

St Peter the Great County Parish Council

Minutes

Minutes of a meeting of the Parish Council held on **Thursday 14th March 2024 at 19:30** in St Peter's Village Hall Worcester, WR5 3TA.

Present: Chairman Cllr. Mr. J. Renshaw, Cllrs. Mr. A. Tidy, Mrs. A Wytcherley, Mrs K. Evans, Mr. R. Knight, Mrs. L. Hodges, and Mr. P. James (from Agenda item 03924).

Also present: The Clerk, County Councillor Mr. S. Mackay.

03324 Apologies for Absence: Cllr. Mr. D. Saunders,

03424 Declarations of Interest: Cllrs. Tidy & Knight for matters relating to St Peter's Village Hall Association.

03524 Adoption of Minutes: Council agreed to adopt the Minutes of the Parish Council meeting held on Thursday 8th February 2024 as a true record of events. The Chairman duly signed the master copy which would be held within the minute book.

Public Participation: The Chairman suspended the meeting for public participation.

- None present.

03624 Report from City Councillors: City Councillors were not present and had not submitted a report.

03724 Report from County Councillor:

County Cllr. Mackay had provided a written report to the Clerk covering County issues. Council noted the report, which included:

- a. Destination management project for Worcestershire.
- b. Midlands Rail Hub funding announcement, designed to improve transport across the region.
- c. Pedway resurfacing work ongoing in St Peter's.

03824 St Peter's Parish Festival: Cllr. Renshaw provided a verbal update following a festival working party on the 4th of March 2024.

- a. Council agreed to £634.80 for provision and delivery of the barbeque, with £300 deposit to be returned.
- b. Next meeting is 8th April.

03924 Matters arising and action sheet: Council reviewed the latest actions not covered elsewhere on the agenda:

- a. Outstanding matters relating to the annual meeting to be progressed.
- b. Work will proceed on the long-planned tree planting around the base of the footbridges on the A4440 Broomhall Way.
- c. £12k play area allocation to Power Park. A representative from Worcester City Council has been invited to meet the Parish Council to discuss this matter.
- d. Worcester City Council are looking at replacement gates on Grasshopper Play area.
- e. The Parish Council is awaiting a quote from the City Council for new matting to be installed by the Parish Warden around the outdoor gym equipment.
- f. Memorandum of Understanding for the community facility. Council formally adopted the Memorandum of Understanding for the community facility as previously circulated via email to Council members. Cllr. Tidy and Knight left the room during this item due to a conflict of interest.

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04024 Highways, Developments & Planning:

- a. Three planning applications have been received by the Clerk & Planning Portfolio Holder Cllr. Saunders during February/ March. Having been assessed, none require a formal response by the Parish Council due to the simple nature of the developments.

04124 Finance:

- a. The Clerk presented a financial report and gave an update on the current financial position of Council.
- b. Council agreed that the schedule of due payments should be reviewed annually within the timeline of the financial year (April – March) as opposed to previous tradition of waiting until the annual parish meeting in May. The schedule of due payments for 2024/25 was then agreed and formally adopted.
- c. Council approved the following payments, including those made since the last meeting under delegated authority:

Amount	Payable To	Reason for Payment
£155.88	Clerk	Zoom subscription
£852.77	HMRC	Deductions
£1130.40	Wyvale Nurseries	Trees and shrubs

04224 Clerks Report: To receive a report from the Clerk on correspondence to the Council and other pertinent administrative matters.

- a. Confirmation of the election timetable.
- b. Communications from a resident regarding the Great British Spring Clean 15th – 30th March. As part of the campaign, members of the Parish Council will attend the next community litter pick, meeting at the Village Hall at 10am on 28th March.
- c. Notice regarding the digitisation of the Parish Lengthsman Scheme.
- d. Confirmation that the Chairman has a place booked on the ‘strengthening communities’ conference, due to be held in June 2024.
- e. A communication from a resident regarding ongoing hedge maintenance issues. The Clerk and Chairman has directed the resident to the appropriate authority.
- f. Notification that the renewal is due for Worcester Arts Council. Clerk to make the payment as authorised at the annual Parish Council meeting.
- g. A communication from County Cllr. Mackay regarding a consultation on the removal of pedway segregation.
- h. A communication from a resident that has requested park enhancement work and measures to reduce dog fouling on the football pitches in Power Park.
- i. Confirmation that, in accordance with Section 87(2) of the Local Government Act 1972, the City Council have published a Notice of Vacancy following the death of the St Peter’s Parish Council Chairman Paul Walters. The Clerk has posted the notice online and in the parish noticeboard.
- j. A communication from a resident regarding overhanging trees. The Clerk is liaising with the City Council.

04324 Website: Cllr. James, the Chairman and the Clerk have met to discuss plans for the website. Further meetings to follow and content to be uploaded accordingly. Cllr. James has collated a list of suggestions from fellow Councillors for implementation. Clerk to liaise with the developer.

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04424 Portfolio Holder Reports:

- a. Green Spaces:** Cllr. Tidy provided a verbal update:
 - i. More tree planting is planned for Power Park once the Parish Warden is recovered from illness.
 - ii. The next community litter pick is on the 28th March, meeting at the Village Hall at 10am.
 - iii. Cllr. Tidy proposes the expenditure of up to £150 for 5 more Rose bushes and supplies in celebration of the 30th anniversary of the Parish. Council welcomed further ideas to mark the occasion including the purchase of a civic board.
- b. PACT:** Next PACT meeting is Tuesday 18th June 7:30 in the Village Hall.
- c. Community Engagement:** Cllr. Wytcherley continues to engage with residents.
- d. Community facility:** Cllr. Knight gave a verbal update.
 - i. New safeguarding policy has been adopted in readiness.
 - ii. Awaiting funding from National Lottery grant funding.
- e. Newslink:** Cllr. Tidy gave a review of the latest parish publication which has been delivered to all homes in St Peter's ahead of the pre-election period. Council formally thanked Cllr. Tidy for the many hours that were dedicated to this publication.

04524 Date of Next Meeting: The date of the next Parish Council Meeting was proposed as Thursday 11th April 2024 at 19:30, at St Peter's Village Hall, Worcester WR5 3TA.

Signed.....

Chairman

Date.....