

DODFORD WITH GRAFTON PARISH COUNCIL

Draft Minutes of the meeting of Dodford with Grafton Parish Council held on Thursday 24 March 2011 in Dodford Village Hall at 7.30pm

Present: Cllrs John Caldicott, Adrian Crump, Vic Dawson, Lynne Griffin, Richard Harper, Alwyn Rea, Jill Silver and Clerk Kay Stone

1. Apologies for absence

None

2. Declarations of interest

- i. Personal interests – none declared
- ii. Prejudicial interests – none declared

The meeting was adjourned for members of the public to raise matters of interest/items for the next agenda:

- i. One resident enquired how the Parish Council / village is engaging with teenagers and was assured this would be addressed as part of the revised Parish Plan

3. Minutes of the Parish Council meeting on 24 February 2011

Approval of the Minutes was proposed by Cllr Dawson and seconded by Cllr Rea after which they were signed by the Council Vice Chairman as being a true record.

4. Reports

The Clerk reported:

- i. A reminder that completed election forms must be handed in person to Bromsgrove District Council by 12 noon on 4 April. The Clerk has election packs for any resident who is interested in becoming a Parish Councillor
- ii. CALC have advised that HMRC are now insisting that all Parish Clerks must be taxed under PAYE
- iii. New contract received from WCC – the amount stays the same as last year. New contract sent and signed by Allen Farnsworth. Contract with WCC to be signed and returned requesting more notice is given in 2012. It was agreed that the Lengthsman should be reviewed quarterly and will appear on the Agenda in June. Continuation with the Lengthsman was proposed by Councillor Dawson and seconded by Councillor Griffin

5. Planning

- i. Minutes of the meeting on 31 January and 3 March had already been circulated to Councillors and copies were available at the meeting.
- ii. Next Parish Council planning meeting to take place on 28 March 2011 at 10.00am in Dodford Village Hall.

6. Parish Plan Review

A discussion document will be produced for the Annual Parish Meeting in May. The Localism Bill will dictate how the Parish Plan will develop.

7. Finance

- i. Approval of the payments due for March set out in a schedule circulated by the Clerk were proposed by Cllr Griffin and seconded by Cllr Rea
- ii. Appointment of Diane Malley as Internal Auditor was proposed by Councillor Harper and seconded by Councillor Dawson

9. Correspondence received

Items of correspondence received since the last meeting was noted resulting in the following actions:

- i. The Clerk was asked to write a thank you to Mr Richardson for his letter on the state of the footpaths and to send a copy of Mr Richardson's letter to Mike Walton at Worcestershire County Council (WCC)
- ii. The Clerk was asked to write to the owners of Stapleford regarding the lorry deliveries and damage in Victoria Road, with a copy to WCC Highways
- iii. The Clerk was asked to write to Mr Paul Winterbottom to thank him for bringing the Victoria Road problem to the Council's attention
- iv. The Clerk was asked to write to Mrs Lorraine Chapman to thank her for bringing the problem with her hedge and the deliveries to and from Stapleford to the Council's attention
- v. The Clerk was asked to write to Mile Walton at WCC expressing the Council's disappointment that the status on the report on Victoria Road had been completed with no action to be taken
- vi. The Clerk was requested to add Stapleford to the April Agenda

10. Councillors Items

- i. The Clerk was asked to request the Lengthsman clear the undergrowth on the footpaths
- ii. A vehicle is being driven around causing nuisance noise and smells. This has been reported to Bromsgrove District Council and the Clerk was asked to include this in the April agenda having researched how the Council can deal with this
- iii. The Clerk was asked to invite Dodford Village Hall Chairman to the May meeting for an update on repairs to the Village Hall in respect of the Parish Council loan

The meeting closed at 8.14pm.

Signed.....Chairman