

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 5 January 2023 at 7.00 pm in the Armitage Room (Parish Hall)

Present: Cllrs: Don Lupton (Chair), Mike Wilkinson, David Smallwood, Hilary Flanders, Barbara Wilkes, Nigel Baker, Dawn Fisher and Rosemary Powell.

In Attendance: Mrs C Leake (Clerk) and District Councillor Mick Davies

Members of the Public: 0

Public Comments: None

01/23 Apologies: Accepted from Cllr:Hubbard and also from County Councillor Tom Wells.

02/23 Declarations of interests

1. *Register of Interests. No updates.*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature. Cllr Wilkes - Planning*
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011. None*

03/23 Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of **3 November 2022** were a true record of the meeting and were signed.

04/23 Matters Arising

- **74/22 Future Parish Communications** – Cllr. Smallwood has produced the first 'What's On' leaflet for events taking place throughout February and March. Once published members have volunteered to take on routes for distribution.
- **77/22 Defibrillator** Thanks to the chairman and electrician the defibrillator is sited and available for use in the event of need. The Wilkes family have kindly agreed to conduct regular monitoring/routine maintenance of the equipment.
- **84/22 CALC Correspondence.** Cllr Powell booked for forthcoming CALC 'whistlestop tour' 11 January via Zoom

05/23 District Councillor's Report

Included

- The efficient procedure of bin collection and acknowledgement to the operators throughout the Christmas holiday period with minimal interruption to normal collection dates.
- Reminder of Mick's decision not to stand for re-election at the forthcoming elections. Very keen to support any interested person with own experience and advise.
- An additional requirement of the Elections Act is for voters to show photo ID at the polling station.
- The continued progression of managing revenue and services back in (MHDC) house following present contractor Cervica not seeking contract renewal. IT facilities are being updated and the awareness of an increase in MHDC payroll with the transfer of the staff.
- Malvern Hills District Council (MHDC) Executive Committee approved to invest the three-year UK Shared Prosperity Funds (UKSPF) in four projects. The projects are within the 'Communities and Place' objective of the Investment Plan submitted to Government in August. The UKSPF is a central pillar of the UK government's Levelling Up agenda and provides £2.6 billion of funding for local investment by March 2025
- The consultation on the review of the South Worcestershire Development Plan has now ended. Review of responses underway, a part of the ongoing process.

06/23. Finance Report

a) Finance Report: updated since last meeting.

	£	£	
Balance: 3 November 2022		4244.90	
Add Income	167.33 153.00 150.00		MHDC CIL WCC Lengthsman MM Donation re CEAG
Total	470.33	470.33	
Less Expenditure pre meeting	2467.20		Excel Of Malvern. New Internal door
		2467.20	
Less Expenditure at meeting	625.95	625.95	Clerk – 3rdQuarter SCP 12
Balance at close of meeting 5 January 2023		1622.08	

a) Appointment of internal auditor: Agreed to appoint Mr Iain Selkirk for a fee of £105.

b) Budget and Precept Financial Year 2023/2024

A draft budget previously circulated was discussed. Agreed to include printing and adjust section 137 expenditure resulting in a deficit of £505.

Proposed and agreed to accept adjusted budget and seek an increase in precept to a total of £4961 for 2023/24.

c) Confirmation of payment of £167.33 Community Infrastructure Levy as a result of the new development at Pewtrice Barn. Will be considered for a task promoting community activity.

d) Donation by Morton Majestic of £150 following the success of the recent wildlife film shown in conjunction with CEAG. This would support the work of the CEAG.

07/23 Highway

In addition to Cllr Smallwood's report, particular mention of additional information:

- Cherry Orchard – Remedial action to take place by WCC in March. Further drainage work required in the area to be reported to MHDC drainage officer for support.
- Seek support from Lengthsman scheme for the purchase of 3 bollards to replace those broken.

08/23 Footpaths

- Bannut Tree Track PRow project. Ongoing
- Report the installation of new ditch crossing and gates opposite Micklefield Cottage (junction 524 (C) & 526 (C) with the path realigned.

09/23 Planning Report of planning applications **received/decided** since last meeting was noted

M/22/00826/FUL	Walnut Tree Cottage Castlemorton Malvern WR13 6BS	MHDC Refused at Southern Area Planning Meeting. Enforcement. Applicant Appeal on planning decision and enforcement	
M/22/01244/CU	Ebenezer Castlemorton Malvern WR13 6BY	MHDC Refused	
M/22/01532/HP	Roseville Farm Golden Valley Castlemorton Malvern WR13 6AA	Part reconstruction including two storey rear extension and replacement porch.	PC No Objection/ Comment
M/22/01529/CLE	Upper Orchard Cottage Hollybed Street Castlemorton Malvern WR13 6DB	Certificate of Lawfulness for existing use of land for stationing a caravan for residential purposes	PC No comment
M/22/01550/FUL	The Old Dairy Church Road Castlemorton Worcestershire WR13 6BQ	Variation of condition 2 following a grant of planning approval M/21/00391/FUL - Conversion and Extension of Barn B to a	PC No Objection

		dwelling, demolition of Barn C and associated landscaping	
M/22/01524/FUL	May Cottage Eight Oaks Castlemorton Malvern WR13 6BU	2 no. stables for horses & tack room	PC No Objection/ Comment
M/22/01642/FUL	Eight Oaks Farm Eight Oaks Castlemorton Worcestershire WR13 6BU	Proposed extension to barn	PC No Objection
M/22/01886/CAN	Old School House U61401 Castlemorton Castlemorton Worcestershire WR13 6BG	Undertake tree works as detailed on application form and in accompanying information.	

M/22/00826/FUL Applicant has registered an appeal to the refused planning decision by MHDC and subsequent enforcement notification. It was agreed to submit a short submission particularly reinforcing the Conservation Officer's response to the planning application.

10/23 Parish Hall and Parish Hall Trust

- Completion of installation of new internal doors.
- Pipes insulated
- New feet on chairs
- Increasing hiring activity.

11/23 Castlemorton Environmental Action Group

- Film Presentation a success
- Looking at potential rewinding of verges and consider including parts of the Churchyard. All to be investigated and discussed with relevant authorities.
- An Open Gardens event has been discarded due to potential high insurance costs.
- Always open to ideas and support in projects.
- Regular meetings

12/23 Correspondence

Particular mention of:

- CALC/NALC Updates.
- Police Safer Neighbourhood Teams – Neighbourhood Matters Notifications and Update to Police Charter a) Anti-Social behaviour on Common. b) Request to seek enforcement of speed limit along B4208 particularly on Feathers Pitch.
- Forthcoming Elections in May. (The Chairman confirmed he would not be seeking re-election this forthcoming May, after 15 years as a councillor and chairman for 8 years. This period of office acknowledged by fellow members)

13/23 Meetings

Cllr Wilkes reported on the recent 4C's meeting 30 November

- Resident concern re the washing away of track gravel in heavy rain. Landowner's responsibility. MHC will look at each track.
- Mr Shail retiring from sheep farming and as a consequence the Common will be bereft of approx. 300 sheep grazing the ground.
- Action to deter joy riding. Barriers not suitable so ditching to be considered.

14/23 Next Parish Council Meetings

RESOLVED that the next meeting will be Thursday 9 March 2023

11 May 2023 (Annuals & Election Year) Meeting concluded at 9.00pm

Signed Date.....