



BUSHLEY PARISH COUNCIL

DRAFT Minutes of the Parish Council Meeting 28th November 2023 at Bushley Village Hall Meeting Room

PRESENT: Cllrs. Vaughan Latter (Chairman), Jenny McDonagh and Christine Hadfield

In attendance - Clerk: Jane Rolfe and District Councillor: Jennie Watkins

1. Apologies:

Cllr Jason Kinghorn

2. Declarations of interest:

Chairman asked all members present to declare any personal or prejudicial interest on any items on the agenda. None declared

3. Minutes of the Previous Meeting:

It was unanimously RESOLVED that the minutes of the meeting held on Tuesday 31st October 2023 be signed by the Chairman as a correct record

4. County and District Councillor's Reports

None received from County Councillor

District Councillor reported on MHDC 'Create a Coronation Community Orchard with new tree planting grant'

5. Finance:

a) Approval of new expenditure –

It was unanimously RESOLVED to approve the following payments.

Lengthsman October £146.80

Westcotec - Spare Battery for VAS £109.80 (£91.50 + £18.30 VAT)

Clerk's salary for 3 months, representing 30 hours per month for October, November & December
£1105.20 gross @ £12.28 per hour, less £221.00 PAYE for 3 months - £884.20 net. Due December
PAYE £221.00 Due December

b) Confirmed receipt of income

27.10.23 WCC September Lengthsman £146.80

24.11.23 WCC October Lengthsman £146.80

10.11.23 VAT refund £212.91

c) To receive the Monthly Bank Reconciliation

Bank reconciliation to 31.10.23 was submitted to be inspected by Cllr Latter, approved and signed by Cllr Latter and the Clerk

see APPENDIX 1

d) Unity Trust Bank – removal of Councillors

Paperwork has been sent to Unity Trust Bank to remove all access for Cllrs Keen and Fikry

6. Budget and Precept 2024/25

It was unanimously RESOLVED to approve the budget for 2024/25 and precept upon Malvern Hills District Council the sum of £11,000.00. (see APPENDIX 2)

7. Internal Auditor

It was unanimously RESOLVED to approve the appointment of a GAPTC internal auditor who is competent and independent of Bushley Parish Council.

6. Planning Application Responses

M/23/01501/FUL. Associated Ref: M/23/01502/LB

Location: Bredon School, Pull Court, Bushley, Tewkesbury, GL20 6AH

Description of Proposal: Installation of an oil tank within a timber enclosure, and a new boiler within an existing building, along with pipework connecting it to the old system including proposed conversion of tool shed into boiler room and installation of new flue.

No objection to the application

9. Roads/Traffic

- a) It was unanimously RESOLVED, having considered 3 suppliers, to approve the purchase of the Speed Indicator Device from Elan City, model Evolis Solar-mobile Pack @ £2250.00 plus £90.00 carriage Clerk
See APPENDIX 3
- b) Positive meeting with Headmaster of Bredon School re issues of school traffic through the village. Highways to be contacted re possible signage/traffic calming measures Clerk

10. Biodiversity

Policy approval deferred to next meeting

11. Councillor Responsibilities

Reviewed, updated. Clerk to upload on website

Clerk

12. Village issues

- a) Bushley village information sheet signed off and to be inserted in Bushley Village News Clerk
- b) Farming contractors have taken out the verge along Stokes Lane. Cllr McDonagh to contact WCC Highways and upload photos. Cllr Hadfield to approach landowner

13. Councillor resignations

Cllr Fikry resigned at the end of the previous meeting and Cllr Keen resigned 20th November.
A vote of thanks was made for their contributions to Bushley Parish Council
Casual Vacancy notices have been posted and MHDC informed

Clerk

14. AOB identified for next meeting

None

15. Meeting closed 8.31pm

Date of next meeting: As below

23rd January 2024 – Ordinary Parish Council Meeting 7.00pm Bushley Village Hall

Bushley Parish Council - Speed Indicator Device (SID) Procurement.

APPENDIX 3

Final Recommendation – 28th November 2023.

Councillors Jenny McDonagh and Vaughan Latter (supported by the parish lengthsman, Ben Perry), were authorised to form a sub-group of Bushley parish council at its September 2023 meeting, with the aim of evaluating the specific features of a SID and to make a procurement recommendation.

Following a walk out at the site and review of quotations received, the sub group concluded:

- The foundation posts for the SID located at the entrance to the village from the A438 and also southwards from Bushley Green, both need to be replaced by Highways department to ensure a new, larger SID will remain securely in position.
- The key features the new SID should include:
 - i. a display of the actual speed of an approaching vehicle
 - ii. the ability to give a further customisable message (e.g. *Slow Down*)
 - iii. a solar panel supplementary charging capability
 - iv. ideally, a Bluetooth data analysis readout of speeding 'hits' by time/ date

Following request for quotations from established suppliers, three responses were received:

- i. Elan City - 10 July 2023
- ii. Westcotec – 07 July 2023
- iii. Smart – 07 July 2023

A review of these has been summarised into a Excel table, as attached.

The **Westcotec** SID provides only a fixed message capability (i.e. it is not customisable) and is also the most expensive solution quoted.

Smart Group offers several SID products with varying features, however the product closest aligned to the key features above, is their '*Your Speed Is*' product. The quotation format was difficult to follow and no telephone contact could be made to clarify points of detail. On its face however, the Smart Group quotation is the least expensive (by £150).

The **Elan City** EVOLIS radar speed sign offers all the required features identified by the sub-group and importantly, has the greatest vehicle detection range at up to 300 meters (Smart Group's '*Your Speed Is*' product offers only 100 meters detection range). The significantly greater detection range of the EVOLIS, coupled with its enhanced legibility (using a 35 cms sized display and 3 LED rows to form letters / numbers) will therefore have a greater driver impact as they approach the village's 30 mph speed limit, than will Smart Group's product.

Longdon and Ripple parishes have recently procured the Evolis product and their user experience has been requested. However, by contrast to Smart Group, Elan City's telephone support has been found to be responsive and informed.

Recommendation:

The sub-group recommend the Elan City EVOLIS as offering BPC overall best value.

Vaughan Latter and Jenny McDonagh – 28th November 2023

Bushley Parish Council SID Procurement - November 2023 (V3)

APPENDIX 3

PRICING

Elan City EVOLIS Solar-mobile Pack	Westcotec Portable SID with SLOW DOWN Legend	Smart 'Your Speed Is' model
<p>£2,250 (+VAT) comprising:</p> <p>Display unit and Solar panel; 2*Batteries; mounting bar and traffic data collection software</p>	<p>£3,968 (+VAT) comprising:</p> <p>£2,940 for Display unit + £379 for Data Collection Unit (Bluetooth) £650 for Solar Panel</p>	<p>£2,100 (+VAT) comprising:</p> <p>£1,425 for Display + £425 Batteries and solar panel + £250 Software collection and analysis</p>

Features and Benefits
Indication of actual approach speed
Customizable message feature (e.g. 'SLOWDOWN')
Solar panel charging capability
Downloadable record of 'Hits' by time of day
Traffic Analysis software
Warranty
Battery power
Solar Panel Charging capability
Weight (KGs)
Dimensions (cms)
Vehicle Detection Range (maximum meters)
Letter / digit height (cms)
Legibility
Additional costs
Additional Commentary from manufacturers

YES	YES	YES
YES	NO	YES
YES	YES	YES
YES (via Bluetooth)	YES (via Bluetooth)	YES (via WIFI?)
YES - Included (Software updates FoC)		Costed item
2 Years	3 Years	TBC
Two 12V/22Ah lead acid batteries The solar panel negates need for periodic external battery charging	Two lead acid batteries	2x20ah batteries, giving c 5,000 seven second activations, (ie light traffic flow)
100W	10W	2 *40w
8.5kg for display panel excl batteries	12Kg for display panel, excluding batteries	TBC
70*70	TBC	TBC
Up to 300	Not given	Up to 100m
35 cms Three LED rows	Not given	Not given
180 meters	Not given	Not given
All included	£620 for Lithium batteries upgrade £379 for Data Collection Unit (Bluetooth) £650 for Solar Panel	A Wi-Fi data collection / data extraction (plus a visualisation program) is £250.00
The solar panel is typically sufficient to negate the need for additional external charging. Vehicle speeds within the regulatory limit, are displayed in luminous green or amber digits. Over the speed limit, it is displayed in luminous red digits. A smiley face can be displayed alternating with the speed digits. A warning message is also displayed, with a comment on the speed, if over the threshold.	Portable SID with SLOW DOWN Legend.	The Display is a multicolour LED array showing real time speed of an approaching vehicle and an information messages and graphics.