



BUSHLEY PARISH COUNCIL

Minutes of the Parish Council Meeting 27th June 2023 at Bushley Village Hall Meeting Room

PRESENT: Cllrs. Lesley Hirons (Chair), Pearl Keen, Christine Hadfield, Jason Kinghorn, Jenny McDonagh and Kim Fikry
In attendance - Clerk: Jane Rolfe and District Councillor Jennie Watkins

1. Apologies:

Cllr Vaughan Latter

2. Declarations of interest:

None declared

3. Minutes of Meeting: Tuesday 16th May 2023

Approved and signed off by the Chair

4. County and District Councillor's Reports

County Councillor sent apologies

District Councillor reported that they receive copies of planning applications and are able to request that a Committee make decisions on an application rather than delegation to a planning officer. Suggestions were given about the appointment of a new Parish Paths Warden and advice reiterated about the Parish Council's powers in regard to the issue of bonfires in the village. District Cllr Watkins reported an exchange of messages between herself and a villager on the subject ahead of an email sent by the villager to the Parish Council and suggested coordination of the response of the Parish Council with that of the District Councillor

5. Finance:

a) Approval of new expenditure –

Lengthsman April £131.20 May £146.80 Total £278.00

Nigel Nicoll– Danish Oil for Asset refurbishment £20.00

Worcestershire CALC – 5 x Good Councillors Guide £25.25

BHIB Insurance – amended premium including regalia and 3 year agreement £262.75 – already paid

Clerk's salary for 3 months, representing 30 hours per month for April, May & June £1105.20 gross @ £12.28 per hour, less £221.00 PAYE for 3 months - £884.20 net.

PAYE £221.00

The above items of expenditure were approved for payment by Council. BHB Insurance amended premium had been agreed by email prior to the meeting.

b) Income received

None

c) To receive the Monthly Bank Reconciliation

Bank reconciliation to 31.05.23 was submitted and signed by Cllr Fikry and RFO see APPENDIX 1

6. Planning Applications


To discuss and comment on the following –

M/23/00656/HP.

Location: Briar Cottage, Stokes Lane, Bushley, Tewkesbury, GL20 6HS

Description of Proposal: Replacement of windows and doors

No discussion as notification received from MHDC on 27.06.23 that the application had been approved

 25/7/23

M/23/00694/PIP.

Location: Laburnum Cottage, Bushley Green, Bushley, Tewkesbury, GL20 6JB

Description of Proposal: Permission in Principle for the construction of a single dwelling

See APPENDIX 2 for comments submitted objecting to the application

Clerk

Planning Application Approved by MHDC

M/23/00482/LB

Green Farm, Bushley

Modifications to the South East and South elevations to include changes to existing window

7. Asset Register

The 2 wooden benches and noticeboard have been treated with Danish Oil and the metal seat has been refurbished.

Work was carried out by Mr N.Nicoll and the Parish Council extend their thanks to him

Clerk

8. Neighbourhood Development Plan

The District Councillor is to arrange a meeting for the Longdon Ward parishes in the autumn and invite an officer from MHDC to outline the support and funds available from MHDC

District Councillor

9. Training Opportunities

5th July – Internal Controls for RFO/Clerk £25.00 + £5.00 VAT

Training approved, however course was oversubscribed, but may repeat in the autumn

10. Village Events

a) To receive updates on Rain or Shine production

Disappointing number of tickets sold to date. Clerk to enquire of the theatre company whether the performance will go ahead

Clerk

b) Future events

Deferred

11. Village issues

a) Litter –

The new litter bin is in position outside Bushley Village Hall

To decide on the siting of new dog fouling notices received from MHDC

Notices to be placed strategically and councillors to inform clerk of the locations in order to report said locations to MHDC

Clrs Keen & Kinghorn & Clerk

b) Bonfires

Email received from a resident re bonfires. Parish Councils have no powers, bonfire nuisances need to be reported to MHDC. Clerk to respond to email (note comments from District Cllr Watkins above)

Clerk

c) Holiday Lets

One particular property causing an issue. Cllr Hadfield to draft a response to be sent **Cllr Hadfield**

d) Speed of Traffic

Concerns over near miss on Friday 23rd June in Bushley with school traffic and farm tractors. Email to be sent to Bredon School Headmaster re concerns.

Quotes for SIDs to be requested with and without solar panels

Clerk

WNL 25/7/23

12. AOB identified for next meeting

- a) Review Legal Documents for Parish Councils – clerk to circulate information from recent training
- b) Tree Warden to be asked to attend next meeting re issue of Ash die back

13. Meeting closes 9.23pm

Date of next meeting: As below

25th July 2023 – Ordinary Parish Council Meeting.

WV 25/7/23

Bushley Parish Council

Prepared by: Jane Redfe Date: 27/06/23
Name and Role (Clerk/RFO etc)

Approved by: KARIM FICRY Date: 27/06/2023
Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/05/2023			
	Cash in Hand 01/04/2023		5,077.48
	ADD Receipts 01/04/2023 - 31/05/2023		5,631.60
			10,709.08
	SUBTRACT Payments 01/04/2023 - 31/05/2023		927.75
A	Cash in Hand 31/05/2023 (per Cash Book)		9,781.33
B			
	Cash in hand per Bank Statements		
	Petty Cash	31/05/2023	0.00
	Lloyds Bank	31/05/2023	0.00
	Unity Trust Bank	31/05/2023	9,781.33
			9,781.33
	Less unrepresented payments		
			9,781.33
	Plus unrepresented receipts		
	Adjusted Bank Balance		9,781.33
A = B Checks out OK			

WJ 25/7/23

APPENDIX 2

M/23/00694/PIP.

Location: Laburnum Cottage, Bushley Green, Bushley, Tewkesbury, GL20 6JB

Description of Proposal: Permission in Principle for the construction of a single dwelling

- There is a misrepresentation in the stated ownership of Laburnum Cottage as it does not belong to the applicant Mr N.Howells and his address on the application form is incorrect as it states Laburnum Cottage
- The development will affect the setting of the adjacent Dunrovin which is a Grade II listed building
- Bushley remains a Category 4 village with restrictions on new buildings
- The Parish Council understands that the field is designated as agricultural use only
- There is no evidence that the owners of the land between the property and the road (who we believe to be the Forthampton Estate) have been consulted and no evidence has been provided that the applicant has the legal right of access across this private land

mjd 25/7/23