

Minutes of the **Annual meeting of Rochford Parish Council held on Monday, 14th May 2023**

Attendance: Cllrs C Lord, A Prosser, M Powell, & T Jones

In Attendance: Clerk – C Powell and Cllr A Willmott

1) Election of Chairman:

Cllr C Lord was proposed by M Powell and seconded by A Prosser.

2) Apologies: There were apologies from Cllr M Gough, and District Cllr Bruton.

3) Declarations of Interest: No changes.

4) Appointment of Officers:

Vice Chairman – Cllr M Powell proposed by Cllr C Lord & seconded by Cllr T Jones

5) To receive the Chairman's declaration of office

Received

6) To receive the Vice Chairman's declaration of office

Received

7) To receive the elected Councillor's declarations of acceptance

Received

8) To agree for any Councillor not present to sign a declaration of acceptance at a later date

Agreed by all councillors at the meeting.

9) Community Officer's Report

PSCO Deb Abbott attended to give her report – report attached (appendix 1)

10) Annual governance statement

- Annual governance statements 2022/23 – Agreed

11) Adoption of Accounts

- Account statements were adopted on proposal from Cllr C Lord and seconded by Cllr A Prosser
- Confirmation of smaller authorities certificate of exemption for the year ended 31st March 2023 – agreed by all councillors present and signed by the chairman

9) District Councillor's Report

District Cllr L Bruton sent through the Tenbury Wells Flood Risk Management Scheme – Spring Edition, May 2023

District Cllr A Willmott gave a report highlighting work he was doing:-

Kyrewood – lobbying for 30mph & County Cllr to pay for signage

Eastham – On behalf of the residents he was chasing up water issues as their had been 24 mains bursts in the last 5 years

Kyrebroke Day Centre – not enough numbers using the facility so he was raising awareness via Facebook.

9) Any Other Business

- None

There being no further business the meeting closed at 8.25pm

Minute No. 256

ROCHFORD PARISH COUNCIL
Clerk to the Council: Carole Powell
Email: rochfordpc@gmail.com

Minutes of the **Ordinary Business** meeting of Rochford Parish Council held on Monday, 15 May 2023 at Rochford Village Hall starting at 8.25pm

Attendance: Cllrs C Lord (Chairman), A Prosser, T Jones and M Powell

In Attendance: Clerk – C Powell, Cllr A Willmott

1) **Apologies:** Cllr M Gough & Cllr L Bruton

2) **Declarations of Interest:** All new declarations of interest form completed

3) **Public Question Time**

Cllr A Willmott had nothing more to add to his report given at the Annual Meeting.

4) **Minutes of Last Meeting**

Read and agreed minute note 254

5) **Progress Reports for information**

Highways Speeding – Clerk had written to highways and asked what more could be done and we now await a response.

Bus Shelter – Clerk had recently sent the village WhatsApp a message asking for anyone that was interested in painting it.

Grit Bins – Clerk has contacted highways about installation, and is awaiting a reply.

6) **Finance**

Calc subscription renewal = £170.93

First payment of Precept received of £1875.00

£100 agreed to pay to Cllr. Prosser for the village celebrations of the Coronation.

7) **Footpath & Highways Reporting**

WCC email was read out regarding the Lengthsman carrying out works on the Public Rights of Way.

Stile repair – Between Morgans/Davies land – reported to highways

WCC Lengthsman scheme contract signed for 2023/24

Clerk has received an email from the lengthsman stating an increase in hourly rate to £15.75 per hour & his concerns about the additional work with regard to the Public Rights of Way.

8) Insurance

Annual insurance renewed at 31.03.23

9) Planning

M/23/00304/AGR – Tyler House – Prior approval from MHDC not required

The Pink House – Email received by Clerk & forwarded to councillors for any comments to feed back to the owner. None were given.

10) Correspondence

- Reminder about expenses forms to be returned by 1st June 2023
- Letter from CALC for each councillor
- Highways letter asking for any information on any know illegal works on the highways

11) Councillor's reports and items for future agenda

- Speeding
- Bus Shelter
- Grit Bin

12) Date of next meeting

- Monday 25th September 2023 at 8pm
- Monday 27th November 2023 at 8pm