

BISHAMPTON AND THROCKMORTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 3rd July at 7.00pm held in The Parish Room, Throckmorton

Present: Cllrs Boocock (Chair), Amoroso, Davis, Hodgkiss, Rolls, Wallace. Cllr Tucker arrived at 19.25
In attendance: County Cllr Boatright, District Cllr Tucker and Julie White, Clerk

The chairman opened the Meeting.

1. Apologies: Apologies were received from Cllr Giel

2. Declarations of Interest:

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. **None**
- c) To declare any Other Disclosable Interests in items on the agenda and their nature. **None**
- d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011). **None**

Adjournment for Public Question Time

There were no members of the public present.

3. Minutes:

- 3.1 It was proposed by Cllr Boocock and seconded by Cllr Wallace that the minutes of the meeting on 5th June were a true and accurate record. All in favour. The Chairman signed the minutes.
- 3.2 The minutes of the Throckmorton Parish Assembly were received. All in favour.

4. District and County Councillors' reports.

County Councillor report:

- Cllr Boatright enquired if there were any power cuts experienced in June as he is collecting evidence.
- An agent was missed out of the road surface which caused some roads to melt in the very hot weather. The company responsible will be repairing the roads free of charge. Cllr Boatright asked that if anyone suffered any damage due to the road surface melting, please let him or Highways know.
- There are a lot of road closures due to happen all at the same time, which Cllr Boatright has flagged as a concern. Eckington Bridge is due to close later in July until early August for repair.
- Funding has been found for schools to move from 3 tier to 2 tier systems. There is currently no timetable for the change.
- The delay in putting the metal railings in at the bottom of Babylon Lane is due to the procurement system where contractors select the jobs that they want. This leaves smaller jobs not being tackled. The Council is now addressing this issue.
- Hedges are growing and Cllr Boatright reminded people that you cannot trim hedges that are on private land. The County Council has a team who will go and talk to people if there is an issue. The visibility hedge in Throckmorton is still being sorted.
- The pavement at Bishampton Villages Hall has been confirmed as not belonging to Highways. Cllr Boatright said that he would be happy to use his divisional fund to help the Village Hall repair the footpath.
- Cllr Boatright has received a complaint that Badgers Walk is difficult to walk in parts due to flooding. The paths team will take a look.
- Cllr Rolls reported that the shrubbery is unmanageable on the footpath in Broad Lane (567b). Cllr Boatright said that a map showing culverts, drainage, ditches and crossings is available on

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the Worcestershire County Council website via the Geographic Information System. Cllr Boocock also mentioned that details of footpaths and bridleways can be found on the parish council website – www.batpc.org.uk via the amenities section.

District Councillor report:

- Cllr Tucker reported that Mr Bruce's land at Throckmorton Airfield has been taken into court administration. The Receiver will seek a viable purchaser. Concrete blocks have been placed on the road to restrict access though the public footpath on the edge of the airfield is not affected. Cllr Tucker will let the Parish Council know if she has any further details. Cllr Hodgkiss mentioned the state of Tilesford Park road (private) which needs repairing. Cllr Boatright said that he will speak to Highways for advice.

5. Finance

- 5.1. The June monitoring bank reconciliation was noted. All were in favour of accepting it.
- 5.2. The list of June receipts and current payments was received. Cllr Boocock proposed that the payments were approved en bloc. All in favour. The list of payments is appended to the minutes. £8,500 will be transferred to the current account.
- 5.3. The first quarter monitoring report had been previously circulated. There were no questions and all were in favour of accepting the report.

6. Items for consideration/approval

- 6.1. Cllr Amoroso asked for this item to be deferred whilst more details on the Chainsaw course are obtained.
- 6.2. The clerk had circulated details of various benches in different materials. After discussion it was decided that refurbishment of the existing tree bench in Bishampton should be carried out. A quote of approximately £350 has been obtained from a local tradesman and the Clerk was asked to speak to the Lengthsman to see if this work was in his remit, otherwise the other quote will be accepted. The Clerk will look at obtaining a plaque for the Coronation of King Charles III to place on the bench. All in favour. Cllr Amoroso suggested that she would like a new bench in the orchard area of the Nature Reserve. It was agreed to place this on the next agenda.
- 6.3. Cllr Boocock had previously circulated a draft of a survey to obtain views from the community in relation to applying for a Legacy Grant from Wychavon District Council. It was agreed that this survey would be distributed to all households and will be placed on the website and highlighted on Facebook. The response will be discussed at the next meeting.
- 6.4. Cllr Boocock proposed that the Parish Council subscribes to Parish Mapping online which is software to map parish land, trees, assets, grass cutting areas etc. It was agreed to subscribe for 1 year initially at a cost of around £100 to see how useful it is. Seconded by Cllr Tucker. All in favour.
- 6.5. Cllr Boocock reported that there are plans to hold a Volunteer Day on September 23rd following the success of the one held earlier in the year. This would involve co-ordinating volunteers and working with the church and the Village Hall. It was agreed that the Parish Council should be supporting this event and Cllr Rolls and Boocock offered to be involved. All were in favour.
- 6.6. It was proposed by Cllr Boocock and seconded by Cllr Hodgkiss that the Parish Council should adopt the Community Engagement Policy which had been previously circulated. All in favour.
- 6.7. Cllr Boocock had previously circulated a draft Action Plan and invited comments. All were in favour of the layout. Cllr Tucker commented that a higher level of stewardship scheme for Shorthorn Wood should be considered for inclusion on the Action Plan. Cllr Tucker also said that a joint working party to agree the allocation of funding for the solar farm should be included. Cllr Tucker agreed to forward the appropriate wording the Cllr Boocock. The Action Plan will be considered at the next meeting.
- 6.8. The Villages Hall committee (BATVHC) have asked that the Memorandum of Understanding which was agreed in 2017 is revisited to clearly define responsibilities of both BATVHC and the Parish Council as a few gaps have been discovered. Cllr Boocock proposed that he, Cllr Amoroso and

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the Clerk work on this and prepare a draft to present to the Council in September. Cllr Rolls seconded the proposal. All were in favour.

7. Planning

7.1. The following planning decisions were noted:

Reference	Address	Description	Decision
W/22/01901/HP W/22/01902/LB	The Cottages, Broad Lane, Bishampton	Proposed rear link extension, extensions to existing annex/garaging and construction of new porch.	REFUSAL

7.2. The following planning applications were considered:

Reference	Address	Description	Comment
W/23/01068/HP	Green Lea, Main Street, Bishampton	Demolition of conservatory and erection of single storey rear extension	No comment
W/23/00833/LB	Old School House, Main Street, Bishampton	Various internal alterations to first floor east elevation	It was agreed that this should be left to the Listed Buildings Officer
W/23/01093/FUL	Evesham Vale Carp Fishery	Erection of a lakeside yoga studio and water sports equipment store	It was agreed that there were no planning reasons to object. It was agreed to raise no objection but to comment that the design should be in keeping with its surroundings and make minimal impact.
W/23/01205/FUL	Tilesford Farmhouse, Long Lane, Tilesford	Erection of Machinery Store to be used to store equipment used to maintain agricultural land at Tilesford Farm	No objection but comment that the removal of permitted development rights is recommended so that any change of use will require planning permission.

7.3. It was proposed by Cllr Boocock that there is approval for one of the Planning Team to speak at Committee if an application that the Parish Council has objected to goes to Committee during the summer recess. All in favour.

8. Properties

Item	Description	Responsible
a)	Bishampton Stores – the windowsills are rotting. A local tradesman has advised that remedial work could be carried out – ie filling and replacing wood trim. It was felt that this should last for a couple of years and in the meantime replacement frames will be budgeted for. All in favour of authorising the Clerk to arrange to have the remedial work carried out as soon as possible.	JGB/MD
b)	Dolphin cracks in outbuilding – no further feedback from the insurer.	JGB/MD

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9. To note items of correspondence

The clerk highlighted the following items of correspondence:

- 9.8 - Resident - complaint re noisy fan at Dolphin
- 9.10 – Lloyds Bank – upheld complaint and awarded the PC £100.
- 9.13 – OPCC survey. The completed survey had been circulated. All in favour of sending it off.
- 9.17 – Bishampton Gardening Club – Would like to donate the new planters to the Parish Council. The previous ones had been on the PC's asset register. All were in favour of accepting the planters into PC ownership.

10. Clerk's report

- Cllrs were asked to think about any items for the next newsletter in time for the next meeting in September.
- Infinis has confirmed that the Terms of Reference and draft contribution agreement will shortly with the Parish Council. This will be discussed at the next meeting.
- The Council discussed whether to hold the coffee morning in August. It was agreed that it should go ahead.

11. Councillors' reports and any items for future agenda

- Cllr Hodgkiss reported that there have been 2 near misses involving speeding tractors driving erratically recently.
- Cllr Boocock reported that he would like to attend an upcoming planning course - Introduction to Planning - on 25th July costing £50 and he and the Clerk would like to attend a course on 21st July – The Next 4 Years, How to Plan and Develop Your Council – costing £50 for both places. Everyone was in favour of the Chair and Clerk attending these courses. All members had been sent through details of available training courses and were encouraged to attend any courses that they feel would be beneficial.
- It was questioned if the proposed bus service would be revisited. It was felt that the idea was too good not to try again. A voluntary lift scheme was also suggested. It was agreed to put this on September's agenda and in the meantime, the Clerk will research if other parishes have successfully got a project off the ground.
- As the PC is not meeting again until September, the Chair asked Members to monitor their emails during the break.

12. Date of next meeting:

The next Parish Council meeting will be held on:

Monday 4th September in The Ockenden Suite, Bishampton Villages Hall at 7.00pm

The meeting closed at 21:37

Signed

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Bishampton & Throckmorton Parish Council - July Payments

Bank Balances as at 30/6/23	Amount	Interest
Lloyds Deposit	25,105.99	9.66
Lloyds Current (01289157)	16,712.29	
Lloyds Ounce Deposit	6,520.68	4.15
Totals	48,338.96	

Authority to pay	Description	Nett Amount	VAT	Total	Cost code	Invoice No
J White	Salary	736.00	0.00	736.00	1	n/a
J White	monthly allowance	17.50	0.00	17.50	2	n/a
J White	mileage	24.30	0.00	24.30	2	n/a
Smartcut	grounds maintenance	306.18	61.24	367.42	25	20022
Carl Brassington	Lengthsman Duties	170.00	0.00	170.00	31	Jun-23
PWLB	Dolphin loan	10632.95	0.00	10632.95	21	DD
Ionos	webhosting	7.00	1.40	8.40	9	DD
Ionos	website content management	7.00	1.40	8.40	9	DD
		11,900.93	64.04	11,964.97		