

Knitwick and Doddenham PC Minutes

For Monday 18th March 2024 at 19:00 hrs. at the Talbot Hotel, Knitwick.

Present;

Cllr M Bellamy (Chair), Cllr F Budden, Cllr M Horton, Cllr G Evans

R Timney (Clerk), Cllr Barbara Jones Williams, Mr Rob Bonham (to join as coopted cllr). Alan Draper (to join as coopted cllr)

Apologies: County Councillor Hanks, Adrian Sunter (footpaths warden)

Public Question Time prior to the formal meeting;

Cllr Jones Williams submitted a report about district council matters including Civic Service celebrations to be held and speeding on the main road.

Formal meeting commenced at 19:06 hrs

1. Apologies for absence and members' declarations of interest.

No new declarations. Apologies from Cllr S. Mifsud

2. Confirm the minutes of the Meeting of the Council on Monday 15th January 2024

(circulated in advance)

Approved

3. Applications for cooption to the Parish Council from Alan Draper of Doddenham and Rob Bonham.

Approved

4. Financial Matters

a) Note the payments and income since 15th January meeting (circulated to cllrs)

Expenditure

Date	To whom	For what	Amount
29/1/2024	RT	Clerk – inc backpay	370.56
6/2/2024	B. Wilks	Lengthsman	90.00
6/2/2024	B. Wilks	Lengthsman	255.00
6/2/2024	B. Wilks	Lengthsman	51.00
21/2/2024	HMRC	PAYE	56.20
28/2/2024	RT	Clerk	225.52
8/3/2024	RT	Expenses 2023/4	144.00

Income

Date	from whom	For what	Amount
2/2/2024	WCC	Lengthsman	255.00
9/2/2024	WCC	Lengthsman	75.00
27/2/2024	WCC	Notice board donation	500.00

Balance remaining £15,132.08

Approved

2023/24

- b) Duffy Regan Accountants to independently examine our accounts.
- c) Clerk's expenses at £12 per month to be reviewed annually.

Approved
Approved

The Clerk is going to look at setting up an interest bearing account for a proportion of the PC's reserves and will report back.

5. Planning Matters.

- a) No applications pending.
- b) Neighbourhood Planning presentation from Dr Stuart Cumella – Martley PC planning coordinator. He is drawing up a substantive review of the current plan as it is effectively out of date. This will take effect in two phases – an initial rapid material review, followed by a substantial review, to be phased over the next two years. The substantial review will involve some public consultation on the reviewed plan through public meetings, online and through notices. He asked for input from Knightwick and Doddenham about areas of important “green space” and significant views that should be protected.
- c) Neighbourhood Plan options. The PC will aim to approve the draft new rapid material review at its May meeting ahead of a period of public consultation.

6. Clerk's report.

Clerk reported on new logging systems for the work of the Lengthsman.
The Clerk asked that when reporting matters around the Parish that the “What Three Words” app be used to clearly identify the location of any problems, together with a photograph.

7. Footpaths and villages tour number 2. A date in May or early June has been suggested as a suitable date for a walk based on the map supplied by the Footpath Warden. It is hoped that a majority of councilors will be able to take part.

8. Highways and Flooding.

No items discussed – report on Easinghope Lane held back due to Cllr Mifsud's absence.

9. Notice boards and website

- a) New parish council notice board. With funding received from CC Cllr Hanks and DC Cllr Jones Williams the PC will move forward with purchasing and installing a unit from The Notice Board Company. Cllr Evans and the Clerk to finalise details.
- b) The review of website options for the coming year and observations of Cropthorne PC's website is ongoing; although indications are that the County Council will make suggestions for new hosting providers should they withdraw their service.

10. Hedgehog Highways. No further action at this time.

11. Items for the next meeting

List of regular jobs and priorities for the Lengthsman for next year.
River water monitoring.
Continuing the Lengthsman Contract for another year.
Discussion following parish walk around Doddenham.
Progress of Neighbourhood Plan.

12. Confirm the date of the next meeting:

Annual Parish Meeting followed by PC meeting. Monday 20th May 2024

Meeting closed 20.26