

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 6 July 2023 at 7.00 pm in Castlemorton Parish Hall

Present: Cllrs: Mike Wilkinson (Chairman), David Smallwood, Nigel Baker, Dawn Fisher,

In Attendance: Mrs C Leake (Clerk) District Cllr Christine Wild & County Cllr Tom Wells (from 8.45pm)

Members of the Public: Dan Bowker.

Public Comments: None. Chairman welcomed the new DCllr to the meeting.

46/23 Apologies: Received from Cllrs Powell, Hubbard and Flanders.

47/23 Parish Council Vacancies

The clerk advised receipt of resignation notification from Cllr Wilkes. Cllrs were sorry he was unable to continue as a Councillor at this time but hoped that he might consider standing again in the future. The vacancy to be notified to MHDC.

For the original vacancy post election, **Dan Bowker** had completed application form for co-option consideration. Following nomination process all supported this application and declaration of office was duly signed and Cllr Bowker welcomed to participate in the meeting.

48/23 Declarations of interests

1. *Register of Interests.*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* Cllr Wilkinson re Finance.
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).* None

49/23 Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of **11 May 2023** were a true record of the meeting and were signed.

50/23 Reports from County & District Councillors

DCllr Wild reported on her new responsibilities particularly enjoying a visit to the new A & E department at Worcester hospital.

MHDC Council Committees

Overview and Scrutiny/Southern Area Planning/ Worcestershire Health Overview and Scrutiny/ Health and Well Being/Licensing and Environment

Appointment to outside body:

Corporate Parenting Board (Council directly appoints to)

As yet no discussions with colleague DCllr John Gallagher as to how to cover the new ward but she will look forward to attending pc meetings as and when possible.

CCllr Wells on his arrival at 8.45pm reported on a new WCC initiative, '**Worcestershire On Demand' app**. A pilot Demand Responsive Transport service and associated technology presently being trialled, the aim to fully launch end of July. Vehicles travel on demand rather than routes and timetables throughout a determined zone, covering Upton, Malvern and Worcester Parkway. Residents book via app or phone using identified stops.

51/23. Finance Report

	£	£	
Balance: 11 May 2023		4107.93	
Add Income	2503.96		HMRC VAT
Total		2503.96	
Less Expenditure pre meeting			
		0.00	
Less Expenditure at meeting	724.41 462.00		Clerk 1st Quarter & Exps. Lengthsman
		1186.41	
Balance at close of meeting 11 May 2023		5425.48	

- i) **Annual Return.** Certificate of Exemption has been acknowledged by the external auditor.
- ii) Parish Hall year accounts to be submitted to **Charity Commission**
- iii) **Request from AONB for financial donation.**

Chairman introduced discussion on the consideration for a parish council decision for a modest financial donation to the AONB. He outlined the benefits to the parish and local achievements of this public body. A response although supporting the valued work of the AONB considered it inappropriate to consider such a gesture. It is a designation largely government funded. After further discussion the initial proposal was subsequently not supported.

52/23 Highways

In addition to his written report Cllr Smallwood noted the following matters:

- **Minute 39/23** Cherry Orchard road flooding– Clerk continues to seek a resolution to the problem from WCC Highways. WCC have also marked up highway just down from school for repair.
- Training completed by the lengthsman at County Hall. June 23
- The matter of the triangle at Chandlers Cross now resolved with the installation of kerbing and a central bollard.
- Cllr Smallwood asked that a record of thanks by CCllr. Wells be conveyed to highways for their positive collaborative work with the parish council.

53/23 Footpaths

- **40/23** WCC have been advised of footpath 550 (C) mapping anomaly and also access issues in addition to 543(C)
- Bannut Tree Track PRoW project. Documentation finalised and will be submitted to WCC.

54/23 Planning

Report of planning applications **received/decided** since last meeting was noted

M/22/01869/CU	The Glen Church Road Castlemorton Malvern WR13 6BE		MHDC Approve
M/23/00184/HP	Myrtleberry House New Road Castlemorton Worcestershire WR13 6BY	Installation of 15 free standing ground mounted solar panels in garden area	Pending
M/23/00288/CU	Ebenezer Castlemorton Malvern WR13 6BY		MHDC Approved

M/23/00431/FUL	Land At (Os 7998 3796) Druggers End Castlemorton		MHDC Approve
M/23/00437/FUL	Land At (Os 7865 3821) Castlemorton	Change of use of land to 3 No. Traveller pitches and associated works including, 3 No. day rooms, 3 No. mobile homes, 3 No. touring caravans, and hardstanding. Additional information on access has been submitted.	Pending
M/23/00381/HP M/23/00382/LB	Landrace Barn Castlemorton Malvern WR13 6BN	Proposed single storey side extension	Pending
M/23/00712/CAN	Folliott House Church Road Castlemorton Malvern WR13 6BQ	Undertake tree works, as detailed on application form and in any accompanying information.	MHDC Approved
M/23/00874/AGR	Barn At (Os 7908 3752) Church Road Castlemorton	New agricultural storage building	Comments
M/23/00887/NMA	Rickyard Cottage Eight Oaks Castlemorton Malvern WR13 6BU	Non-Material Amendments to M/22/00600/FUL to either (a) If there is sufficient facing stone of suitable quality, propose to use that up to around 1m from ground level with waney edge board above to gutter height or (b) propose to use brick (to match the existing brick quoins), again to c1m above ground level waney edge board.	Pending
M/23/00898/CAN	Taylor's Farm Castlemorton Malvern WR13 6DA	Undertake tree works, as detailed on application form and in any accompanying information	Pending

- Clerk to send out to councillors the present PC planning policy and notes from 2 meetings held in conjunction with former senior MHDC planning officer. Consideration also to a WCALC E Learning course on planning for £16.00
- Confirm follow up to MHDC enforcement re caravans

55/23 Environmental Action Group

As reported by Cllr Fisher:

- Forthcoming talk on the **management of horse pasture** – Thursday 13 July 7.30pm
- Recent environmental film not so well supported in addition to reducing sales from the plastic free stall.
- Attendance at the recent Hellens Manor weekend was enjoyed by the team with a good display in conjunction with Hanley Carbon Neutral Group.
- Projects – **Verges** seeking support and **Churchyard** receives acknowledgment from the parochial church council. Looking to arrange a public meeting for the latter.
- In looking at a potential project for the **Tump**, PC has since been advised that WCC has received some interest to purchase said site. For the immediate future WCC advise of a short term tenant, expected soon and a “strategic review will be carried out to consider the options for this site together with the other holdings.”
- Cllr Hubbard submitted a report on the recent NALC virtual event he attended- Fighting Climate Change with Local Council Action.

56/23 Parish Hall Trust

Continuing encouragement with increasing bookings for the hall facilities.

57/23 Correspondence

Particular mention of:

- CALC/NALC Updates including courses & training for councillors.
- Police Safer Neighbourhood Teams – Neighbourhood Matters Notifications
- Informative and enjoyed trip to Envirosort.
- Malvern Hills AONB Annual Review
- Malvern Hills AONB Partnership Consultations
- Local Government Boundary Commission Review of County Boundaries
- Regulation 16 Consultation on the submitted [Welland Neighbourhood Plan](#) – **Agreed** to submit a supporting comment on this plan.
- Local Policing Community Charter -**Agreed** to include Joy riding & Late night activity across the common in addition to B4208 speeding.
- Public Right of Way Notice to be issued to parish councils for public display and showing a QR code to access WCC Website and information re Public Rights of Way.
- Parish Councillor Resignation.
- Churchyard CEAG Report.

58/23 Meetings

- Malvern Hills AONB Joint Advisory Committee, report submitted by PC chairman as Worcestershire parish /town council representative to Malvern Hills County Association Local Councils (WCALC) meeting. Councils are encouraged to send reps to this latter meeting held 4 times a year to increase a presently poor attendance.
- 4C's (Castlemorton Commons Co-ordinating Committee) outdoor meeting on 12 July. Agreed to Cllr Powell's request to take on this PC representative responsibility from Cllr Wilkinson.

59/23 New Initiatives

Meet the Parish Council: Consideration given to parish councillors possibly attending an event such as the monthly parish hall afternoon tea to offer residents the opportunity to share concerns or ideas.

60/23 Next Parish Council Meetings

RESOLVED that the next meeting will be Thursday 14 September 2023

Subsequent Meetings:

Thursdays: 2 November, 11 January 2024, 7 March, 23 May (Annuals)

Meeting concluded at 9.10 pm

Signed

Date.....