

# Parish Council of Alfrick and Lulsley

## DRAFT

### Minutes of the meeting of the Parish Council on Thursday 20<sup>th</sup> July 2023 at 19:00hrs in the Village Hall, Alfrick.

**Present:** Cllr N. Catlow, Chair

Cllr T. Clarke V. Chair, Cllr G. Lowe, Cllr R. A. Ashton, Cllr S V Glazzard, Cllr G. Messervy-Whiting, Cllr B. Prodger

R. Timney (Clerk)

#### Public questions and comments made prior to meeting.

- Cllr Whatley submitted a reminder about the Boundary Review for Council seats.
- Cllr Hanks submitted a note about changes to the management of the Lengthsman scheme at County Hall.
- The Chair reported that the Shop is happy with the general Tennis Court project.
- The Village Hall is in good financial shape and has a healthy usage.
- The GP surgery group report that a new website for the GP practice is up and running and very good.
- The Footpaths Officer reported that they are seeking information about who owns land adjacent to the church.

#### The formal meeting commenced at 19:05hrs

1. **Apologies for Absence.** District Cllr P. Whatley, CC Cllr K Hanks, Cllr P J Hayward
2. **Members' Declarations of Interest.** No additional items.
3. **Confirm the minutes of the monthly meeting held 15/06/23. (Circulated in advance) Approved**
4. **Financial Matters; Confirm income and expenditure (circulated in advance) to 14<sup>th</sup> June 2023. Approved**

Clerk	28 – June 2023	Salary	337.22
Lengthsman	12 <sup>th</sup> July 2023	May 2023 worksheet	126.00
Lengthsman	12 <sup>th</sup> July 2023	June 2023 worksheet	216.00

The current balance at Lloyds Bank is - **£31,301.05**

#### 5. Planning and Environmental Matters;

**M/23/00456/OUT REFUSAL** - Outline application with all matters reserved for the erection a bungalow. Location: Chippawa, Alfrick Pound, Alfrick, Worcester, WR6 5HA **NOTED**

**M/22/00145/FUL - APPROVAL** - Construction of building for dependent relatives ancillary accommodation Location: Kings Acre, Stitchins Hill, Leigh Sinton, Malvern, WR13 5DJ **NOTED**

#### 6. Clarification of Standing Orders in relation to public contributions to debates of formal council matters.

Members noted that members of the public can remain in parish council meetings unless excluded by a motion because of confidentiality issues AND that they can speak on agenda items at the discretion of the Chair to aid engagement, informed debates and decision making.

**7. Arrangements for Alfrick and Lulsley Horticultural Show committee's use of the Council's Playing Field.**

The PC will provide the field for no cost to the Show Committee but will need a formal contract of use signing – setting out the responsibilities of the hirer.

**8. Alfrick Bus Stop spec and quotes for shelter.**

Cllr Clarke reported good progress on securing a new contractor for the bus shelter structure. Hopeful that a contract can be awarded in September. The Clerk explained the base is being remade in the next few weeks by a local contractor.

**9. Bin at Alfrick Bus stop – can it be moved or emptied more often in the summer?**

Current location of the bin will be kept under review – particularly once the new bus shelter is in use.

**10. Bus stop at Alfrick Pound – what needs to be done to repair and maintain the structure?**

The Chair presented a detailed report about the state of the bus shelter. There are a number of small items that need doing. The PC will seek a local handy person to carry out the works.

**11. List of services to be reviewed and re tendered.**

The PC will look at the scope of works that are carried out under a number of contracts. Including our groundworks, insurance, accounting and tree management survey. The council will seek good value balanced with good service.

**12. Tennis court project**

Cllr Ashton reported on progress with the project – including preparing a letter of intent on the new lease with the village hall for the land. A drainage report will be included in the funding package and the plans will include a pergola and seating as a refreshment / waiting area between the tennis court and the shop.

**13. To fix a regular day of the month for PC meetings.**

Parish Council meetings will generally be held on the second Thursday in each month.

**14. Clerk's Report -**

Correspondence received and Actions from the previous meeting.

**15. Items for the next meeting.**

Tennis court progress  
Award of Alfrick bus shelter order  
Potential Alfrick Football Tournament  
Future of the skatepark

**16. Confirm the date of the next meeting.**

Next meeting Thursday 14<sup>th</sup> September.

**Meeting closed at 20.45**

Signed .....