

Little Malvern & Welland Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 15th May 2023

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

Present

Cllrs. Dr A Davis, Mr M Davies, Mr P Hancock, Mrs M Renton and Mr M Whaley.

In Attendance

Mrs M Sumner (Vice Chair), County Cllr. Mr T Wells, Mr D Sharp (Clerk) and four members of the public.

Before the meeting councillors completed their 'acceptance of office' declarations.

The start of the meeting was chaired by Mrs M Sumner, the outgoing vice chair.

58/22 Election of Chairman

Cllr. Mr M Davies was unanimously elected Chairman and he duly completed his 'acceptance of office'. Cllr. Davies chaired the remainder of the meeting.

59/23 Public Participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: Members of the public paid thanks to Cllrs. Nelson and Sumner for undertaking the posts of Chair and Vice Chair during the previous council. Also to Mr J Whitehouse who did not stand for re-election.

60/23 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Mrs V Nelson and Dr J Mortimer (accepted).

61/23 Interests

- i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registrable Interests regarding items on the agenda:** There were none.
- ii. Notification of changes to the register of interests:** There were none.
- iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

62/23 Co-Option

To consider applications for co-option onto the Parish Council: Mrs M Sumner was co-opted on to the Parish Council and she duly completed her 'acceptance of office'.

63/23 Committees and Working Groups

To consider the make up of the following committees and working groups and determine their powers and responsibilities:

- i. Neighbourhood Planning Working Group:** Cllrs. Davies and Nelson.
- ii. Communications Working Group:** Cllrs. Davis, Davies, Mortimer and Nelson.
- iii. Playing Fields/Open Spaces Working Group:** To be determined.
- iv. Events Working Group:** Cllrs. Davis, Davies, Nelson and Renton.
- v. Orchard Working Group:** Cllrs. Davies and Whaley.
- vi. Highways Working Group:** Cllrs. Davies and Hancock.
- vii. Footpaths Working Group:** Cllrs. Hancock, Sumner and Whaley.
- viii. S106 and CiL Working Group:** All Cllrs..
- ix. Pavilion Working Group:** Cllr. Davies and Mr J Whitehouse

64/23 Planning

i. To consider response to any late submitted applications:

The following details had been received:

Application No	At	Details
M/22/01549/PIP	Myrtle Cottage Drake Street	Permission in principle for the construction of up-to 3 detached dwellings. Appeal
M/22/01219/FUL	The Lovells, Garrett Bank	Erection of 1No. Dwelling – Amended details

The following responses were agreed:

APP/J1860/W/23/3315684 - A response was to be determined outside of this meeting and the Clerk delegated to make submission to the Planning Inspectorate.

M/22/01219/FUL - "The Parish Council positively acknowledges the changes made to the application in response to correspondence from the AONB that makes the development more suited to the local environment."

ii. Decisions notified:

M/23/00206/CU - Old Post Office, Drake Street – Withdrawn.

65/23 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 17th April 2023:

These were accepted as an accurate record and they were signed by the Chairman.

66/23 Progress reports and matters arising from these minutes

The Clerk confirmed that the application to install PV panels on the pavilion via the WCC initiative 'Solar Together' had been made and was awaiting a survey.

67/23 Reports by District and County Councillors and other Representatives

County Cllr. Tom Wells as Leader of MHDC confirmed that Christine Wilde and John Gallagher had been elected for the newly created District Council ward of 'Castlemorton Welland and Wells' and that the 'Independents' were forming the largest group but did not have a majority.

As for County Council matters, he commented on the rapid growth of verges due to recent prolonged heavy rainfall and was also disappointed at the slow progress in resolving highway surfacing issues on the new Drake Street developments.

68/23 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: The Regulation 15 Plan had been submitted to MHDC and would be reviewed and subject to public consultation over a six week period, after which the responses would be reviewed. The examiner proposed by MHDC, Mr Chris Collinson, was unanimously approved by the Parish Council. Publicly available hard copies of the Plan would be available in the library.

ii. Communications Working Group: The next Newsletter was planned for the end of the month and would promote a new volunteer group called 'Welland Weeders', who were willing to help with residents gardens. The Poor's Land charity would also be featured.

iii. Playing Fields/Open Spaces Working Group: Maintenance work on Spitalfields was to start w/c 5th June.

iv. Events Working Group: The Coronation event was deemed a great success and there had been a litter pick on the following Monday.

v. Orchard Working Group: The disabled access ramp had been completed but it may need some anti slip surfacing prior to the winter.

vi. Highways Working Group: The Highway Liaison Officer had investigated the gully on Garret Bank and was to arrange for the maintenance vehicle to jet wash.

vii. Footpaths Working Group: Following the meeting with Fiona Argyle, the footpath officer, an S106 application was being prepared for three ProWs. There was a blocked footpath off Garret Bank which had been reported.

viii. S106 Working Group:

The new noticeboard by the shop would be installed this week.

A 3D design for a pump track was being prepared and would be use during the consultation period.

69/23 Community Builder

The legal agreement with MHDC had been signed and returned. An advertisement had been put in the local magazine 'All About Malvern'. First aid training courses were to be arranged.

70/23 Parish Council Promotions

To consider transferring management of Cinema Events to a community group and allocating a start up grant: This was unanimously agreed and the Group were to be asked to apply for grant funding.

71/23 Correspondence

To consider the responses to the following correspondence previously circulated:

FROM	SUBJECT
CALC	Updates
CALC	Area Meeting, Training and Events Update
NALC	Chief Executive's Bulletin
NALC	Events
MHDC	Planning Appeal - Myrtle Cottage - M/22/01549/PIP
MHDC	Planning Amendments – The Lovells - M/22/01219/FUL
Clerk	Register of Interests
MHDC	Malvern Hills Business E-Bulletin
Active Hereford & Worcester	Our Community Can ⁽ⁱ⁾
Misc	Neighbourhood Plan R15 Submission

(i) – This initiative could fund up to £2,000 to hold events promoting local activities. It was thought that the 'Community Builder', once in place, could utilise this.

72/23 Finance

The following payment was made from the **Fete Account** between meetings and was ratified:

From/Due To	Date	Amount	Details
BBC Inflatables	04/05	£132.00	Bouncy Castle

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	27/04	£124.00	Lengthman Duties (March)
Worcestershire CALC	-	£1,060.28	Annual Subscription
Zurich Municipal	-	£1,965.53	Annual Insurance
Broadleaf Tree Care	21/04 03/05	£960.00	Grass Cutting
Solopress	27/03 05/04	£231.37	Printing
Helping Hand/Amazon	25/04	£304.64	Litter Picking Kits
Misc	-	£483.16	Orchard Ramp Materials
E Hardman	15/05	£150.00	Handyman (£150 Gross - tax coding 1251L)
D Sharp	15/05	£446.40	Clerk's Fee (40 hrs @ SCP 17. £558.00 Gross)
	TOTAL	£5,725.38	

Accounts Summary

Reserves Lloyds B/F	£2,984.44		Main Account B/F	£49,610.29
Interest	£1.70	£2,986.14		
Fête Account	£582.20		WCC Lengthman	£124.00
BBC Inflatables	-£132.00	£450.20		
Buildings Account	£6.47	£6.47	MHDC Precept	£17,281.50
Neighbourhood Plan Ac.	£0.00	£0.00		
Funding Account	£1,856.28			
Ticket Source	£20.32			
Ticket Source	£99.81	£1,976.41	May Payments	-£5,725.38
Total C/F		£5,419.22	Main Account C/F	£61,290.41

It was further agreed to open a higher interest account and transfer £30,000 to it.

73/23 Any other matters for report or for future consideration

The Library organiser reported that she was attempting to get local organisations to hold drop in sessions in the library, such as CAB or Local Policing Team.

74/23 Date of the next meeting

The next Parish Council Meeting would take place on Monday 19th June 2023 at 7.30pm in Welland Village Hall.

There being no further business the meeting closed at 9:50pm