

**EASTHAM PARISH COUNCIL
DRAFT**

**Minutes of Parish Council Meeting of Eastham Parish Council held in Eastham
Memorial Hall at 8.00pm on Tuesday 31st August 2010**

**Present: Cllr Inge (Chairman), Cllr Brookes, Cllr Horsfall,
Cllr Adams, Cllr Dowling.**

In Attendance: Clerk, County Cllr Pollock.

- 1. Apologies:** Received and accepted from Cllr Moseley, Cllr Norman.
- 2. Declaration of Interests –**
 - a. Register of Interests - No changes reported.
 - b. To declare any Personal interests – Cllr Adams item 9(b) due to family member owning property.
 - c. To declare any Prejudicial Interests – Cllr Adams as above.
- 3. Public Question Time –** No members of the public present.
- 4. Minutes of last Meeting –** Minutes of Meeting held on 25th May 2010 were agreed and signed by Chairman.
- 5. District Cllrs report –** Apologies received.
County Cllrs report – Brief report given on budget cuts at WCC, winter gritting, changes to planning system. Cllr Pollock left meeting.
- 6. Progress Reports for information:**

BT Box/Shelter – contract now signed from 1st August 2010 for 12 months. Work has started and Clerk is to be fully informed of progress.

Memorial Hall – Clerk has been invited to meeting in September. Work to improve hall has been planned and will be funded by Hall.
- 7. Reports on Meeting attended by Clerk or Councillors:** None.
- 8. Finances:**
 - a. **Payments made –** None (see item 12)
 - b. **Payments received –** A&L May, June, July 10 interest 49p, WCC - LM May 10 = £184.80, VAT Refund 09-10 = £180.05.
 - c. **Bank Reconciliation –** May June/ July 10 signed. (Investment and Current Account). Balance in Lloyds Acc = £4483.31, A&L = £2006.84.
 - d. **Budget Review –** no queries raised, review completed up to 31st July 10.
 - e. **External Auditors Report –** no queries raised, closure advertised on noticeboards.
- 9. Planning:**
 - a. Plans circulated since last meeting – **None.**
 - b. Decisions received since last meeting –

10/00331/LBC + 10/00401/LBC - Lower Bank Farm, Eastham – Conversion to barns to two dwellings with car port between. **Withdrawn by applicant.**

10/00697/CHA – Lower Bank, Eastham – Application for a non-material amendment following a grant of planning permission – 09/00586/HOU. **Approved.**

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- c. Plans for consideration tonight – None.
- d. Planning queries – MHDC to be asked for confirmation of approvals following query raised on one application.

10. Road Report:

- a. **Lengthsman** – Robins End Corner and Highwood drains. (To meet Chairman).
- b. **Any problems to report** – Rhyse Lane pot holes filled (not very well).
- c. **Update on outstanding queries** –
 - **Highwood Road** - resurfacing and barrier - some potholes have been filled.
 - **New Road** – erosion of sides, some work done.
 - **Corner by Memorial Hall** – still untidy.

11. Standing Orders – All agreed to adopt new Orders as amended.

12. Risk Assessment – All agreed to signing of revised assessment.

13. Data Protection/Freedom of Information – all matters in hand.

14. Complaints Procedure – All agreed to adopt Policy as circulated from CALC.

15. Clerks Review – Review held prior to this meeting. Hours and pay scale to be discussed and agreed at next meeting during a closed session.

16. Computer for PC – After discussion it was agreed to allow £52.00 per year to be paid to Clerk as allowance for use of her own computer. Any repairs to be shared with Bayton and Clerk.

17. Correspondence for information:

Circulation with Clerk, list in minutes folder.
Information leaflets left in hall for residents.

18. Clerks report on Urgent Decisions since last meeting –

Payment to LM July 10 = £192.00, External Auditor = £141.00
Reply to letter regarding WCC Winter Gritting 10-11, circulated to all.
Reply to WCC Children and Young Peoples Services Consultation.

19. Councillor's reports and items for the next agenda.

Winter Gritting, planning queries, Clerks Review.

20. Date of next meeting: 30th November 2010 –

21. Meeting closed 9.12pm.

Signed-----
Chairman

Date 30th November 2010

Following absence of report to APM regarding Welfare Trust a report was presented to the meeting tonight. The property has new tenants; work to refurbish was done prior to them moving in. Rent has been increased and finances are in a good position. Full report in PC files.