

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 9 March 2023 at 7.00 pm in the Armitage Room (Parish Hall)

Present: Cllrs: Don Lupton (Chair), Mike Wilkinson, David Smallwood, Hilary Flanders, Jeremy Hubbard, Barbara Wilkes, Nigel Baker, Dawn Fisher and Rosemary Powell.

In Attendance: Mrs C Leake (Clerk)

Members of the Public: 0

Public Comments: None

15/23 Apologies: Received from County and District Councillors.

16/23 Declarations of interests

1. *Register of Interests.* No updates.
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).* None

17/23 Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of **5 January 2023** were a true record of the meeting and were signed.

18/23 Matters Arising

- **74/22 Future Parish Communications.** Acknowledgement to Cllr Smallwood's extensive work with the bi monthly 'What's On' publication. Well received and the support of the deliverers is appreciated. Extended outside the parish via email upon request. The chairman would retain the present parish email data bases for the immediate future.
- **Parish UK Network.** A new website advised to the PC and using branding similar to GOV.UK . There is no association and as such the branding is considered unauthorised by Government Digital Services. The PC is not seeking engagement with this website.

19/23 District Councillor's Report

Councillors acknowledged this was Mick Davies's last report in his capacity as district councillor for the Morton Ward and expressed thanks for all the support given by him over the years to the Parish Council.

His final report included:

- All matters pertaining to forthcoming elections and an offer of support to anyone seeking further information.
- MHDC is engaged in the administration and distribution of substantial tranches of Government Funding, much of it as levelling up grants. It is flowing through Housing, Economic Development, Tourism, Community Support and Environment groups in the Council and it emerges through many channels, some of them commercial operators (for renewable energy schemes for instance) who are acting as agents. The very best way of keeping track of what is coming is by subscribing to the MHDC News updates:

<https://www.malvern hills.gov.uk/news-alerts> and the Business e-Bulletins
<https://www.malvern hills.gov.uk/business-support-and-jobs> .

- At the Council meeting last week, the budget was approved for next year and all the details of Council Tax and Precepts.

20/23. Finance Report

a) Finance Report: updated since last meeting.

| | £ | £ | |
|---|----------------------------|----------------|--|
| Balance: 5 January 2023 | | 1622.08 | |
| Add Income | 2639.75 55.25 102.00 | | Parish Hall Trust WCC Lengthsman WCC Lengthsman |
| Total | | 2797.00 | |
| Less Expenditure pre meeting | 157.25 35.00 36.00 | | Lengthsman Cllr Reimburse Printing CALC Whistlestop Training |
| | | 228.25 | |
| Less Expenditure at meeting | | Nil | |
| Balance at close of meeting 9 March 2023 | | 4190.83 | |

21/23 Update of Standing Orders, Financial Regulations, Risk Assessment and Model Publication Scheme.

Councillors **agreed** to adopt the updated and reviewed as necessary Parish Council's Standing Orders, Financial Regulations, Risk Assessment and Model Publication Scheme.

22/23 Highway

In addition to Cllr Smallwood's report, particular mention of additional information:

- Cherry Orchard – Remedial action completed by WCC. Some of the planned work was curtailed as regards subsequent full road drainage following intervention by local resident. This is to be investigated further by communication with MHDC drainage officer for support in addition to the other immediate area in need of improved roadside drainage.
- Recently updated WCC website still offering the opportunity to plot and report highway matters

23/23 Footpaths

- Bannut Tree Track PRoW project. Consideration as to how long we seek footpath responses.

24/23 Planning

Report of planning applications **received/decided** since last meeting was noted

| | | | |
|----------------|--|--|-----------------|
| M/22/00826/FUL | Walnut Tree Cottage Castlemorton Malvern WR13 6BS | MHDC Refused at Southern Area Planning Meeting. Enforcement. Applicant Appeal on planning decision and enforcement | |
| M/22/01532/HP | Roseville Farm Golden Valley Castlemorton Malvern WR13 6AA | | MHDC Approve |
| M/22/01529/CLE | Upper Orchard Cottage Hollybed Street Castlemorton Malvern WR13 6DB | Certificate of Lawfulness for existing use of land for stationing a caravan for residential purposes | Pending |
| M/22/01550/FUL | The Old Dairy Church Road Castlemorton Worcestershire WR13 6BQ | | MHDC Approve |
| M/22/01524/FUL | May Cottage Eight Oaks Castlemorton Malvern WR13 6BU | | MHDC Approve |

| | | | |
|----------------|---|--|--------------|
| M/22/01642/FUL | Eight Oaks Farm Eight Oaks Castlemorton Worcestershire WR13 6BU | | MHDC Approve |
| M/22/01886/CAN | Old School House U61401 Castlemorton Worcestershire WR13 6BG | | No Objection |
| M/22/01869/CU | The Glen Church Road Castlemorton Malvern WR13 6BE | Proposed change of use of land for the siting of three shepherd's huts for holiday-let use with associated amenity and car parking | PC Comments |
| M/23/00111/CAN | Rose Cottage U61401 Castlemorton Worcestershire WR13 6BG | Undertake tree works, as detailed on application form and in any accompanying information | No Objection |
| M/23/00184/HP | Myrtleberry House New Road Castlemorton Worcestershire WR13 6BY | Installation of 15 free standing ground mounted solar panels in garden area | PC Comments |

21/02070/GPDQ Building At (Os 7948 3915) Castlemorton. (Near Hurst Barn) Proposed change of use of agricultural building to single dwellinghouse. Application Refused. Appeal by applicant Allowed

25/23 Parish Hall and Parish Hall Trust

No comments.

26/23 Castlemorton Environmental Action Group

- Busy and encouraging activity with talks (particular thanks to the recent photography evening), distribution of surplus trees, exploring management ideas for the churchyard and several other ongoing projects.
- Community Café on Friday afternoon with the plastic free stall
- Looking to promote youth activity at the Cube in Malvern.

27/23 Correspondence

Particular mention of:

- CALC/NALC Updates.
- Police Safer Neighbourhood Teams – Neighbourhood Matters Notifications
- MHDC – Receipt of nomination papers for Parish Council. Advised cost of potential Parish Council election £424.88 and uncontested £50.
- The Small Authorities' Audit Appointments have published the External Audit Contract information. Worcestershire External Auditor continues as PKF Littlejohn 2022-2027
- **Pensions Regulator:** Re enrolment & redeclaration - Clerk confirmed she was not seeking enrolment on a pension scheme.

28/23 Meetings

The next 4C's meeting 15 March 2023 at Castlemorton Parish Hall.

It was noted that the Castlemorton Common Association are looking at ways of improving livestock signage along the B4208 in view of the recent sheep fatalities following a night time road traffic accident. This also raised the comment re faster traffic in the vicinity of the school & church and a suggestion was made for exploring 20mph in this area.

29/23 Elections

Members were reminded of the forthcoming district council ward changes with the new Castlemorton, Welland & Malvern Wells Ward with 2 councillors and therefore residents potentially voting for 2 candidates if an election.

Cllr Barbara Wilkes indicated that in addition to the chairman she too was not standing for re-election and was thanked for her valued 12 years of contribution to parish council matters.

30/23 Next Parish Council Meetings

RESOLVED that the next meeting will be Thursday 11 May 2023

Annual Parish Meeting & Annual Meeting of the Parish Council

Meeting concluded at 8.15pm

Signed

Date.....