

# St Peter the Great County Parish Council

## Minutes

**Minutes** of a meeting of the Parish Council held on **Thursday 12<sup>th</sup> January 2023 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

**Present:** Vice Chairman Cllr. Mr. P. Walters, Cllrs. Mr. J. Renshaw, Mr. D. Saunders, Mr. R. Knight, Mr A. Tidy, Mrs. A. Wycherley & Mr. J. Woolgar.

Also present: Two members of public, City Cllr. Mr. S. Cockerham and the Clerk.

**0123 Apologies for Absence:** Cllr. Mr. A. Tucker.

**0223 Declarations of Interest:** Cllr. Knight declared an interest in any matters relating to Scala Theatre, or St Peter's Village Hall Association.

**0323 Adoption of Minutes:** Council agreed to adopt the Minutes of the Parish Council Meeting held on Thursday 10<sup>th</sup> November 2022. The Vice Chairman duly signed the master copy which would be held within the minute book.

**Public Participation:** Two members of public were in attendance. No comments raised.

**0423 Reports from District and County Councillors:**

- a. City and County Cllr. Mackay had submitted a written report prior to the meeting covering County and City issues. Council noted the report which included:
  - i. There is a consultation to be carried out on the proposed new BMX pump track.
  - ii. The crossing on St Peter's Drive has been painted and slow signs painted on the road surface.
  - iii. The dark area at the end of Foxglove is being investigated to see if improvements can be made.
  - iv. Awaiting an update regarding the installation of the third streetlamp on the pedway near Tesco.
- b. Cllr. Cockerham confirmed that the planning committee meeting planned for 26<sup>th</sup> January has been cancelled.
  - i. Council requested Cllr. Cockerham to formally support the many community and Parish Council concerns relating to the planning application for a traveller site on the A4440, soon to be considered at a future planning committee meeting.

**0523 Matters arising and action sheet:** Council received updates on the latest actions:

- a. Signage near the newly installed CCTV on the Carrington Bridge underpass seems very small and in a distant location. New graffiti has been seen on the metal work of the bridge.
- b. New graffiti has been seen on Broomhall footbridge. Cllr Tidy to liaise with the City Council to request removal.
- c. Path surfaces – Councillors were requested to communicate poor quality pedways to the Clerk. Dereham Pedway is agreed to be the worst surfaced path in the Parish. Clerk to communicate existing path surfacing priority list to Councillors.
- d. The CCTV is now in place covering the underpass at Carrington Bridge, Council requested assurance the system is now working.
- e. A Hawthorn hedge is to be planted near the pedestrian bridge in Power Park to discourage access to hidden areas of the park.
- f. The resident cutting down trees in Aldersley Park has been requested to cease the illegal activity. Further monitoring will take place thanks to local residents and the tree officer.
- g. No update on the promised Ketch viewpoint information board.

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- h. Following liaison with Warndon Parish Council regarding the Warden scheme, Council is waiting for a meeting with the City to cover multiple issues including the cessation of inspections at Area 51 play area, the requested inspection work at the outdoor gym equipment, and the promised £12k funding for play equipment in Power Park.
- i. Repairs to wooden planters at Tesco have not been completed yet.
- j. The Clerk to provide Cllr. Wytcherley with an ID badge.

## **0623 Highways, Developments & Planning:**

- a. Council has tried over many months to communicate with Highways representatives to highlight long-term issues of concern. The Chairman is communicating with Cllr. Mackay with a view to facilitate a meeting between Parish and Highways. A new liaison officer is also in post and the Clerk is endeavouring to make contact to agree an introductory meeting date.

## **0723 Finance:**

- a. The Clerk presented a verbal update and the latest financial position of Council.
- b. Council approved the following payments, including those made since the last meeting under delegated authority.

<b>Amount</b>	<b>Payable To</b>	<b>Reason for Payment</b>
£45.60	DCK accounting	Payroll
£964.73	HMRC	Deductions
£1200.00	Shire consultancy	New community facility – structural engineering to stage 3.
£900.00	Greenwood Projects	New community facility – construction design and management preparation (CDM).
£2340.00	Greenwood Projects	New community facility – quantity surveying services.
£7080.00	Herlig Architecture	New community facility – preparation and submission of planning application.
£1080.00	Engineering Services Design Practice	New community facility – mechanical and electrical consulting duties.
£200.00	First Worcester Scouts	Grant donation
£200.00	Worcester Lions	Grant donation
£200.00	COSA	Grant donation

## **0823 Clerks Report:** To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters:

- a. Further communication from Electoral Services regarding the approaching potential electoral period and expected election costs.
- b. CALC are offering Q&A sessions for prospective Councillors.
- c. The County Council are planning to install a new pedestrian crossing on Bath Road that links up active travel routes through St Peter's towards Diglis and the wider city. Overnight road closures are planned to complete this work in May 2023.

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- d. A local resident has enquired regarding tree planting on land near the St Peter's boundary. The Clerk will assist where possible.

**0923 Budget:** Council formally agreed the precept for 2023/24 as £46,000, a rise of £5,000. For a Band D property this is an increase of £2.30 per annum to £21.11, equivalent to 19p per month, or 4p per week. Council formally adopted the resolution and requested the Clerk communicate the precept request to the City Council.

## **1023 Portfolio Holder Reports:**

- a. **Parish Festival:** Cllr. Renshaw gave a short update on recent actions. The next festival working party meeting is Monday 6<sup>th</sup> February 7:30 via Zoom. Clerk to circulate details.
- b. **Local Planning:** Cllr. Saunders gave a verbal update including details of recent small scale planning applications, no objections were raised.
- c. **Community Facility:** Cllr. Knight gave a verbal update on plans to build a new community facility. Plans have been submitted to the planning authority and the project is progressing according to expected timescale. Cllr. Renshaw requested more detail on the Parish Council contribution to the project, with the Clerk confirming the details of all transactions to be circulated.
- d. **Community Engagement:**
  - i. Cllr. Wytcherley has recently had three successful applications for grants from local organisations.
  - ii. Cllr. Wytcherley has several meetings planned with prospective grant applicants in February.
  - iii. A local resident has thanked Council for providing the outdoor gym equipment recently.
- e. **Environment:**
  - i. Cllr. Tidy provided an update on tree planting plans.
  - ii. The next litter pick is to be held on 26<sup>th</sup> January at 10am by Tesco play area.
- f. **PACT:** Cllr. Walters provided an update on recent community policing matters.
  - i. The next PACT meeting is 8<sup>th</sup> February at 7:30 at the Baptist Church.
  - ii. Information has been received from the Police that there is a database with records of the occasions in which parts of the City have been patrolled by Police vehicles to monitor potential speeding.
- g. **AOB:**
  - i. Cllr. Saunders requested the frequency of Newslink publications be placed on the next agenda.
  - ii. Cllr. Knight requested Council use easy fundraising to contribute to the new community facility.
  - iii. Cllr. Walters paid tribute to David Tibbutt who has recently resigned and thanked him for his years of service.

**1123 Date of Next Meeting:** The date of the next Parish Council Meeting was proposed as Thursday 9<sup>th</sup> February 2022 at 19:30, at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....