

# PEOPLETON PARISH COUNCIL

Clerk Lisa Cope, Email: [peopletonpc@gmail.com](mailto:peopletonpc@gmail.com) Tel: 07773793185  
Address: Walcote, Top Street, Charlton WR10 3LE

## Minutes of the Annual Parish Council Meeting held on Wednesday 10<sup>th</sup> May at 7.30pm in Peopleton Village Hall

- Election of Chair.** Cllr Mason was elected as Chairman, proposed by Cllr Wall, and seconded by Cllr Phillips. Acceptance of office to be signed by Cllr Mason.
- Election of Vice Chair.** Cllr Wall was elected as Vice chair, proposed by Cllr Mason and seconded by Cllr Phillips.
- Members and Officers present:** Cllrs Mason, Phillips, Wall, Bailey, Baxter, Harbon and Darby  
In attendance: Clerk, CC & DCllr Robinson & 2 members of the public
- Apologies:** Cllr MacCalman
- Declarations of Interest:** None  
Register of Interests: Councillors are reminded of the need to update their register of interests.  
To declare any Disclosable Pecuniary Interests in terms on the agenda and their nature  
To declare any Other Disclosable Interests in items on the agenda and their nature  
Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least four clear days prior to a meeting  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
- Standing orders** were adopted by all Councillors
- Code of Conduct** was adopted by all Councillors
- Scheme of delegation was adopted and members were appointed to the following working groups:**  
Staff working Group: Cllrs Mason, Phillips and Wall
- The following documents were adopted by the Parish Council:** Financial regulations, Risk assessment, Asset Register and Insurance Requirements.
- Minutes:** Minutes of the Ordinary meeting held on 9<sup>th</sup> March 2022 were approved as true and accurate.
- Councillors were appointed to the following roles:**

Village Trust	LB
Village shop	TM
Safer neighbourhood team	DH
Lengthsman	LB
Rights of Way	LB
Website	TM
Flood Alleviation Group	DW
- County & District Councillors' report:** As covered in the Annual Parish Meeting minutes
- Planning**  
The following planning application was considered and Cllrs voted to object-Clerk to action

<a href="#">W/23/00776/FUL</a>	Norchard View Main Street Peopleton Pershore WR10 2EG	Change of use from live/work unit to dwelling	Pending Decision
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- Progress reports:**  
All reports were covered in the Parish meeting minutes apart from:

### e) Lengthsman

Cllr Bailey suggested an annual pay increase for the lengthsman who does a great job and also the lengthsman budget from Worcestershire County Council had increased by 5% for the year. Cllr Bailey suggested a new rate of £16 per hour from 1<sup>st</sup> May 2023 and this was agreed by all Cllrs present.

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## 15. Finance

a) All Cllrs approved the end of year accounts circulated by email along with the following AGAR forms were approved and signed by Cllr Mason.

1. Approval of Certificate of Exemption
2. Approval of Annual Governance Statement 2022/2023
3. Approval of Accounting Statements 2022/2023
4. Approval of Fixed Assets
5. Approval of Proposed Dates for Exercise of Public Rights

b) The followed payments were approved:

Lengthsman February	£130.00
Clerk's salary	£574.32
Clerk's expenses	£76.93
Lengthsman March	£111.00
Lengthsman April	£208.00
Clerk tax HMRC	£54.00
Limebridge March	£216.00
Limebridge April	£432.00
Worcestershire CALC-Subs	£415.61
Pershore Plus-Printing	£19.15
L. Bailey Tree Plaque	£60.00
Coronation Mugs-Queer Dye	£250.00

16. **Crime Update-** Covered in Parish Meeting minutes

## 17. Correspondence for Information:

The Clerk shared that the FOI request received had now been responded to.

## 18. Future agenda items and reports:

Cllr Baxter explained that the current tenants of the Village Pub were needing support in order get maintenance works undertaken by the Brewery and asked for a letter in support of this from the Parish Council as it is an Asset of Community Value. Cllr Mason supported this and it was seconded by Cllr Wall and all Cllrs present-Cllr Baxter to draft a letter.

Cllr Wall paid tribute to the late Bill Jones on behalf of the Parish Council. Bill worked voluntarily as Parish Clerk and was not paid, he worked in a quiet, self-effacing way.

Bill had a unique way of working unlike the more professional rules that Parish Clerks of today must follow and his methods were quite exciting at times. He quite often had a love/hate relationship with Wychavon and County Council Officers- in particular Wychavon Drainage department and I often received calls to 'keep my Clerk in check!'

After two years as Clerk Bill moved on and was persuaded to be a Parish Councillor and he continued to serve for a number of years as a valued member of the team. Thank you Bill for years of service to the Peopleton community.

19. **Wednesday 15<sup>th</sup> May 2024** is the date set for the next Annual Parish Council Meeting and **Wednesday 12<sup>th</sup> July 2023** will be the date set for the next Ordinary Parish Council Meeting in the Village Hall

..... Signed Chair ..... Date

Minutes AGM 2023