

BAYTON PARISH COUNCIL

Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Church at 7.30pm on Tuesday 11th April 2023

Present: Cllr Miles (Chair), Cllr Tonks, Cllr Burns, Cllr Wakeford, Cllr George

In Attendance: Clerk. No members of Public

1. **Apologies:** Noted from Cllr Kemp, Cllr Adams.
2. **Declaration of Interest:**
 - a. **Register of Interests** – Cllrs reminded to keep their registers up to date.
 - b. **Disclosable Pecuniary Interests** – None declared.
 - c. **Other Disclosable Interests** – None declared.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
3. **Dispensations** –
To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
 - a. **Dispensations requested** – None requested.
4. **Public Question Time** – No issues raised.
5. **County Cllr Report** – Apologies received.
District Cllr Report – Apologies received.
6. **Minutes of Parish Council Meeting** held on 14th March 2023 were agreed by all and signed by Chairman.
7. **Progress reports for information** –
 - a. **Coronation Corner** – Clerk still waiting for Housing Association response.
 - b. **May 2023 Elections (circulated)** – Two Cllrs have stood for re-election; the PC need three to be quorate. MHDC will call another election in due course.
 - c. **Coronations Mugs** – Mugs held by Clerk and will be given out during April to Parish children 16 years and under. A proposal was made to gift any spare mugs to Bayton Church for the Church to ask for donations to raise much needed funds. This was seconded and agreed by all.
8. **Reports on Meeting attended by Clerk or Councillors:** Cllr sent short email report from Bayton Village Hall and Recreation Ground meeting which was circulated to all Cllrs.
9. **Finances** –
 - a. **Payments made** – Mrs S Burrows (see item 16) = £273.32, Mr D Nunn (LM March 2023) = £297.00, HMRC (Tax month 12) = £17.60. **Also see item 16**
 - b. **To report receipts since last meeting** – March bank statement not received.
 - c. **Bank Reconciliation March** – March bank statement not received.
10. **Planning:**
 - a. Plans circulated since last meeting – **None**.
 - b. **Decisions received since last meeting** –
 - c. **Plans for comment on tonight** –
M/23/00050/HP- Parsonage Barn, Bayton, Kidderminster, DY14 9LQ - Erection of a domestic outbuilding to consist of two open garage bays and a utility room. **Approved by MHDC.**
M/23/00051/HP Associated Ref: M/22/01796/LB - The Old Post Office, Bayton, Kidderminster, DY14 9LJ – Removal of two modern sash windows to first floor of rear elevation, reconfiguration of roof of single storey lean to extension to create balcony with glazed perimeter screen, insertion of glazed doors into extended window openings to access balcony. **Refused by MHDC.**
 - d. **Breach of Planning Permissions in Parish** – MHDC are continuing to look at ongoing issues.
11. **Road report**
 - a. **Lengthsman** – Work continuing, drains still blocked, Clerk to report.
 - b. **Problems to report** – Blocked drains, pothole B4202 by BT Box, Clows Top.
 - c. **Lengthsman Scheme** – It was agreed by all to seek clarity from WCC about what funds there will be available for suggested FP work that LM may be asked to do.

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12. **Maintenance Contract 2023-2024** – Contract agreed by all as circulated.
13. **Police Contract** – It was agreed by all speeding and parking issues main concerns as per last quarter.
14. **Annual Parish Meeting** – It was agreed by all to hold this before next PC meeting with a shorter agenda..
15. **Correspondence for information** –
CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.
16. **Clerks report on Urgent Decisions since last meeting** –
Payments made –
22nd March - Mr D Broome (FP gate repairs by Church) = £80.00,
Impact China Ltd (108 Coronation Mugs) = £729.65.
4th April - Clerks Salary = £273.32..
31st March – Clerk updated Declaration to Pensions Regulator, no employees in Pension Scheme.
17th March – Building work in Conservation area – reported to MHDC
2nd April 2023 – Tree felling in Conservation area – reported to MHDC
17. **Councillors' reports and items for the next agenda.**
Agenda items – Accounts, Delegation Scheme, Coronation Corner, Speed signs, Mobile Phone for PC.
18. **Date of next Meeting** – **ANNUAL PARISH MEETING - TUESDAY 25TH APRIL 2023 AT 7.30PM BAYTON CHURCH to be followed by Parish Council Meeting at 7.40pm or later if previous meeting requires more time.**
19. **Meeting Closed 7.47pm.**

Signed-----
Chair

Date 25th April 2023
