10.20	Premierclean	play equipment	BACS	210.00	42.00	252.00
05.10.20	Andrea Evans	HP ink	BACS	23.99	0.00	23.99
09.10.20	Andrea Evans	Salary	BACS	215.15	0.00	215.15
12.10.20	Andrea Evans	Zoom subs	BACS	11.99	2.40	14.39
12.10.20	Maurice Parkinson	Lengthsman	BACS	236.00	47.20	283.20
12.10.20	Smartcut	grass cutting	BACS	398.00	79.60	477.60
13.10.20	Andrea Evans	stamps	BACS	4.56	0.00	4.56
13.10.20	Tim Spragg	play inspection	BACS	50.00	0.00	50.00
14.10.20	HMRC	Tax & NI	165	53.80	0.00	53.80
05.10.20	pklittlejohn	audit	BACS	200.00	40.00	240.00

Payments to be made				NET	VAT	GROSS
Date	Name	Product	Chq			
11.11.20	Andrea Evans	Salary	BACS	215.15	0.00	215.15
11.11.20	Andrea Evans	Pansies	BACS	19.96	0.00	19.96
11.11.20	Ancient Oaks	Tree works	BACS	480.00	96.00	576.00
11.11.20	Andrea Evans	HP Ink	BACS	7.99	0.00	7.99
11.11.20	Smartcut	grass cutting	BACS	145.00	29.00	174.00
11.11.20	SME Solicitor	Consecration/BG	BACS	600.00	120.00	720.00
				Total		1713.10

Update on Community Fund as at 11th November 2020.

- Funds transferred from Santander-£80k put into Instant access account at Lloyds Bank.
- May 2019- £10548.00 paid for land purchase together with fees of 906.00(Vendors) and 666.30(W/ford PC) including VAT.
- July 2019- Request for a donation from Sports Club-Agreed to consider when quotes are received. Interest on a/c as at July 2019-£21.64.

- September 2019- Quotes received from Sports Club totalling £17k, agreed to donate 50% being £8500.00.
 - November 2019- It was agreed to open separate instant access for community fund as well as deposit £50k on fixed deposit for higher rate of interest, £10k in instant and £50k in other.
 - January 2020-Accounts confirmed as open with correct funds in.
 - March 2020- Interest £37.86 as at 1st March 2020.
 - Interest during financial year 2020/21 as at September 2020-£90.50.
- b. Budget 2020/21.-Councillors considered the budget which included the income and expenditure for year ending March 2020 as well as the first 6 months of this financial year to check that expenditure is within budget. The PC has maintained its funds as required but has undertaken some small projects, still within budget. It was agreed to request a small increase in precept in January 2021 to maintain increasing costs.
 - c. Annual Audit Conclusion- Clerk confirmed that the annual audit conclusion as at 31st March 2020 has finally been received with a clear report.
 - d. Clerks additional Hours- It was unanimously agreed to ratify additional hours totalling £162.50 for work as a result of covid and memorial hall.

12. Lengthsman-

a. Tasks agreed:

- Gullies on Pitchers Hill, weeds on Drysdale Close. Request a road sweep if possible.

13. Items for the next Agenda

- None.

14. Date of next meeting: Wednesday 13th January 2021.

Items for the next Agenda must be received 7 days prior to the above date.

Andrea Evans

Clerk to Wickhamford Parish Council.

Meeting Closed at 9.21pm.

Signed.....

Date.....

Chairman