

BROADWAY PARISH COUNCIL

MINUTES
of PARISH COUNCIL MEETING
held at 5 Russell Square, High Street, Broadway,
on Thursday, 22nd January 2009, at 7.00 pm

Present: District Councillor D. W. Folkes, Councillors T. L. Greig,
 R. Haslam, L. D. Keane, Mrs. A. E. Locker, F. L. Penny, G. Shaw,
 Mrs. S. Stephenson, Mrs. J. M. Stock, C. E. G. Toye, J. Williams,
 Mrs. C. C. B. Wilson

In Attendance: County Councillor Mrs. E. Eyre / Messrs. George Stoyen and
 David Hannon, Rooftop Housing Group /WPC Greenhouse, West
 Mercia Police / Evesham Journal

- (1) APOLOGIES FOR ABSENCE: Councillor N. Robinson
- (2) DECLARATIONS OF INTEREST: None
- (3) POLICE REPORT:

WPC Gail Greenhouse reported that crime figures for Broadway had reduced by twelve per cent from 95 to 84 for the period 01:04:08 to 31:12:08, which was very good compared to other villages and towns in the area which had shown a significant increase. She gave notice of a PACT Meeting to be held on 17th February at the Parish Council office, and sought the views of the Parish Council regarding the use of a mobile flashing speed sign which it was agreed would be of benefit to Broadway. Funding may be available, but some funding may be required from villages involved. This matter would be discussed further at the next PACT meeting.

- (4) MINUTES OF PARISH COUNCIL MEETING HELD ON 11:12:08

Proposed by Councillor Keane, seconded by Councillor Mrs. Stock, the Minutes of the Meeting held on 11th December 2008 were unanimously approved and duly signed and dated as a true record.

- (5) COUNTY AND DISTRICT COUNCILLORS' REPORTS:

County and District Councillor Mrs. Eyre circulated a report to all councillors and highlighted the following.

BUDGET - the need to keep the increase in Council Tax as low as possible. Some funds would be made available for rural roads and footways, and plans were in place to start work on the Station Road footpath in the Summer.

FLOODING – Councillor Mrs. Eyre gave an update regarding this issue, and a detailed report may be seen in the Parish Council office.

YOUTH PROJECT FUNDING – funding of £2,500 was available to support young people groups aged 13 to 19. Application forms, which need to be forwarded before 27th April, can be obtained by calling 01905 8272489

CHILDREN’S CENTRES “PLAYBUS” – the playbus would be touring around Evesham and Pershore for the first two weeks of February when parents and children had the chance to talk to staff, register with the Children’s Centres to receive news about services and activities available to them, and also pick up a “goodie bag”.

BROADWAY ARTS FESTIVAL committee had held its first meeting. Plans included festivals to be held in 2010/2012/2014, with each one being a different theme.

VILLAGE SIGNAGE – signage advertising the Gordon Russell Museum had not been approved by the Department of Transport, but clearer directions to the Tourist Information Centre from the car parks would be discussed further at the next Village Management Group meeting to be held on 4th March.

LEISURE VILLAGE PROPOSALS AT LONG MARSTON ESTATES – Councillor Mrs. Eyre urged the Parish Council to respond to the consultation when plans are put to Stratford-upon-Avon Planning Department, as this will have a detrimental effect on Broadway by an increase in traffic, and the loss of revenue to traders, especially Bed and Breakfasts establishments.

Councillor Mrs. Eyre was again asked about the deterioration in the condition of Snowhill Road, particularly near to St. Eadburgha’s Church and Kite’s Nest Farm, caused by water (which had turned to ice in the recent cold conditions). Councillor Mrs. Eyre stated that funds had already been spent on this problem, but she would investigate further and report back.

(6) CLERK’S REPORT AND CORRESPONDENCE:

The Parish Council agreed to the reservation of the small Green received from the Ladies’ Section of Broadway Bowling Club for their mini market to be held on 6th June, and to St. Michael and All Angels’ request to use the large Green on Bank Holiday Monday, 25th May, for their annual Fete, and Sunday, 27th September, for Harvest Festival. Public Liability Insurance Certificates had been requested.

The Clerk had been contacted by Mr. Andrew Pitt, District Council Active Communities Co-ordinator, advising of the 2009 Play Area Workshops. The first session from 10.00 am to 4.00 pm on Saturday, 24th January, was of most interest to Broadway as it related to play area inspections, health and safety, risk assessment, maintenance and

signage. The Clerk would attend on behalf of the Parish Council and will report back accordingly.

A letter was received from the Secretary of State for Environment Food and Rural Affairs, and the Minister for Local Government, giving details of the Government response to the Pitt Review of the Summer 2007 floods, a copy of which had been circulated to all councillors.

The Environment Agency advised of a drop-in session at the Lifford Hall on Monday, 12th January, to obtain views of the public on the proposals to reduce flood risk in the village. All councillors were advised of this and invited to attend. The Environment Agency had now released news that the flood risk management projects for Broadway had been granted funding to commence during 2009/10, and a copy of this news was circulated to councillors.

Following the decision taken at the last Parish Council meeting, the Clerk forwarded the nomination to the Chairman of the District Council of Mr. Dave Smith for the Wychavon Bursary 2009.

A further donation of £50 had been received from a resident towards the Broadway Village Activity Park project. The Clerk acknowledged this donation with thanks.

The Clerk wished to make councillors aware of the effect of the recent interest rate cuts. The rate has been reduced from 2.15% to .10%, and in monetary terms £100,000 would have produced approximately £180 interest per month with the same amount now producing £8.50 per month.

The Clerk contacted the District Council regarding comments at the last Parish Council meeting concerning the increase in dog fouling. The Dog Warden, Pip Singleton, reported that during the last patrol, which took place in October, only a small amount of dog fouling was found compared to other villages and towns, but she asked that if anyone had concerns about a specific area would they please report it directly to her as this was a more effective way of resolving problems.

The Clerk had been instructed to investigate the path from Meadow Orchard to Back Lane where no cycling is allowed with signs positioned at each end to this effect. The Countryside Agency had funded the resurfacing of this path in the past but funding to widen the path was simply not available.

The National Association of Local Councils produced briefing on (1) The Power of the Promotion of Economic, Social or Environmental Wellbeing, and (2) its response to Communities in Control: Real Power: Codes of Conduct for Local Authority Members and Employees, copies of which were circulated to all councillors.

The recent snowfall and cold conditions resulted in concerns about the gritting of roads in Broadway. Only the main roads were gritted by the County, and Broadway had only one grit bin positioned at Bury End. The Clerk enquired about further bins being made available. County Highways were assessing the areas concerned as certain criteria needed to be met. Sandcroft Avenue had met the criteria and a works order was generated. The Clerk was to monitor progress on others. It was suggested where streets did not meet the criteria that grit bins could be purchased and maintained by Parish Councils. The cost was approximately £100 to £150 per bin, with salt being approximately £25 for a 25kg bag. The Clerk was to follow up availability and would make a list of where additional bins were required. The Parish Council can then consider purchasing bins if it felt there was a need. The bins would need to be locked and a plan of action would be required for their use during bad weather. It was suggested that consultations with the lengthsman would be advantageous.

The District Council had advised that the library in Broadway would be used as a polling station for the polling district AL, with the Lifford Hall continuing to be used for the voters in the AK polling district.

The Clerk unfortunately had to decline an invitation from the County Council to a budget information meeting to be held on Tuesday, 27th January, at County Hall. Anyone wishing to read the report on next year's Budget and Council Tax could view it on line, the website address being available from the Clerk.

The annual tree survey was received from Abbey Forestry giving an update on the condition of the horse chestnuts which are, at the present time, affected by canker disease, and there appears to be little or no infection or symptoms in the older trees, with the youngest trees affected only to a varying degree. One more growing season would indicate the trend of recovery or decline. On safety issues there were two trees, one in the Millennium Garden and one by the bus stop near the exit with Springfield Lane, which required weight removal, and there was a principal concern regarding the tree by Roberto's which appeared to have been damaged by some major excavation work carried out some time ago. It was suspected that this tree was suffering from the effect of tissue death which would result in the tree declining in strength and the risk of collapse. Abbey Forestry recommended that a quotation be obtained for the relatively minor works at Millennium Garden and the tree at Springfield Lane. In addition, a specialist investigation made regarding the state of decay in the tree by Roberto's to explore the options, and discussions as soon as possible with the District Council to ensure proper management of what would be a controversial operation. A copy of the report is available at the Parish office.

The Secretary of Wychavon Sport had written advising of the Annual General Meeting of the Wychavon Parish Games. Mrs. Joan Parfitt, Broadway parish organiser, would be attending on our behalf.

Regarding the gate erected at the Public Right of Way at the side of 1 The Sands, the Clerk was instructed to look into the matter, and was informed that an an

enforcement officer was shortly due to visit the site. The Clerk would update councillors as soon as further information was to hand..

(7) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

Broadway Activity Park (BVAP):

The Chairman of BVAP, John Hankinson, reported that progress during the second half of December and the early part of January had been rather slow due to the December wet weather and the two week' holiday period over Christmas and the New Year. The last week, however, had seen some good progress.

An addition to the report was circulated to councillors concerning the lottery bid for the Activity Park. A telephone call had been received indicating that the bid had been successful, but these funds were restricted to the Challenge Zone. Before the bid can be accepted, however, all the other funders must be agreeable to their funding being transferred to accommodate lottery funds.

Councillor Mrs. Wilson expressed concern regarding the need to increase the size of the Toddlers' Area. She had the support of the Parish Council and would raise this issue at the next BVAP committee meeting.

(8) REDEVELOPMENT OF SHEAR HOUSE CAR PARK + MOVING OF TOILET BLOCK TO RECREATION GROUND:

A report on the meeting held on Monday, 22nd December, at the Parish Council Office, had been circulated to all councillors. Mr. George Stoyan and Mr. David Hannon from Rooftop Housing Group Limited were present to discuss this matter. Shear House car park is underused, and Rooftop would like to make use of part of the car park to build some affordable housing units. Highlighting that, it would be a better use of the space, together with Broadway's need for affordable housing which would be allocated to people with local connections as a condition of the development. Councillors had been circulated with the plan of the two options, and both were discussed. Option 1 – with the housing at the far end of the car park – Rooftop suggested that this would involve a long walk for the new residents of the houses, causing concerns about safety at night-time and also walking children to and from the local schools. Option II – the continuation of Shear House – councillors felt that this would isolate the car park causing further problems of parking in the village and also the safety issues of vehicles going to and from the car park past the housing, in turn raising concerns about safety of children. Councillor Haslam asked if an Option III had been considered which could be a combination of the two previous options placing some of the units at the bottom of the car park and simply extending Shear House on the right hand side. Rooftop was to investigate this idea.

As part of the development, the toilet block would be demolished and rebuilt at the recreation ground incorporated within the plan for the new Activity Park. The moving of the toilets would better serve the community as they would then be more accessible being situated on the High Street.

Rooftop thanked the Parish Council for its comments and would investigate all the matters and concerns raised, and report back accordingly.

The Chairman thanked Rooftop for their presentation.

(9) QUARTERLY FINANCIAL STATEMENT:

Details were circulated to all councillors showing figures to the end of the third quarter, together with financial details of the Broadway Village Activity Park.

The Clerk explained the accounts figures up to the third quarter (31:12:08) together with details of income and expenditure for the BVAP. On behalf of the councillors, the Chairman gave a vote of thanks to the Clerk for all his work.

(10) STREET COLLECTIONS 2009

Fourteen applications had been received for the coming year, and Councillors had been circulated with these and asked to vote. Every application received votes with results as follows :

	No. of Votes Received
Marie Curie Cancer Care	11
W Midlands Ambulance, Community First Responder Scheme	24
Vale Wildlife Rescue, Beckford	5
County Air Ambulance, Birmingham	29
Parkinsons Disease Society of UK (Worcester Branch)	3
Evesham & Pershore MIND	3
Worcester Samaritans	3
Royal National Lifeboat Institution North Cotswold Branch	10
Phoenix Children's Foundation, Coalville, Leics.	3
Evesham Pershore & District MENCAP	3
Salvation Army (Evesham)	7
Royal Air Forces Association (RAFA)	4
St. Richard's Hospice, Worcester	28
Royal British Legion Poppy Appeal	32

The results would be forwarded to the District Council, with the request that when the dates for the collections were finalised they should not, as far as possible, be allowed on consecutive week-ends.

(11) PLANNING:

Parish Council Comments:**MEETING: 05:01:09**

Application W/08/03042/PP

MR. A. SPENCE, 3 Bibsworth Lane
Proposed single storey rear extension + amended block plan

The Parish Council raised no objections to this proposal.

Application W/08/03125/PP

MR. A. SALT, 120 High Street
Rebuilding of stone boundary wall

The Parish Council drew attention to previous comments made in their replies to WDC dated 17:06:08 and 19:08:08 and forwarded relevant copies. In addition, attention was drawn to the fact that no provision has been made for surface water drainage between the new wall and Mr. Donohue's neighbouring property.

Application W/08/03166/PP	MRS. J. BATEMAN, Lower Fold, High Street Demolition of existing garages/workshop and stores and construction of new garage/garden store with studio in roof space.
The Parish Council raised no objections to this proposal.	
Application W/08/02920/LB	HSBC BANK, 53 High Street Rebuilding of boundary wall on a like for like basis utilising existing masonry blocks in NHL 3.5 lime mortar. Removal leylandii trees and replace with beech hedge.
The Parish Council raised no objections to this proposal.	
Application W/08/03233/PP	MR. CATER, 2 Cheltenham Road Loft conversion with half gable to side with window to be fixed and obscure skylight to rear
The Parish Council raised no objections to this proposal.	
Application W/08/03175/PP	MR. & MRS. R. DAY, Willows, Leamington Road Demolish existing conservatory at rear and erect extension to provide extension to kitchen and lounge and room above.
The Parish Council raised no objections to this proposal.	

Wychavon Approvals:

Application W/08/02728/LB - MRS. C. TURNER, 69 High Street	External alterations to add new window, door, door screen and roof windows. Internal alterations to create new additional unit of accommodation.
Application W/08/02884/PP - MR. & MRS. P. READING, Cowley House, 7 Church Street	Two dormer windows to side elevation
Application W/08/02663/PP - MR. A. BROOKES, 45 Bury End, Snowhill Road	Removal and replacement of existing conservatory with garden room and replacement windows on front elevation
Application W/08/02727/CU - MRS. C. TURNER, 69 High Street	Creation of additional unit of accommodation

Wychavon Refusal:

Application W/08/02672/CU - MR. & MRS. J. LEE-WOLF, Coach House Farm, Cheltenham Road	Change of use of redundant office building to residential and proposed conservatory.
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Notification of Planning Appeal:

Application W/07/02242/CU - EXORS OF M. HALL	Barnfield Cider Mill, Childswickham Road Conversion of existing commercial buildings to six dwellings and six new residential units Start Date: 24:09:08
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(12) SCHEDULE OF PAYMENTS: from 05:12:08 to 12:01:09:

	net of VAT
Hags Play Limited / playground equipment	20,262.00
Abbey Forestry / tree report	50.00
Worcestershire CALC / Clerk's 'Gathering'	7.50
Worcestershire County Council / K. Beasley / pension	315.39
Eon / electricity for Village Green	47.57
Maurice Parkinson / lengthsman – repairs to benches	47.00
Unicom / telephone + internet	59.36
Justice Fire and Security / annual fire alarm service	117.67
HM Revenue and Customs / PAYE	1,247.76
G. A. Tomkins / Assistant Clerk's net salary / December	457.90

K. Beasley / Clerk's net salary / December	1,090.39
Grimshaw Kinnear Limited / Broadway Activity Park	20,649.00
Stationery / various	3.18
Cotswold Building Supplies / recreation ground maintenance	7.75
Post Office / postage	38.69
Refreshment facilities / tea, coffee, milk	16.73

It was proposed by Councillor Greig, seconded by Councillor Mrs. Stephenson, and carried unanimously, that the above accounts were in order.

(13) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson asked if Shear House car park could be changed to a Short Stay basis, and the Chairman stated that this issue would be put to the next Visitor Management meeting. She also reported a blocked drain outside Budgens and next to the Tourist Information Centre. The Clerk was instructed to report this to the Russell Management Committee.

Councillor Greig reported that the area of land next to the entrance to the Hunt Field needed regrassing. The Clerk reported that the contractors who used the entrance to gain access to the electricity unit had repaired the verge and had seeded the ground. The Clerk would look at the area again, and if the grass was not germinating the lengthsman would be asked to seed it.

The Chairman closed the meeting at 8.10 pm and opened the Public Information Session.

(14) PUBLIC INFORMATION SESSION:

Mr. Peter Riley reported an amount of water escaping onto the High Street, especially near to the roundabout with Leamington Road and at the entrance to the Hunt Field, and there were also continuing problems with water at the road entrance to the Broadway Hotel. Councillor Eyre would investigate these concerns and report back.

The Chairman finally closed the meeting at 8.15 pm.

Date/Time Next Meeting: 26th March (followed by Annual Parish Meeting at 8.00 pm)