

Pebworth Parish Council
 Minutes of the Ordinary Meeting of the Council
 Held at the Pebworth Village Hall on Monday 7th March 2011.

Present: Cllrs. John Hyde (Chairman), June Haycock, Albert Jeffrey, David Lees, David Cranage and Mike Sullivan
 In attendance – John Stedman (Clerk), Ward Member Cllr. Patrick Haycock,
 and seven members of the public.

235. Apologies were accepted from: Cllr. Pam Veal & Ward Member Cllr. Tom Bean

236. Register of Interests:

- a. Members were reminded of the need to keep their register of interests updated
- b. Declarations of Members Personal or Prejudicial Interest in Items on the Agenda.

Personal None declared

Prejudicial None declared

237. Chairman Moved: The meeting be now adjourned for Open Forum

Open Forum – Comments were received on the planning application to convert a redundant barn at Priory Farm into residential use.

238. Ward Member Reports are appended to these minutes.

239. Chairman to Move: The adjournment to close at 7:10.

240. Confirmation of the Minutes: members agreed the wording of the February 11 meeting minutes.

241. The Clerk's Progress Reports.

- a. Bus timetable request to WCC Ref: 3834692 made 11/02, noted
- b. Letter sent regarding litter problems on The Close, the Chairman had received correspondence on the matter which is now resolved
- c. Re-negotiated payment and revised invoices from the Handyman, a reduction in charges was made for works on The Close and in the Cemetery and a further agreement made with the Clerk over an hourly charge rate
- d. Confirmation of acceptance of contract from the new internal auditor, noted
- e. Mark Wilder the Architect for the Albert Jeffrey yard development has arranged for a Development presentation event in the Village Hall on 13th April.
- f. Elm Close development information from Rooftop, noted
- g. Dumped tyres on Long Marston Rd reported to WDC client services.
- h. Claims for the Lengthsman and VAT reimbursement have been made.
- i. RoSPA Playground inspection will take place in March

242. Planning – New Applications.

- a. W/10/00190/PP Mr Longford, The Bungalow Priory Farm, Priory Lane; Proposed alterations and extension.
 Council has no objection or comment on the application, this observation was made to WDC under the Clerk's delegated powers due to closing date constraints.
- b. W/10/00164-5/PP & CU Mr Longford, Fernold House, New Buildings Farm, Broad Marston; Change of use and conversion of a Wagon Shed to a single dwelling at Priory Farm - Council has no objection or comment on the application

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243. Highways:

- a. Highway potholes to be reported
 - a) Pothole at the top of Front Street by the Church Wall
 - b) A kerb gully opposite the old Fire Station is still blocked following remedial works which is causing surface water on the bend, Clerk to report the matter to WCC

244. Lengthsman/ Handyman:

- a. Following some confusion a fallen dead tree remains on the verge at Ullington. Clerk to issue further instruction for its removal

245. Public Rights of Way Reports.

- a. Requests for the PPW's attention – none at this time
- b. PROW 569 Priory Farm referred to PPW; The PPW and County Officer are aware of the problems and are carrying out an investigation, further reports will follow.

246. Street Lighting –

- a. **Streetlight faults to be reported.** – None at this time

247. The Close.

- a. **Regular Inspection:** Cllr. John Hyde reported on his monthly inspection and found no new matters of concern but reported the roundabout curtilage was further deteriorating.
- b. Council considered proposals for the Village Show (Fete) requesting the use of The Close and Recreation Field for their event. Following considerable debate and several lost proposals Cllr David Lees proposed that "The Village Show has full use of The Close and Recreation Field free of charge for a single event on 4th September 11" the proposal was carried by four votes to one with one abstention.
- c. Replacement of the rubber matting under the swings: After considering several surface options it was agreed that the Clerk brings details and costs of a tiled safety surface from Wicksteed to the next meeting for further consideration.
- d. Roundabout Removal: After requesting three contractors to quote to remove the roundabout only one quotation was received. Giving full consideration to the need to remove the roundabout as it is categorised high risk equipment by RoSPA and they state it should be decommissioned as the age and design is not appropriate for adequate modifications. Added to this, is the need to reinstate the site in the spring to ensure the turf reinstatement will establish. The council agreed to accept the only quotation received and instruct the contractor to carry out the removal and reinstatement works ASAP.

248. Recreation Field

- a. **Maintenance matters;** no further maintenance has been carried out and none required at this time
- b. Over-seeding: Council agreed to a quotation for moss treatment, harrowing, seed sowing and rolling. A further quotation was agreed to supply the 240Kg of grass seed necessary to over-seed the field. Clerk to instruct the contractor to proceed with the works ASAP. :
- c. **Landscaping:** The Clerk reported all the landscape planting is now completed and due to a misunderstanding on the plans the contractor made a £200 reduction on his quoted price. The Car park surface construction is in progress and will be completed in March

Note: Julie Pardoe the PCSO arrived at 8:15 and the Chairman adjourned the meeting to allow her to give a report and take question. She informed the meeting that PC Julie DeParis is on long term sick leave, there were no important local crime matters to report, the new police website is up to date with incident reporting. The Op-net operation is still running and local arrests have been made, the PACT meeting takes place on 8th March. She asked members to consider nominating candidates for Young Citizen of the Year award

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249. Cemetery Matters

- a. Members agreed that amendments to cemetery regulations should be made in respect of unacceptable artefacts and memorabilia. Clerk to present a draft regulation for consideration at the next meeting.
- b. The Clerk reported that the £300 donation for the new hedge planting had been received
- c. The Clerk reported on the interment of Mrs Carla Bennett in grave no 627 and the receipt of the required fees.

250. Annual Parish Meeting: The Clerk will inform all parish organisations of the meeting date and invite them to attend

251. Social Housing: Council agreed a new parish housing survey should be carried out by WRCC. Clerk to instruct Mr Nigel Potter the Housing enabling officer to start the process.

252. Finance.

- a. **Payments:** Council agreed the Payments and Receipts as listed in Appendix A.
Note: Chq 1192 is a re-issue of chq 1188 which was cancelled due to a dispute.

253. Correspondence to be considered.

- a. WCC Consultation Revised Draft Validation Document - Noted
- b. Wychavon Games information and request to join in – The Chairman has received the information and would make application to join the events. He also informed members he had attended the games AGM

254. Documents to Note

- a. Clerks and Councils Direct

255. Matters Raised by Members

- a. **Cllr Pam Veal** – in her absence Cllr David Lees proposed the council adopts the DEFRA Big Tree Plant scheme to plant trees on the recreation field southern boundary. The proposed scheme is between the Parish Council and the WI which will help fulfil the application criteria. An application for £500 would be made and the Council agreed to join the scheme and offer the £500 matched funding as it would not need to be spent on the scheme only made available. The proposal was agreed in principal as the closing date for the scheme is 15th March and the Clerk offered to help with the application details. Cllr Pam Veal will make the application on behalf of the Council and WI
- b. Members received election nomination document packs and spare copies were taken by the Chairman for local distribution if required. Cllr. Mike Sullivan indicated he would not be standing for re-election thus creating a vacancy on the Council in the May 5th elections.

256. Next Meeting:

It was confirmed the next Ordinary Meeting is scheduled for the 11th April at 7.00. and the APM is scheduled for 18th April at 7.00pm

257. There being no further business the Chairman closed the meeting at 8.45pm

Chairman

Date

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Ward Member, Cllr. Patrick Haycock reported that following the governments confirmation of grants both WDC and WCC will not amended their precept proposals for next year, he had no further local business to report.

Ward Member Cllr. Tom Bean informed the Clerk that the New Fire Station formal opening will be on 10th May when the Lord Lieutenant Michael Brinton will officiate.

APPENDIX A: FINANCE

PAYMENTS TO BE AUTHORISED

Mar-11

Meeting

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1192	Kevin Watkins	Lengthsman	901.50		901.50
1192	Kevin Watkins	Handyman	155.00		155.00
1192	Kevin Watkins	Handyman	200.00		200.00
1193	Npower	Streetlight Energy	24.59	3.67	20.92
1194	J Stedman	Clerks Salary & Expenses	487.77		487.77
1195	Limebridge Rural Services	Recreation field planting	648.00	108.00	540.00
			2416.86	111.67	2305.19

Transfer		5000.00	Feb
Payments Received		Amount	Banked
David Baker	INT Carla Bennett Inv 159	110.00	
Total		110.00	

All Paid Up Bank Accounts	
DEPOSIT ACCOUNT	17893.33
CURRENT ACCOUNT	5091.39
TOTAL FUND BALANCE	22984.72
Reserve Lighting Fund	3000.00
Reserve Capital Fund	3000.00
Revenue available	16984.72