

**The Minutes of Extra-Ordinary Meeting of Knighton on Teme Parish Council
held at 6.30pm on 30th November 2023 at the Parish Rooms**

Present: Cllrs D Hubbard, R Lear, J Barnes, J Cornes, E Mapp, L Quinn, J Bradley

In attendance: Clerk, Ms Rachel Lambert

Members of the Public Present: None

PC77 Receive Apologies for Absence

Cllr Mrs J Spilsbury and Cllr S Perry

PC78. Welcome New Members

The Chairman welcomed the new members who were present to the Parish Council. An overview was provided of Council Regulations to those present, to understand the protocols of future attendance of meetings. To also reaffirm the role of a Parish Councillor within the community.

PC79. Update on Road and Drainage Items

The Chairman provided up to date information of current items within the Parish. Cllr Mrs Cornes commented on the ditch situation in Jukes Lane and of a sign that required replacing.

Cllr Bradley commented on several areas within the Parish that required notification to Worcestershire County Council. Cllr Bradley to liaise with the Clerk.

PC80. Update on Draft 2024-2025 Precept

The Clerk and Chairman updated those present of the budget requirements towards setting the Precept for 2024-2025. This will be agreed at the January meeting. The Clerk to obtain quotes for a defibrillator and double waste bin for the layby by The Talbot Inn. The Clerk was also asked to contact MHDC to remind bin collections to empty the bins located within the Parish on a fortnightly basis.

PC81. Update on Emails/Website

The Chairman explained that the Parish Council had received two quotations for a Parish Website to be set up. The free version run by Worcestershire County Council would be closing during 2024. A decision would be made at the January meeting of which provider to go forward with.

PC82. Any other Business

Planning Application received for Park Green at Bickley.

After discussion, several observations were made by councillors. It was agreed for the Chairman to write a response to the Planning Application with a no objection reply and some of the observations for note.

The Chairman raised the item of the Planning Application received for Park Green at Bickley. After discussions, it was agreed for the Chairman to write a response to the Planning Application received.

PC83. Date of Next Meeting

Thursday 11th January at 7pm at Parish Rooms, Knighton on Teme.

Meeting ended at 8pm.

Signed (Chairman) Date