

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 14 September 2023 at 7.00 pm in Castlemorton Parish Hall

Present: Cllrs: Mike Wilkinson (Chairman), David Smallwood, Dawn Fisher, Dan Bowker, Hilary Flanders, Jeremy Hubbard, Rosemary Powell,

In Attendance: Mrs C Leake (Clerk) DCllr John Gallagher and later CCllr Tom Wells (from 8.20pm)

Members of the Public: Rebecca Rollinson and Mick Davies

Public Comments: Welcome to new DCllr: Dr Gallagher.

61/23 Apologies: Cllr N Baker & District Cllr Christine Wild

62/23 Parish Council Vacancies

Rebecca Rollinson had completed an application form for co-option consideration. Following introductions and completion of nomination process, all supported this application and the declaration of office was duly signed and Cllr Rollinson welcomed to participate in the meeting.

63/23 Declarations of interests

1. *Register of Interests.* Dan Bowker updated.
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).* None

64/23 Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of **6 July 2023** were a true record of the meeting and were signed.

65/23 Reports from County & District Councillors

Welcome to DCllr John Gallagher. His report included:

- Availability of Ward Budget of £500
- Crowd Funding – Supporting community in business breakfast.
- Annual MHDC Residents survey.

CCllr Wells on arrival reported on

- RAAC cement identified in top floor of County Hall, the poor lightweight material used instead of standard concrete and a concerning matter across the country. Consequently, the top floor including Council chamber is now out of use for an unknown period.
- MHDC will be looking to nominate 8 Councillors as Malvern Hills Trust trustees.
- Worcestershire On demand bus service and how to improve efficiency and publicity to increase use. Information to be included in the parish's next 'What's On' publication.
- Availability of £10,000 ward budget for community causes.

66/23. Finance Report

	£	£	
Balance: 6 July		5425.48	
Add Income	462.00		WCC Lengthsman

Total		462.00	
Less Expenditure pre meeting			
		0.00	
Less Expenditure at meeting	50.00 214.50		MHDC Election Exps Lengthsman
		264.50	
Balance at close of meeting 14 Sept. 2023		5622.98	

- i) Parish Hall year accounts to be submitted to **Charity Commission**
- ii) BHIB merged into parent company, The Clear Group, now known as Clear Councils Insurance.

67/23 Highways

In addition to his written report Cllr Smallwood noted the following matters:

- The recent injury to the lengthsman with damage to one eye requiring specialist medical care. He will be out of action for a while. A note would be sent from the Parish Council.
- **Minute 39/23** Cherry Orchard resident has improved his own flood defences. Recent water leak in this area repaired.
- Closure of road from Sept 18 – Oct 13 from Hillend Junction to Longdon Heath for water main replacement.
- New Road up for WCC highway patching sometime between 9 and 20 Oct for 2 days. Clerk has written to Severn Trent to ensure they are not in the verge of arranging a mains replacement in New Road.
- Road Closure along Longdon Heath past Eastington Hall for main water replacement
- Request from parishioner seeking accessibility improvement to verge for walkers between Robin Hood and Parish Hall. Agreed to write to WCC highways about the feasibility of any possibility of a footway scheme on this stretch of verge which will need to be part West and East side. Discussion ensued about using the nearby footpaths off New Road to Bannut Tree. The stiles offer some difficulty and this is another area of accessibility to be explored seeking possible improvement with the installation of gate stiles.
- Three Shires Rally – Reminder about the event taking place locally on Sunday 17 September.

68/23 Footpaths

- Under lengthsman scheme a couple of footpath gate stiles have been cleared.
- Update on various footpaths. Suggestion of a working party to clear an area behind The Old Smithy leading to The Caravan Park.
- Bannut Tree Track PRoW project. Documentation registered with WCC Countryside. Official signage, a part of the public registration process will be posted.

69/23 Planning

Report of planning applications **received/decided** since last meeting was noted

M/23/00184/HP	Myrtleberry House New Road Castlemorton Worcestershire WR13 6BY	Installation of 15 free standing ground mounted solar panels in garden area	Withdrawn
M/23/00437/FUL	Land At (Os 7865 3821) Castlemorton	Change of use of land to 3 No. Traveller pitches and associated works including, 3 No. day rooms, 3 No. mobile homes, 3 No. touring caravans, and hardstanding. Additional information on access has been	Pending

		submitted.	
M/23/00381/HP M/23/00382/LB	Landrace Barn Castlemorton Malvern WR13 6BN	Proposed single storey side extension	MHDC Approved
<u>M/23/00874/AGR</u>	Barn At (Os 7908 3752) Church Road Castlemorton	New agricultural storage building	MHDC No objection
<u>M/23/00887/NMA</u>	Rickyard Cottage Eight Oaks Castlemorton Malvern WR13 6BU		Pending
<u>M/23/00898/CAN</u>	Taylors Farm Castlemorton Malvern WR13 6DA		Application incomplete
M/23/00571/HP	May Cottage Eight Oaks Castlemorton Malvern WR13 6BU	Extensions to side and rear.	Pending
M/23/00957/FUL	Land at (OS 7853 3776) Castlemorton	Proposed holiday cabin and orchard tree planting.	PC Comment
M/23/01210/FUL	Willow Farm Druggers End Castlemorton Malvern WR13 6JD	Erection of stables	Pending

- M/23/01210/FUL The Parish Council notes there are issues with flash flooding in this area. If MHDC is minded to approve this application a condition requesting a percolation test be included to address details re design of drainage.
- M/23/00437/FUL. Members were reminded that it had been suggested by previous DCllr that whatever the planning officer recommendation the application should be determined by southern area planning committee in light of public opinion not by officer delegation. For now, await planning officer report.
- MHDC enforcement on the parking of a static caravan on a common property A planning application is in the early stages of being processed.
- Acknowledgment to Walnut Tree Appeal summary of conditions imposed by planning inspector July 2023.

70/23 Malvern Hills Trustee

WCC has requested the parish council advise its nomination to serve on Malvern Hills Trust from 1 November 2023 to 31 October 2027. Present nominated trustee, has expressed his interest to continue in this role. To ensure that the nomination process is as open and transparent as possible the PC **agreed** to determine whether any other expressions of interest were likely to be forthcoming within the Parish. All potential nominees would be considered at the next meeting in November. Detail re the nomination process would be posted in the forthcoming 'What's On' publication.

71/23 Environmental Group

As reported by Cllr Fisher:

- **Churchyard Public Meeting** on Thursday 28 September at 7.30pm at the Parish Hall.
- Name change, remove 'Action'
- Trip to EnviRecover Waste 18 October 2pm-4pm. Necessary to book.

72/23 Parish Hall Trust

- New Hall Manager sought. Present holder is giving up and all acknowledged her enthusiastic support in this post.
- Monthly afternoon tea to cease unless new provider found. Thanks to Sarah Rowe
- New flooring and kick boards in kitchen and bar.

73/23 Correspondence

Particular mention of:

- CALC/NALC Updates including courses & training for councillors.
- Police Safer Neighbourhood Teams – Neighbourhood Matters Notifications
- Councillor with delegated planning responsibility seeks opportunity for direct communication with MHDC planning officer about applications if necessary. This will require amendment to the PC planning policy and as such will be resolved at the next meeting as an agenda item.
- Understanding of Risk Consultation from Hereford & Worcester Fire & Rescue Service.

74/23 Meetings

- MH CALC Meeting via zoom, September 21 at 7pm. CI Brian Gibbs
- Cllr Smallwood provided an update from surgery Patient Participation Group

75/23 Next Parish Council Meetings

RESOLVED that the next meeting will be Thursday 2 November 2023

Subsequent Meetings:

Thursdays: 11 January 2024, 7 March, 23 May (Annuals)

Meeting concluded at 9.00 pm

Signed

Date.....