

# BAYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Church at 7.30pm on Tuesday 12<sup>th</sup> September 2023

**Present:** Cllr Miles (Chair), Cllr Burns, Cllr Adams, Cllr George

**In Attendance:** Clerk.

1. **Apologies** -None.
2. **Co-option of a Cllr** – No applications received.
3. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs reminded to keep their registers updated if changes occur.
  - b. **Disclosable Pecuniary Interests** – None.
  - c. **Other Disclosable Interests** – None.
  - d. **Cllrs own Computers/Tablets/Phones** – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** –  
To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
  - a. **Dispensations requested** – None.
5. **Public Question Time** – No issues raised.
6. **County Cllr Report** – Report at end of minutes, apologies received.  
**District Cllr Report** – Apologies received; no report given.
7. **Minutes of Parish Council Meeting** held on 27<sup>th</sup> July 2023 were agreed by all and signed by Chairman.
8. **Reports on Meeting attended by Clerk or Councillors:** None
9. **Finances** –
  - a. **Payments made** – Mr D Nunn (LM July/August 2023) = £264.00, MHDC (Election Fees May 2023) = £50.00, Mrs S Burrows (Clerks Salary cheque dated 19<sup>th</sup> September) = £263.32.
  - b. **To report receipts since last meeting** – WCC LM May/June £280.50.
  - c. **To agree Bank Reconciliation for Current Account** – July/August 2023, it was agreed balance £22496.00 as circulated.
  - d. **Budget Review** – It was agreed by all to move Section 137 budget to Grants budget.
  - e. **Grants Policy** – It was agreed by all to increase Grant budget to £1000.00, see item 11d.
  - f. **Internal Auditor** – Quotes being obtained, to discuss at next meeting.
10. **Planning:**
  - a. Plans circulated since last meeting – **None**.
  - b. Decisions received since last meeting –  
**M/23/00470/FUL – Land at (Os 7177 7453) Beach Hay Bayton** – Creation of an access and installation of 1no. field gate. **Withdrawn by applicant.**  
**M/23/00866/HP - Snowdrop Cottage, 2 The Leasowes, Bayton, Kidderminster, DY14 9NA** -Single Storey Rear Conservatory extension. **Approved by MHDC.**
  - c. **Plans for comment on tonight** –  
**M/23/01164/FUL – Land at (Os 7177 7453), Beach Hay, Bayton** – **Construction of new access and five bar gate.** It was agreed by all to comment on water runoff causing problems below this site, speed of traffic in lane.
11. **Road report**
  - a. **Lengthsman** – Work progressing well.
  - b. **Problems to report** – None raised.
12. **Parish Council email** – It was agreed by all not to change email until required by law.
13. **Mobile Phone for Parish Council** – to discuss at next meeting.

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14. **Speed limit in Bayton** – It was agreed by all that the 20mph outside School should be retained but Cllrs did not wish to support widespread 20mph in the village. Clerk to advise resident of decision.
15. **Police update on speeding issues Clows Top** (circulated) –Police suggestions were VAS sign and improved road markings. It was agreed by all VAS have limited effect (one was located on B4202 for many years); road markings were improved by WCC after fatal accident. Police advised speed van would be reinstated for speed enforcement on B4202 Clows Top.
16. **Memorial Service Coronation Corner 3<sup>rd</sup> November 2023** – Clerk to organise as per previous years. It was agreed by all to order one wreath and twenty wooden crosses from British Legion for the service.
17. **D Day 80 - 6<sup>th</sup> June 2024** – It was agreed by all funds to be put in Grant budget for any organisations that may wish to hold an event and apply for a grant.
18. **Clerks Retirement** – Clerk will retire on 31<sup>st</sup> October 2023. It was agreed by all hours to be six per week at SCP 7 .It was agreed by all Clerk to word advert for approval by email. Interviews to be held with all Cllrs if available.
19. **Correspondence for information** –  
CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.
20. **Clerks report on Urgent Decisions since last meeting – Payments made –**  
**22<sup>nd</sup> August** – Mrs S Burrows £263.32 (Clerks Salary).
21. **Councillors' reports and items for the next agenda.**  
**Agenda items** – Risk Assessment, Coronation Corner, Clerks Recruitment.  
**Residents issues** – Cllr advised resident to attend meeting to raise their concerns with Parish Council.
22. **Date of next Meeting – WEDNESDAY 11<sup>th</sup> October 2023**
23. **Meeting Closed 8.23pm.**

Signed----- Date 11<sup>th</sup> October 2023  
Chairman

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### County Councillors Report

**Worcestershire Safeguarding Adults Board Annual Report 2021-2022** - Professor Keith Brown, the Independent Chairman of the Adults Safeguarding Board attended a recent Cabinet meeting and presented the Board's annual report for 2021-2022. The Annual Report provides an overview of the activity of the Board during the year. This includes safeguarding activity that took place to protect people in Worcestershire with care and support needs, at risk of harm during the period. Professor Brown emphasised the progress made by the Council in the development of the Complex Adult Risk Management (CARM) framework and noted that the Council was at the forefront of dealing with adults with complex needs.

The Exploitation Strategy was currently out to consultation with the final completion expected shortly. The Board had undertaken a lot of work developing a meaningful approach to the engagement with people with a lived experience. The Board continued to review its policies, particularly to speed up the process of Safeguarding Adults Reviews.

**Cardio Pulmonary Resuscitation (CPR) Training and Automated External Defibrillators (AED) across the County** - In 2022 the Council passed a motion calling for an audit of the availability of CPR training and AEDs across Worcestershire, including in schools. The motion also recommended work to increase access to CPR training and AEDs. Following the audit conducted by the Public Health team, Cabinet has agreed that all WCC staff and elected members are encouraged to undertake CPR training. Cabinet has further agreed promotional work organised by the Public Health team, aimed at increasing awareness of CPR training and community located AEDs. Public Health are to provide signposting and support to community organisations in obtaining funding for AEDs and a grant scheme is to be created, to assist local organisations to purchase AEDs where alternative sources of funding could not be accessed and where specific criteria are met.

**Transfer of coroners officers to Worcestershire County Council** - Coroners are independent judicial officers who are appointed and funded by local authorities. They determine how they discharge their functions within a statutory framework. Worcestershire is designated as a Coronial area and as such is required to have a Senior Coroner appointed (not employed) by the local authority and agreed by the Chief Coroner and Lord

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Chancellor. Coroners are supported by Coroners Officers and within Worcestershire these roles have historically been provided and funded by West Mercia Police. The current division of accountability does not sit well with a modern Coroner's Service, hence the request to transfer to the County Council which has been approved by Cabinet, resulting in the management and future funding of Coroners Officers passing to Worcestershire County Council.

**Health of young people** - Public Health is working closely with schools and other education settings as young people continue to face a variety of health challenges and WCC believes that schools are well placed to create healthier environments within which children can thrive. The Cabinet members for Health and Education are working together and a Public Health grant scheme for schools is to be created which will help enable schools to innovate and create new ways of improving physical and mental health within their communities.

Schools are increasingly forced to deal with the rise in vaping among young people and accompanying anti-social behaviour. Furthermore, illicit vapes may have higher than the legal dose of nicotine or oversized tanks, causing even more harm if smoked by under- 18s. Public Health is working with Worcestershire schools and other partners to explore messages children receive about vaping and our Trading Standards team continue to work hard to remove illegal products from the local marketplace.

**Worcestershire's Children Services rated "Good" by OFSTED** - A full inspection of Worcestershire Children's Services has graded the overall effectiveness of the service as "Good". This follows a three week inspection in May 2023. OFSTED inspectors noted there has been continued progress since the last inspection in 2019 and found that "the senior leadership team in Worcestershire Children First has continued to work effectively with political leaders to improve outcomes for children" and that "there is a coordinated drive to continue to improve children's experiences and relationships with key partners are effective".

The report recognised that children's outcomes have improved as a result of a family focused, child centred, early help and proportionate statutory intervention, when in the best interest of children.

**Boundary Commission Changes** - The Boundary Commission is currently reviewing boundary changes within the county, which will come into effect for the May 2025 County elections. Though at the early stages of the process, it looks at present as though there will be limited or possibly no changes to the boundaries relating to the Tenbury Division. I will update you further in due course.

**David Chambers, County Councillor, Tenbury Division.**