

West Malvern Parish Council

Minutes of the Parish Council Meeting held on Monday 12th December 2022 in West Malvern Village Hall at 7:30pm.

Present

Cllrs. Mr A Turner (Chair), Ms C Baxter, Mr S Sanoon and Mr T White.

In Attendance

County & District Cllr. N McVey, District Cllr. Prof. J Raine, Mr C Penn (Malvern Hills Trust) and Mr D Sharp (Clerk).

152/22 Public participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

153/22 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Mrs J Burford, Mr L Gregory and Mr C Rouse. Approved.

154/22 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

155/22 Reports from other representatives

To receive reports from County and District Councillors, Tree and Footpaths Wardens and other representatives:

County & District Cllr. N McVey reported on safety improvements to the Old Hollow/Cowleigh Road junction. Also the problems associated with short notice road closures such as those last week for gas works. It was agreed to write to WCC suggesting that firstly, the operation of relief school buses be better managed and notice of any changes to the schedule be available to the public. Secondly that details of where road closures were taking place should be put on signage.

Finally she confirmed that an enforcement notice had been served to remove the storage container from Lower Road.

Mr C Penn (Malvern Hills Trust) reported that at a recent meeting the levy payers had voted for a change in auditors commencing next year. Also a comprehensive response to the SWDPR Regulation 19 consultation had been submitted. Finally the 2022 annual review of the trust was available on the website.

156/22 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 14th November were approved and were signed by the Chairman.

157/22 Planning

i. To consider response to the following late submitted applications:

Application No	From	Details
M/22/01761/HP	Beacon Lodge, 265 West Malvern Road	Single storey infill extension

It was agreed to return 'The Parish Council has no objection to the application'.

ii. Decisions Notified: The following decision was noted:

M/22/01355/HP – 223 West Malvern Road – Approved

158/22 Website and Emails

Update on dedicated web site and councillor/clerk email addresses: Cllr. White had forwarded details earlier and councillors and clerk were to set up their individual accounts.

159/22 Parish Plan

It was hoped that a meeting of the working group (Cllrs. Burford, Turner, White and District Cllr. Raine) could be set up before Christmas. Clerk to obtain electronic copy of the 1992 document and place on website.

160/22 Playing Fields and Open Spaces

Update on playground improvements: The new development on Broadlands Drive was still unoccupied.

161/22 Allotments & Community Woodland

To consider allotment charges for 2023: Due to ongoing cost increases it was agreed to raise the price from 15p/sqm to 25p/sqm with those over 65 years paying 15p/sqm up from 10p/sqm. A minimum charge of £15 would apply. These charges would be guaranteed for 5 years.

162/22 Highways & Footpaths

No matters were discussed.

163/22 Finance**To consider payment of invoices presented:**

The following payments were approved:

* CH – Cheque payment. BT – Bank transfer

From/Due to	Date	Amount	*	Details
JR Burford	30/11	£96.00	CH	Village Handyman (Nov)
Water Plus	03/12	£18.04	BT	Allotment Water Supply (7001575881)
Water Plus	03/12	£36.11	BT	Allotment Water Supply (7002255602)
Malvern Town Council	-	£666.00	BT	Grass Cutting / Rubbish Removal (Jul-Sep)
Malvern Town Council	-	£156.00	BT	Grass Cutting / Rubbish Removal (Oct-Dec)
South Worcs. CAB	-	£500.00	CH	Annual Donation
St James Church	-	£250.00	CH	Annual Donation
AONB	-	£300.00	CH	Annual Donation
West Malvern Allotment Association	-	£182.00	CH	NSALG
DA Sharp	-	£100.00	BT	Clerk's First ½ Year Expenses 22/23
DA Sharp	12/12	£586.65	BT	Clerk's Fees (Gross £488.25 SP17 + £245 backdated to April)
Total		£2,890.80		

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,558.88
Savings Account C/F	£14,558.88

Community Account B/F	£14,031.07
December Payments	-£2,890.80
Community Account C/F	£11,140.27

164/22 Correspondence**To consider the following correspondence previously circulated:**

FROM	SUBJECT
MHDC	November Malvern Hills Business e-Bulletin
WCC	21 Day Notice – West Malvern Road Closure - 30/11/22 6 days
MHDC	5 Year Housing Land Supply in South Worcestershire
SAAA	Notification of external auditor appointment
Clerk	New Pay Scales
CPRE	Countryside Voices

165/22 Councillors' items for Report

No matters were discussed.

166/22 Next Meeting

The next Parish Council Meeting will be held at 7.30pm on Monday 9th January 2023 in West Malvern Village Hall. Due to maintenance the meeting would be held in the Fisher Hall.

There being no further business the meeting closed at 8:30 pm.