

**MINUTES OF THE MEETING OF  
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON  
THE 19<sup>TH</sup> JANUARY 2023**

See Appendix 1 for Public Question Time discussions.

1. **Apologies for Absence:** P. Richmond, M. Stafford, Cllr Mrs L. Robinson (County Councillor) (late arrival). These apologies and the reasons for them were approved and accepted.  
**Attending:** K. Fincher (Chairman), C. Arrow, C. Dawson, A. Job, M. Pollard, J. Waizeneker, Cllr R. Adams (District Councillor), Cllr Mrs L. Robinson (County Councillor), Mrs J. Greenway (Clerk and Responsible Finance Officer).
2. **Changes to Membership**  
None.
3. **Declarations of Interest**
  - a) Reminder and requirements noted.
  - b) c) d) None.
4. **2022/255 Minutes**
  - a) Minutes of the Parish Council meeting held on 24 November were approved as a true and accurate record of the meeting and were signed by the Chairman. Proposed Cllr Waizeneker, seconded Cllr Dawson and agreed by all.
  - b) The minutes action summary was reviewed and will be updated following the meeting. **Action: Clerk**  
Discussions pertinent to agenda items are recorded within the relevant section of the minutes.

Cllr Mrs Robinson arrived at 8.05pm (part way through agenda item 4b).

5. **2022/256 Reports**
  - a) **Cllr R. Adams (WDC District Councillor)**  
Cllr Adams provided a report including the period of purdah before the May elections, new voter ID requirements, postal voting and a general planning update.  
Information relating to new voter ID requirements and postal voting will be publicised via the Parish Council website and Facebook page. **Action: Cllr Pollard**
  - b) **Cllr Mrs L. Robinson (WCC County Councillor)**  
Cllr Mrs Robinson's report circulated in advance of the meeting was noted, with this continuing to highlight the call for residents to use minor injuries units (where they can) to ease pressure on A&E departments. The invitation to attend a WCC 2023/24 budget session was noted. Cllr Robinson queried whether all SWDPR Reg 19 consultation submissions will be put before the Planning Inspector following receipt of an email suggesting that comments are being reviewed to establish if they are valid or if they are classed as inadmissible. Clarification will be sought from WDC/SWDPR Team, with the subject also to be raised with the Joint Parish Council Group. **Action: Cllr Waizeneker, Cllr Adams**  
An update on the schedule for work to the Barracks curtilage wall along Brockhill Lane was received. Whilst members understood the need for weather conditions to improve (become warmer) for mortar to set, weather conditions are not felt to preclude work starting to demolish the section of wall that is due to be rebuilt in readiness for rebuild as soon as weather becomes a little warmer. Concerns were expressed that any delays in demolishing the wall will result in this running into the bird nesting season, and the schedule being shifted to the autumn. It was agreed as unacceptable for residents to be denied use of their gardens for another summer due to very slow progress in making the wall safe. WCC Highways will be advised of the Parish Council's comments and efforts will be made to bring the schedule of work forward. **Action: Cllr Mrs Robinson**  
The WCC Brockhill Lane/A4440 Crookbarrow Way bridleway bridge lighting feasibility survey was considered. The purpose of the survey was noted as to determine feasibility of lighting options along the northern most part of Brockhill Lane (the short section between the St Peter's side of the Crookbarrow Way bridleway bridge and the bollards at the end of the residential section of Brockhill Lane). Members questioned the decision to only include this area within the survey, as the darkest section of Brockhill Lane is from its junction with Crookbarrow Road to the bollards at the end of the residential section, and

this is the area most in need of lighting as discussed at a site visit with representatives of WCC Highways. The survey states that lighting across the bridge should be avoided as this could serve as a distraction or cause unwelcome glare to drivers on the carriageway below. Members questioned this in view of the lighting on the A4440 Broomhall Way bridge just a short distance away. A summary of the Parish Council's review of the survey will be sent to Cllr Mrs Robinson. **Action: Cllr Fincher**

In response to a request for WCC Highways to remove barriers around the area of ground that has been treated for Japanese Knotweed (Wadborough Road, Littleworth), WCC has advised that the barriers need to remain in place in view of the chemical treatment and the need for the area to be checked for re-growth, and that they may need to remain in place for a significant period of time. Also see item 13 discussions which were raised with Cllr Mrs Robinson before leaving the meeting.

#### **c) Finance**

(i) Balances: current account £5,634.06, deposit account £109,835.47 ( 19 January). Members were reminded that whilst balances are healthy, funds are committed or earmarked for future expenditure.

(ii) Monthly accounts and bank reconciliation to 31 December will be circulated once received.

**d) GDPR** - Nothing further to report.

#### **e) Social Media Communications**

The content of the report circulated in advance of the meeting was summarised. Levels of engagement via the Council website and Facebook continue to grow, click through rates remain high and local information tends to be most popular. It was agreed for Cllr Pollard to boost Facebook posts (where considered appropriate in discussion with the Clerk) up to an annual cost of £200.

It was agreed to consider revamp of the Parish Council newsletter, with a draft to be produced for consideration.

**Action: Cllr Pollard**

#### **f) West Mercia Police**

No further report.

#### **g) St. James the Great Church, Norton**

See agenda item 10c.

### **6. 2022/257 Apiary Project and Tranquillity Garden**

An apiary group meeting is due to be held in February, with discussions to include the apiary management group becoming a self-sustaining entity, separate to the Parish Council, that can benefit from the sale of honey. Also see item 10a for 2023/24 budget discussions.

### **7. 2022/258 Wychavon Design Code Consultation**

Due to the nature of the consultation, it was agreed for members to submit responses as individuals rather than to submit a Parish Council response. Links can be found on the Parish Council website.

### **8. 2022/259 Public Rights of Way (PRoW)**

The WCC Senior PRoW Officer has advised that the Parish Paths Warden (PPW) has stood down from this role. It was agreed for the WCC PPW advert to be publicised on the Parish Council website, Facebook page and noticeboards.

**Action: Clerk, Cllr Pollard**

### **9. 2022/260 Public Open Space/Verge Maintenance, Highways and Drainage Matters**

Standing water on the B4084 (in the vicinity of the property 'Sanghoi') continues to create a hazard, with this freezing in cold weather. It was noted that whilst WCC and Severn Trent Water have been in discussion, the issue remains unresolved. It was agreed to seek an opinion on the cause of this issue from WDC drainage engineers.

**Action: Cllr Adams**

The Radley footpath has flooded during heaving rain and efforts will be made to seek to identify the cause.

**Action: Cllr Arrow**

Church Lane and Hatfield Lane flooding during heavy rain were noted and will be reported. There appears to be issues relating to capacity and flow of water away from the highway.

**Action: Clerk**

Cllr Mrs Robinson left the meeting at 9.10pm.

### **10. 2022/261 2023/24 Budget and Precept**

**a)** The draft budget figures circulated in advance of the meeting were considered. It was proposed by Cllr Pollard, seconded by Cllr Job and agreed by all to submit a budget requirement of £62,000 to Wychavon DC (£60,733 precept and £1,267 Grant), which equates to a £1.47 (2.4%) per annum decrease for Band D Council Tax. The Clerk will submit no later than 27 January.

**Action: Clerk**

The Clerk/Responsible Finance Officer was thanked for drafting the 2023/24 budget.

New Farm Grounds Maintenance will be instructed to mow the Parish Hall playing fields for the 2023 and 2024 growing seasons at a fixed cost of £89.76 per field cut (max. 15 cuts) and £23.32 per monthly perimeter cut. Proposed Cllr Waizeneker, seconded Cllr Job and agreed by all. **Action: Clerk**

Shear Perfection Ltd will be instructed to carry out the various items of regular maintenance as detailed within the quote dated 5 January 2023 (circulated to members) for the 2023, 2024 and 2025 growing seasons, with the exception of the churchyard mowing (see item 10c below) and the public rights of way mowing (which is dependent on the WCC Parish Paths Partnership (P3) grant). Reliability, service and quality of work was agreed, which was set against the significant amount of time required to receive further quotes. Proposed Cllr Waizeneker, seconded Cllr Dawson and agreed by all. **Action: Clerk**

Day-2-Day Garden Services will be instructed to mow the Brockhill Village small grass verges (set within pavements) for the 2023 growing season at a cost of £380 for 10 cuts (charged on a pro rata basis). Proposed Cllr Waizeneker, seconded Cllr Job and agreed by all. **Action: Clerk**

The Lengthsman hourly rate of pay will be increased to £16 per hour with effect from 1 April 2023. Proposed Cllr Waizeneker, seconded Cllr Arrow and agreed by all. **Action: Clerk**

The 2023/24 apiary management group budget request of £1,310 was considered. In accordance with the group's terms of reference, it was agreed for the Parish Council to fund up to 60% of these costs (with the remainder to be funded from external sources). Proposed Cllr Arrow, seconded Cllr Job and agreed by all. **Action: Clerk**

**b)** The Reserves Policy was considered, with agreement for the principles within this to remain unchanged. The Policy will be reviewed in detail after agreement of the 31 March 2023 year end accounts. Proposed Cllr Arrow, seconded Cllr Waizeneker and agreed by all.

**c)** An update from Rev'd Badger was received. The PCC continues to explore churchyard mowing options and is awaiting written quotes. It was agreed that written quotes are required in advance of the February Parish Council meeting in order for a decision to be made at that meeting. In the absence of further quotes, the existing quote from Shear Perfection Ltd will be accepted by the Council. Rev'd Badger will be advised. **Action: Clerk**

#### **11. 2022/262 Annual Appointment of Internal Auditor**

Iain Selkirk will be appointed as independent Internal Auditor for 2022/23 at a cost of £115. Proposed Cllr Arrow, seconded Cllr Pollard and agreed by all. **Action: Clerk**

#### **12. 2022/263 Annual Insurance Renewal**

The Zurich Insurance renewal proposal was reviewed with cover agreed as adequate. The Policy will be renewed at a cost of £3,787.10. Proposed Cllr Arrow, seconded by Cllr. Waizeneker and agreed by all. **Action: Clerk**

#### **13. 2022/264 Norton Connector (NC) Community Legacy Grant (CLG) Project**

An update was received including highest weekly passenger numbers, budget for 2023/24 operating costs and a contingency for 2024/25 operating costs should external grant funding/sponsorship not be achievable. Success of the NC has been due to its flexible operation and the level of service provided by the operator Worcester Wheels (WW) combined with an annual operating cost of less than £6k per annum. WW is a telephone based service which is popular with passengers who may find an 'app' based service difficult to navigate. It was agreed that the NC provides an important social service to residents and that the Parish Council would wish to see the NC continue to operate in its existing manner. It was noted that WCC is piloting 3 community bus services within the south Worcestershire area however these are believed to be 'app' based services, with concern expressed that WCC decisions on future services will be based purely on cost rather than on the services meeting the needs of the local community. A summary of concerns and requirements for the future of the successful NC community bus service will be provided to Cllr Mrs Robinson. **Action: Cllr Waizeneker**

#### **14. 2022/265 Sentry Statue Landscaping Proposals**

St Peters Garden Centre has confirmed that it will assist the Worcester Norton Regiment Group

(WNRG) and the Parish Council regarding planting proposals/supply of plants. Cllr Job will continue to liaise with the WNRG, seeking to achieve completion of the work during the spring planting season.

## 15. 2022/266 Planning

a) The following current planning applications were noted as was the time sensitive nature of decisions relating to applications W/22/02607/FUL and W/22/02608/LB (Worcester Norton Sports Club Ltd).

	<u>Application</u>	<u>Description of Proposal</u>
<b><u>Approvals:</u></b>	Cooksholme Farm, 3 Wadborough Road, Littleworth W/22/01321/FUL	Construction of new building as replacement for substantially collapsed previous building - barn 1. Parish Council comments submitted, including ref to its objection comment to the planning application W/22/01044/LB.
<b><u>Refusals:</u></b>	None	
<b><u>Awaiting Decision:</u></b>	Land to the south of the City of Worcester, Bath Road. MHDC/13/00656/OUT Welbeck Land	Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed- use development with local centre to the south of Worcester. Approved with s106 agreement outstanding.
	Ketch Field, Broomhall Way. Worcester City Council 20/00775/FUL	Development of 91 new dwellings & improvement of existing access, incl. green infrastructure and associated works. Parish Council supports subject to traffic concerns.
	30 Salamanca Drive, Norton. W/22/00642/HP	Variation of condition 2 on planning approval 21/01430/HP - amendment to roof elevation. Parish Council supports.
	1 and 2, Church Cottage, Church Lane, Norton W/22/00587/OUT	Outline application (with some matters reserved) for the construction of 2no. new dwellings. Parish Council supports in principle.
	Cooksholme Farm, 3 Wadborough Road, Littleworth W/22/01044/LB	Demolish what remains of Barn 1 timber framed structure and its plinth walling. The roof sheeting and purlins were stripped off by a recent windstorm, and subsequently the timber frame fell as it lost its roof bracing. Parish Council objects
	Closes Farm, Hatfield Bank. W/22/01187/HP	Erection of front, rear and side single storey extensions. Parish Council supports.
	Land At (OS 8732 5164), Church Lane, Norton W/22/01835/PIP	Permission in Principle for up to 4 dwellings. Parish Council objects.
	Land off Broomhall Way Easting 385871, Northing 251879. Worcester City 22/00751/ FUL	Change of use of land to provide 10 permanent Travellers Pitches incl. the stationing of caravans for residential purposed with ancillary dayroom for each pitch plus associated access, parking, landscaping, engineering and infrastructure works
	5 Coronation Road, Littleworth W/22/01852/FUL	Proposed demolition of existing garaging and the construction of detached dwelling. Parish Council supports.
	Land at (Os 8785 5016), Hatfield Lane, Norton W/22/02008/OUT	Outline planning application for residential development of up to 3 self/custom-build dwelling houses, access and associated works. Parish Council objects.
	2 Coronation Road, Littleworth W/22/01808/HP	Proposed first floor extension to form a new bedroom and bathroom. Parish Council supports subject to comments.
	La Gardensana, Caravan At, Church Lane, Norton W/22/02270/CLPU	Certificate of lawfulness for proposed new mobile home to be placed on site to replace the existing mobile home.
	Land At (Os 9017 5117), Mucknell Farm Lane, Stoulton W/22/01955/FUL	Development of a 1MW solar farm and associated infrastructure. Parish Council objects.
	Woodbury Holdings, Woodbury Lane, Norton W/22/02549/PIP	Permission in Principle for the construction of 1no bungalow. Parish Council objects.
	Worcester Norton Sports Club, Brockhill Lane, Norton W/22/02607/FUL and W/22/02608/LB	Proposed refurbishment of clubhouse building including internal and external alterations to form multi-use community space, refurbishment of existing cricket changing rooms (including partial demolition) to form new changing and gym facilities, the construction of a tarmac MUGA, and relocation of existing car parking. Parish Council supports.
	2 Oak Cottage, Brockhill Lane W/22/02626/HP	Second storey side extension & single storey rear extension. Parish Council supports.

<b>Internal Consultation:</b>	Land At, Woodbury Lane, Norton W/22/02593/FUL	Erection of building of Class E(g)(i) office accommodation together with ancillary vehicle parking, landscaping and drainage as approved under planning permission reference 21/01166/FUL - variation of conditions 2 & 9
<b>Other:</b>	None	

Discussions relating to application W/22/01835/PIP (land at (OS 8732 5164), Church Lane, Norton - permission in principle for up to 4 dwellings) confirmed strong objections. The site sits outside of the Neighbourhood Plan development boundaries and approval would set a dangerous precedent. Cllr Adams was asked to request that the application is taken to the Wychavon Planning Committee should the Planning Officer be minded to approve at delegated level. Concern was expressed regarding the time, effort and cost involved in achieving adoption of a Neighbourhood Plan if boundaries defined within the Plan aren't respected.

Conditions attached to the approval of application W/22/01321/FUL (Cooksholme Farm, 3 Wadborough Road, Littleworth - construction of new building as replacement for substantially collapsed previous building - barn 1) were noted. In view of previous planning conditions attached to this development being breached, and the poor enforcement record of Wychavon Planning, the question of how conditions will be monitored was raised. It was agreed for the Parish Council to seek to monitor and to raise any concerns with the Wychavon Planning Enforcement Team.

A letter will be sent to Wychavon Planning regarding the position relating to its 5 year land supply and the impact of this. **Action: Cllr Fincher**

#### 16. 2022/267 Allotments

An update was provided including payment of annual rents and monitoring visits. It was agreed that a deadline for payment of the autumn 2023 bills will be provided to tenants and that an administration fee of £5 will be added to the bill for each reminder that is sent. Proposed Cllr Pollard, seconded Cllr Arrow and agreed by all. **Action: Assistant Clerk**

A cost/income analysis will be undertaken at the end of the 2022/23 financial year to monitor progress towards the aim for the allotments to operate on a cost neutral basis. **Action: Assistant Clerk**

#### 17. 2022/268 Parish Hall Recreation Facilities and Outside Space

Ideas and funding opportunities for an open air gym continue to be explored. Item to be removed from the agenda pending further news. **Action: Clerk**

No further news relating to the pitch improvement work being explored by the junior football team.

Details of the 2022/23 income from junior football team use of the playing field will be provided to the Clerk. **Action: Cllr Job**

Quotes relating to the clearance/maintenance of the Hall rainwater outlet pipes into the ditch to the side of the Hall car park were considered. It was agreed to instruct Shear Perfection Ltd to arrange jetting of the rainwater pipes and excavation within the ditch to locate the outlet pipes at a maximum cost of £780 + VAT. Proposed Cllr Pollard, seconded Cllr Waizeneker and agreed by all. **Action: Clerk**

Use of Council owned land for metal detecting was considered. It was agreed to consider requests on a case by case basis and that each authorised user would be issued with the model agreement form along with plans to identify the areas of land where permission is given. In the case of the request received, permission will be granted for detecting in the area behind the tennis court and MUGA, and in the coppice area towards the corner of the playing field (furthest away from the Hall). In the case of detecting activities by a minor, a parent or responsible adult must accompany the detectorist and is responsible for the activity on their behalf. The enquirer will be advised. **Action: Clerk**

Quotes for maintenance contracts/safety inspections were considered. Sovereign Design Play Systems Ltd will be instructed to provide a one year compliance package covering the play area, MUGA and tennis court at a cost of £269 + VAT. Inspections will be requested in March and September (to sit alongside the annual safety inspection undertaken in June), with the groundsman attending inspections. Proposed Cllr Arrow, seconded Cllr Waizeneker and agreed by all. **Action: Clerk**

The Parish Hall has received an enquiry for a one day festival type charity event in June (1pm – 8pm), with full details awaited. It was agreed for the Hall Manager to continue the conversation with the enquirer based on the usual terms of hire for the Hall outside space.

Detailed photographs are being submitted to the preferred play area gate supplier in support of the quote discussed at the November Council meeting. Cllr Dawson will continue to liaise with the supplier and to seek input from the groundsman. A further update will be provided to the February Council meeting. Planting of hardy shrubs to reduce the risk of unauthorised vehicle access to the playing field following removal of the conifers was agreed. Cllr Dawson will liaise with the groundsman to arrange planting in March. Plants will be sourced from Pershore Horticultural College at a cost of up to £50. Proposed Cllr Pollard, seconded Cllr Waizeneker and agreed by all.

Quotes to replace and lay the slabbed area at the entrance to the Parish Hall and to the pathways along the front and side of the Hall (to the patio area) were considered. With costs in the region of £3,800 it was agreed to explore other, more cost effective solutions (e.g. flexible polymer laid over the existing slabs). **Action: Cllr Job**

#### 18. 2022/269 Parish Hall

A report was received from Cllr Fincher, Chair of the Hall Trustees, which included the coffee shop providing a warm space during Monday and Wednesday regular opening times and an update on proposed expenditure of the remaining c. £1,600 funding for the shop and Hall developments. The spend allocation was agreed with the residual balance of c. £680 to be used towards the cost of replacement picnic benches for use by shop and Hall visitors. The Parish Council will purchase 5 replacement recycled plastic wood effect picnic benches at a cost of up to £2,200 plus VAT. Proposed Cllr Waizeneker, seconded Cllr Arrow and agreed by all. **Action: Clerk, Cllr Dawson**

The Hall Trustees are looking to apply for a WDC Covid Recovery Grant which may allow upgrade of the coffee shop kitchen as part of its reinstatement after Covid alterations. It was noted that Parish Council match funding may be limited in view of the support provided to replace the picnic benches. A grant of £55 to cover 50% of the cost of new pads for the Hall defibrillator was agreed. Proposed Cllr Pollard, seconded Cllr Waizeneker and agreed by all. **Action: Clerk**

#### 19. 2022/270 Neighbourhood Plan Parish Aspirations Document

The quarterly review will be undertaken and an update provided to the February Parish Council meeting. **Action: Cllr Arrow, Cllr Pollard, Cllr Waizeneker**

#### 20. 2022/271 Worcester Norton Sports Club/Worcester Norton Community Interest Company

Dispensations were noted, with Cllr Fincher included in discussions. An update was received from Cllr Fincher (Council WNCIC Board representative) which highlighted some progress towards achieving a lease, revised plans (planning applications W/22/02607/FUL and W/22/02608/LB) and costings.

#### 21. 2022/272 Employment Matters

An update was provided including summaries of appraisal/progress meetings and dates/schedules for appraisals not yet completed. The Council's Microsoft Office 365 subscription will be reviewed to enable sharing with the Assistant Clerk. In view of the age of the Clerk laptop (purchased October 2015), replacement options will be explored for consideration by the Council. **Action: Clerk**

#### 22. 2022/273 Parish Council Newsletter

Content for the spring edition of the newsletter should be provided to the Clerk no later than 8 February. Also see agenda item 5e. **Action: All contributors**

#### 23. 2022/274 Finance

a) It was proposed by Cllr. Job, seconded Cllr. Pollard **and all were in agreement** that the accounts presented to the meeting, as summarised below, be approved for payment/confirmation.

##### Accounts for Confirmation:

Category	Detail	Amount £ *
Administration	Annual website support	100.00
	Donation re Remembrance Sunday poppy wreath	50.00
	Flowers Cllr Maisie Stafford (Chairman's Allowance)	25.00
	October/November printing (HP Instant Ink)	22.49

	Parish Council mobile phone contract January DDR	9.00
	Website fees November	5.98
	Winter newsletter printing	228.48
	Zoom subscription December	14.39
	Zoom subscription January	14.39
Staff Costs	December 2022 payroll: Clerk & Assistant Clerk honorarium, groundsman & litter picking work (gross incl. payroll expenses), pension contributions	3,123.84
	Quarterly HMRC PAYE tax and NI payment	1,068.03
Grounds/ Parish Property Maintenance	Allotment water (original meter – monthly billing)	148.04
	Annual charge for weekly emptying and cleansing one dog bin and 2 litter bins 2022/23	301.03
	Hall shop sign	95.04
	Lengthsman work December 2022	182.00
	Lengthsman work November 2022	210.00
	Reimbursement of apiary costs to apiary group member	66.50
	Reimbursement of apiary costs to apiary group member	232.19
	Tree work	4,890.00
Community Services	Norton Connector November 2022	400.00
	<b>TOTAL</b>	<b>11,186.40</b>

\* Incl. VAT where payable

#### **Accounts for Payment:**

<b>Category</b>	<b>Detail</b>	<b>Amount £ *</b>
Administration	Reimbursement of Clerk expenses incurred 1/4/2022 to 31/12/2022	52.02
	<b>TOTAL</b>	<b>52.02</b>
	<b>GRAND TOTAL</b>	<b>11,238.42</b>

\* Incl. VAT where payable

**b)** Renewal of the Society of Local Council Clerks membership was agreed at a cost of £187.

Proposed Cllr. Job, seconded Cllr. Pollard and agreed by all.

**Action: Clerk**

#### **24. 2022/275 Correspondence for Information**

See Appendix 2 for a list of correspondence received.

#### **25. 2022/276 Clerk's Report on Urgent Decisions/Expenditure Delegations since the Last Meeting**

As discussed during the meeting.

#### **26. 2022/277 Items for Update to Local M.P.**

None at present.

#### **27. 2022/278 Councillors' Reports and Items for Future Agenda**

None.

#### **28. 2022/279 Date of Next Meeting and Revised Date for 2023 Annual Parish Council Meeting**

Next Parish Council meeting: 16 February

Revised Annual Parish Council meeting date: 18 May

The meeting closed at 11.20pm

One member of the public attended the Public Question Time Session with key discussions relating to the SWDP Review (SWDPR) and Parkway Garden Town proposals summarised as follows:

- Comments made by the Prime Minister were brought to the Council's attention including:
  - A reduction in housing number requirements
  - Protection of the green belt and agricultural land (for food security)
  - Investment in brown field sites
  - Protections afforded by Neighbourhood Plans
  - Communities having control of what is built and where
  - A crack down on irresponsible developments
- These comments were set against the Parkway Garden Town/SWDPR proposals which include building on green belt and agricultural land, out of date housing targets and protection of the village of Stoulton being considered inadequate.
- The SWDPR Reg 19 consultation was viewed as restrictive and poorly publicised by the SWDPR Team/Local Planning Authority (LPA). Residents felt informed only by the Parish briefings held by the Parish Council and despite the SWDPR Team/LPA holding local roadshow events (when pressed to do so), experience of the roadshows was that officers weren't able to answer questions asked. The ability to respond to the consultation by email as well as via the online template only became evident late on in the consultation process and was again felt to have been poorly communicated by the SWDPR Team/LPA.
- It was noted that the LPA is Wychavon District Council, with matters such as highways, schools and drainage being the responsibility of Worcestershire County Council. Hospital and GP surgery provision falls under the Local Health Board.
- The member of the public advised that they are not against house building in the right place and at the right scale, acknowledging that more houses are needed. However, within the south Worcestershire area there are already huge numbers of houses being built (e.g. around Whittington, around Kempsey, around Drakes Broughton plus the South Worcester Urban Extension). The area is being saturated with large scale building which is impacting heavily on existing settlements and communities.
- In light of the Prime Minister's recent comments, will the SWDPR Team/LPA review its proposals within the SWDPR, including those for the Parkway Garden Town.

Cllr Adams agreed to feed the resident's comments on to the SWDPR Team/Wychavon DC.  
Cllr Waizeneker will feed the comments on to the Joint Parishes Group.

It was noted that the points highlighted have been included within the Parish Council SWDPR Reg 19 consultation response and also the response submitted by the Joint Parishes Group.

The Parish Council response is available from the Parish Council website and subject to the agreement of the Joint Parishes Group, their response will also be made available via the Parish Council website.

The member of the public was thanked for attending the Public Question Time session and for their support.



<b>Correspondence Received for 19 January 2023 Parish Council Meeting</b>	
<b>Sender</b>	<b>Subject</b>
CALC	Updates on various matters and training sessions, including Parish.uk, Worcestershire County Council Budget, Energy Partnership, Things to keep an eye out for, Elections May 2023, Councillor Recruitment Pack, PAYE Submission, Pay Increase, External Auditor, South Worcestershire Development Plan, Parish and Town Council Legal Spend Survey, NALC Events, Dates for the Diary, Training, Reminders from CALC, Clerk Vacancies, NALC Chief Executive's bulletin
Clerks & Councils Direct	Magazine January 2023
Community First	Newsletters
CPRE	Campaign updates and newsletters – star count 2023
Resident	Allotments bonfire and overnight noise
Resident	Land clearance and damage to Woodbury Park road surface
Resident	Metal detecting
NALC	Newsletters and Chief Exec's bulletins, open letter to Parish and Town Councils
NJK CE Primary School	Letter of thanks regarding swimming transport cost donation
One Network	Local roadworks reports
Rural Services Network	Bulletins: Rural opportunities/funding/vulnerability service/news
Smaller Authorities Audit Appointments (SAAA)	Notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27
Soc. Local Council Clerks	Chief Exec news bulletins and updates, The Clerk magazine Jan 2023
SWDP Review	Extension to SWDP Regulation 19 Consultation (submissions by 11:59pm on Friday 23 December 2022)
WM Police/ Police & Crime Commissioner (PCC)/ Safer Neighbourhood Team/ Neighbourhood Matters	<ul style="list-style-type: none"> <li>• PCC newsletter January 2023</li> <li>• Our News neighbourhood Watch newsletter January 2023</li> <li>• PCC newsletter December 2022</li> <li>• Rural Beat newsletter Autumn/Winter 2022</li> </ul>
Worcester Assn of Carers	Caring News Winter 2022
Worcestershire CC	2023/24 Budget
Wychavon DC	<ul style="list-style-type: none"> <li>• 2023 flooding across Wychavon District</li> <li>• Platinum Jubilee Village Hall Fund</li> <li>• Design code consultation Wychavon Central and North (comments by 1 Feb 2023)</li> <li>• Christmas/New Year refuse collections</li> <li>• Help to cut the Christmas recycling confusion</li> <li>• Top tips to cut your festive food bill</li> <li>• Call to dispose of batteries safely</li> <li>• Parish and Town Council newsletter</li> <li>• Evesham VeloPark now open to the public</li> <li>• Extension to SWDP Regulation 19 Consultation (submissions by 11:59pm on Friday 23 December 2022)</li> <li>• Donate to make new bus service a reality (Northern Village Connector)</li> </ul>
Wychavon DC Planning	<ul style="list-style-type: none"> <li>• Agenda Planning Committee meeting 5 January 2023</li> <li>• Minutes Planning Committee meeting 8 December 2022</li> </ul> <p><u>Approval Notices</u> W/22/01321/FUL: Cooksholme Farm, 3 Wadborough Road, Littleworth - Construction of new building as replacement for substantially collapsed previous building - barn 1. Parish Council comments submitted, including ref to its objection comment to the planning application W/22/01044/LB.</p>
Wychavon Parish Games	Invitation to AGM 25 January 2023