

## UPPER ARLEY PARISH COUNCIL

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The Minutes of the Meeting of Upper Arley Parish Council held on **Tuesday 23<sup>rd</sup> May 2023** at Arley Memorial Hall, the meeting commenced at 7.45 p.m.

In attendance: Mrs A Preece (Clerk), District Cllr J Byng, District Cllr P Harrison, PCSO Jeni Bray, PCSO Lisa Tranter and two members of the public.

**1. Declaration of Acceptance of Office:** Members who were elected following the uncontested election on the 4th May 2023 duly signed the Declaration of Acceptance of Office.

**2. Co-option:** Members resolved to co-opt Ian Latimer to fill one of the vacant seats for Pound Green Ward. Cllr Latimer duly signed the Declaration of Acceptance of Office.

**Present:** Vice Chairman Cllr Mrs T Lawley, Cllr Mrs S Rickhuss, Cllr I Latimer and Cllr J Lawley.

**3. Election of Chairman and signing of the Declaration of Acceptance of Office:** Members resolved to elect Cllr Graham Rickhuss as Chairman in his absence.

**4. Election of Vice Chairman:** Cllr Mrs Tracey Lawley was duly elected as Vice Chairman for this municipal year.

Vice Chairman Cllr Mrs Tracey Lawley covered the role of Chairman for the meeting.

**5. Apologies:** Apologies were received and accepted from Cllr G Rickhuss, Cllr H Link, Cllr Mrs L Snodgrass, Cllr S McLachlan, District Cllr Emily Bourne and County Cllr Dan Morehead.

**6. Register of Members Interests and Election Expenses:** Members agreed to defer.

**7. Code of Conduct:** Members resolved to adopt the updated Worcestershire Code of Conduct.

**8. Declarations of Interest:** None.

**9. Community Policing:** Nothing to report from the Local Policing Team.

The meeting was adjourned for **Public Question Time**; notes of which are appended to these minutes

**The meeting was reconvened to conduct the following items of business:**

**10. Dispensations:** No dispensation requests received.

**11. Minutes:** The minutes of the Meeting of the Parish Council held on Tuesday 25<sup>th</sup> April 2023 at Shatterford Village Hall were approved.

## **12. Council's Scheme of Delegation:**

### **To appoint members to the following Committees:**

Staffing Committee – 3 Councillors - deferred

Finance Committee – 3 Councillors - deferred

### **To appoint Members to the following outside bodies:**

Worcestershire County Association of Local Councils and Parish Forum: Chairman Cllr G Rickhuss and Cllr Mrs S Rickhuss were appointed.

Arley Memorial Hall Committee – 1 Councillor - deferred

Shatterford Village Hall Committee – 1 Councillor - deferred

Pound Green and Button Oak Community Hall – 1 Councillor – deferred

**13. District and County Council Matters:** Cllr Harrison confirmed that both he and Cllr Byng had been re-elected as District Councillors and also that Wyre Forest District Council now has a Conservative administration following the recent elections. Cllr Ben Brooks is the new portfolio holder for Operational Services. Cllr Byng gave an update on the enforcement case in the Parish, Planning Officers were intending to visit the site the following week.

**14. Service Reports:** a) Lengthsman: Lengthsman's timesheets to be circulated. The Clerk confirmed that the grant from Worcestershire County Council had been increased for the new financial year.

**15. Highways Issues:** Cllr J Lawley enquired when the repairs to the slipway in Arley Village were going to be completed and also reported a bad pothole on the A442 just over the boundary into Alveley and Romsley Parish. The Vice Chairman asked the Clerk to arrange for the Lengthsman to clear the visibility splay at the top of Lion Lane.

## **16. Financial Report and Payment of Accounts.**

- a. Members noted the bank balances at the 12<sup>th</sup> May 2023.
- b. Members approved payments as per the schedule.
- c. Members ratified payments as per the list.

## **17. Planning and Development Control:**

### a) Planning Applications Received

None.

### b) Additional Planning Applications/Planning Matters since close of Agenda

None.

### c) Planning Decisions Received

23/0258/CLP Studio House, Bridgnorth Road, Shatterford

Proposed extension to the existing outbuilding sited within the rear amenity of the dwellinghouse. Certificate of Lawfulness certified.

**18. Clerk's Report:** Clerks report on ongoing items noted.

**19. Correspondence for Information:** Correspondence report received from the Clerk.

**20. Councillor's Reports and items for future agendas:** Cllr Mrs Rickhuss reported that there appears to be an issue with the tarmac in front of the bungalows on Arley Lane, although fairly recently done, the surface appears to be lifting away from the ground.

**21. Date of Next Meeting:** The next meeting will take place on Monday 26th June 2023 at Pound Green and Button Oak Community Hall commencing at 7.30 p.m.

*The meeting closed at 20.17 p.m.*

*Signed .....*

*Chairman to Upper Arley Parish Council Cllr G Rickhuss*

Notes of Public Question Time

Three members of the public were in attendance. The following issue was raised

- Worcestershire County Council – failure to act on a planning consultation issue as it had 'run out of time'