

BREDON & BREDON'S NORTON PARISH COUNCIL

The minutes of Bredon Parish Council Annual Meeting held at Bredon Village Hall on **Monday 10th July 2023 at 7:00pm.**

Present: Councillors: Mr Nick Bradley (Chairman), Mr Matt Darby, Mr Colin Davidson, Ms Katie Hall, Mr Andrew Rhodes, Mr Declan Shiels and Mr Rob Sly.

In Attendance: Mr Tim Drew (Clerk) and Cllr Adrian Hardman.

1. Apologies for Absence.

Cllrs Ms Karen Brooks, Mr Kevin Falvey and Mr Brod Whiting.

2. Declaration of Interests.

Cllr Sly has an existing dispensation for SWDP related matters (5 c).

All applicable Councillors signed a Declaration of Office acceptance form.

3. To consider the Adoption of the Minutes of the Meeting held on Monday 12th June 2023

The minutes were **agreed**.

4. Finances:

- i. Invoices to be paid:

Village Hall:

Jo Lomasney	Balance of Wages – June 2023	£159.91
Wychavon	VH Premises Licence	£180.00
CW Hygiene	VH Window Cleaning	£145.20

Parish Council:

Timothy Drew	Balance of Wages – June 2023	£192.00
Pippins Accountancy	Q4 VAT Return & AGAR Annual Accounts 2022-23	£560.00
Howdens	VH Kitchen Units	£696.65
Paul Castle Associates Ltd	Traffic Surveys for Mitton Bank & SWDP	£1200.00
Wychavon	Clean & Empty 4 x Dog Bins	£401.38
Wychavon	Clean & Empty Dog Bin at Kinsham	£100.34
David Gray	Lengthsman – June 2023 (Highways)	£480.00
David Gray	Lengthsman – June 2023 (Parish)	£232.00
Greenworks	Mowing – June 2023 (x2)	£1822.39

All payments above were **agreed**.

- ii. To approve the Financial Report.

The June 2023 bank statements and cash book were **approved**.

Cllr Davidson asked if the current financial reserves were sufficient to cover all expected expenditure, to include legal and associated costs relating to Mitton Bank and SWDP. The council's opinion was that the current balances and deposits were adequate, and a number of options were available to secure additional funding should the need arise.

5. Planning:

- a) For Approval:

- i. W/23/00998/HP 5 Broadacre Close, Bredon, GL20 7NW
Proposed front porch and rear extension.

No objection, subject to the Planning Officer being satisfied the application is consistent with planning policy.

b) Approved:

- i. W/23/00218/CU St Catherines Barn, Lampitt Lane, Bredon's Norton, GL20 7HB

c) Other Planning Matters:

The Chairman called an Extraordinary Meeting for Monday 24th July 2023 to review planning applications received after the summons for this meeting and requiring a response before the August meeting. These are W/23/01275/HP Melrose and W/23/01218/HP Meadow View. The Long Furlong appeal decision will also be discussed. Cllrs Darby gave his apologies.

Richard Buxton Solicitors provided an opinion on the SWDP Review and if the potential allocation of this site would affect our Neighbourhood Plan, given it would no longer be the latest Development Plan. The £500 cost of an Ecologist (Dominic Woodfield), who is available in late September, was **agreed**.

The SWDP is still under examination and likely to slip to September/October due the NHS challenges.

It was **agreed** that the Clerk write to Wychavon Planning to question how the latest Mitton Bank (Homes & School) passed the validation process given they are the same as submitted in 2018 and no planning policies appear to have changed.

It was agreed to support 'Save our Lanes' (SoL) based on our Transportation Appeal Survey. Cllr Sly to contact Ian Parker to request if relevant SoL information can be posted on Bredon Parish's website and social media channels.

6. Membership of Working Groups and Representative Functions.

Cllr Brooks has emailed the Clerk to confirm her agreement to serve on the Strategic Planning Working Group, Transport & Organisations Working Group, Assets Working Group, Technology & Media Working Group and to be Bredon's Norton Village Hall representative.

Cllr Rhodes confirmed agreement to serve on the Executive & Finance Working Group.

Cllr Hall agreed to be the council's representative for Bredon Community Play and Recreation (BCPR).

7. Tree Planting and Glebe Field.

Cllr Shiels requested that the Clerk acknowledges Jonathan Mercer's Glebe Field concerns and confirm all advise is provided by Worcestershire Wildlife Trust and Natural Networks. Clerk to also confirm to Mrs Raper that the Sycamore saplings have been removed from the Glebe Field boundary with Church Walk.

A volunteer is required for the Tree Planting Project, to liaise with Craig Wood of The Heart of England Forest.

8. Progress Reports and Updates.

a) County and District Councillor:

- The A46 scheme is on hold but a change of government may change future progress.
- Meeting with Barry Barnes of WCC Highways arranged to discuss and visit locations most affected by flooding caused by intensive thunderstorms. These include Queensmead, Westmancote and Bredon's Norton. The ditch at Croft Farm will also be reviewed.
- The condition of the newly laid Westmancote footway will be referred to WCC Highways.
- The Kinsham footway scheme is still on schedule for October.

b) Police & Defibrillator Report:

- There is ongoing ASB with vandalism at Bredon Tennis Club the latest incident.
- Julie Pardoe has left the police and is replaced by PC 21751 Molly Keeler as Bredon's Safer Neighbourhood Officer for Pershore Rural South and Rural North.
- No defibrillator update.

9. Correspondence, Progress Reports and Updates for Information.

The Clerk provided the following update:

- Cllr Sly requested that the forthcoming Grass Cutting tender (November) be an agenda item in September. Grass verge cutting and rewilding areas need to be reviewed and instruction maps updated.
- Booth Electricals' Quotation for £840 to install new lighting in the Village Hall Kitchen and Serving Room was **agreed**.
- A revised estimate from Howdens for >£1500 plus VAT for Village Hall kitchen units was **agreed**.
- It was expected there would be no change for Bredon resulting from the Extension of Worcestershire Boundary Consultation.
- A46 Congestion Rat Running (from Save Our Lanes) – see 5 c) above.
- The forthcoming Road Closure at Bredon's Norton from WCC Highways.
- Update on the proposed Traffic Surveys near Tewkesbury from Railton TPC Ltd.
- Wychavon Parish Matters was circulated.

10. Councillors Reports and Items for Future Agenda:

Cllr Davidson advised he had received comments from residents relating to irregular and intermittent postal services. This specifically applies to Cheltenham Road, Waterloo Way, Pippins Road, Orchard Close and Blenheim Drive, where some properties received only two deliveries during a week. Clerk to email Royal Mail and request a delivery schedule for Bredon Parish, to publish on the website and social media channels.

15. Date of Next Meeting:

24th July 2023 (Extraordinary Planning)

14th August 2023