

## MAMBLE PARISH COUNCIL

Draft Minutes of The Annual Meeting of Mamble Parish Council held in Mamble Village Hall on  
Tuesday 9<sup>th</sup> May 2023 at 7.30pm.

**Present:** Cllrs: Mr C Bunn (Chairman), Mrs S Rawlins and Mrs J Rogers.

**In Attendance:** Mrs A Watson (Clerk)

*Prior to the start of the meeting all newly elected Councillors signed the Declaration of Acceptance of Office.*

1. **Election of Chairman:** Cllr. Mr C Bunn was re-appointed Chairman and signed the Declaration of Office.
2. **Election of Vice Chairman:** Cllr. Mrs J Rogers was re-appointed Vice Chair.
3. **Apologies:** Apologies were accepted from County Cllr. Mr D Chambers, District Cllr. Mr D Godwin and Cllrs. Mr P Bytheway and Mr S Finney.
4. **Declarations of Interest:** Dispensation has been granted to Cllr. Bunn at each meeting for a Declaration of Pecuniary Interest, to enable participation in all discussions relating to the 'Lengthsman'.
5. **Suspension of the meeting for the Democratic 15 mins/Public Question Time:** No public present.
6. **Minutes:** The minutes of the Meeting held on the 06/04/23 were approved and signed by the Chairman.
7. **Progress reports:**
  - 7.1 Lay by, fallen trees and damaged sign. The litter bin in the layby is still overflowing. The removal of brash from the fallen trees is yet to be done. There is no news on the damaged footpath sign.
  - 7.2 Footpaths. The Chairman confirmed that Mamble Parish Council will not be taking part in the Lengthsman trial scheme relating to footpaths, due to participation in the P3 Scheme.
8. **Correspondence received and Items for Discussion:**
  - 8.1 Worcestershire CALC – information for Clerks & Councillors including the 80<sup>th</sup> D Day Celebrations 2024 was noted.
  - 8.2 BHIB Insurance – Annual renewal. This was unanimously agreed and a cheque will be issued for £430.46.
  - 8.3 The agreement with Cllr. Bunn for his Lengthsman Contract for Services was signed.
9. **Correspondence received and Items for Discussion:**
  - 9.1 Election – The Register of Interest and Declaration of Expenses forms will be hand delivered to MHDC.
  - 9.2 The Parish Council's Annual Risk Assessment was completed and signed.
  - 9.3 Worcestershire County Council Parish Paths Partnership P3 Scheme 23/24. The Chairman is in the process of completing the forms to identify the footpaths that require work and will submit them to the Access team.
  - 9.4 The Standing Orders and Financial Regulations were unanimously adopted.
10. **Finance:**
  - 10.1 **Bank Statements**  
26.04.23 Business Account £5092.58  
30.04.23 Current Account £4899.74
  - 10.2 **Receipts:** 28.04.23 Malvern Hills District Council Precept 1<sup>st</sup> Half £3000.00  
28.04.23 Worcestershire County Council Lengthsman Payment £207.01
  - 10.3 **Payments – The following payments were ratified and cheques signed:**

10.3.1: Worcestershire CALC (affiliation fee)	£211.71
10.3.2: Mr C Bunn (Lengthsman April 2023)	£210.00
10.3.3: Mrs A Watson (Clerk Salary & Expenses)	£330.00
10.3.4: BHIB Insurance (Local Council Insurance Policy)	£430.46
11. **The Date of next meeting was confirmed as Thursday 8<sup>th</sup> June 2023. The Chairman thanked everyone for their attendance and closed the meeting at 8.40 pm**

Signed..... Date.....  
Chairman

### Councillors

Mr C Bunn (Chairman), Mr S Finney, Mrs S Rawlins, Mrs J Rogers & Mr P Bytheway

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