

Tutnall & Cobley Parish Council

THE MINUTES of the ANNUAL MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Tuesday 17th May 2011 after the Annual Parish Assembly in the Community Hall,
Tardebigge

Present: Cllrs G Whitehouse, K Tolley, L Denyer, S Orr-Cooper, M Ashwin, M Pengelly, P Whittaker and C Hicks, Conservation Officer

In Attendance: County Cllr E Moffett and the Clerk

1 ELECTION AND APPOINTMENTS:

Election of Chairman:

Nominations were requested by for the position of Chairman to the Council. Cllr Geoff Whitehouse confirmed that he was willing to stand. Proposed Cllr Denyer; seconded Cllr Tolley and was elected unanimously.

The Chairman then signed the Declaration of Acceptance of Office, which was duly witnessed by the Proper Officer of the Council.

2 **To receive and approve any apologies for absence:** None received.

3 Election of Vice Chairman:

Nominations were requested for the position of Vice Chairman to the Council. Cllr Keith Tolley confirmed that he was willing to stand. Proposed Cllr Denyer, seconded Cllr Cooper and was elected unanimously.

The Vice Chairman then signed the Declaration of Acceptance of Office, which was duly witnessed by the Proper Officer of the Council.

4 DECLARATION OF INTEREST:

- a) Register of Interests: Councillors were reminded of the need to update their register of interests.
- b) Personal Interests: Cllr P Whittaker - planning items, as he is a member of Bromsgrove District Council Planning Committee.
- c) Prejudicial Interests: Cllr L Denyer who is a member of the Management Committee of the Community Hall.

PUBLIC QUESTION TIME

5 Appointment of Representatives / Officers:

Cllr S J Orr-Cooper	Footpath Warden
Cllr L Denyer	Tree Warden
Cllr Denyer	Community Hall Representative
Cllrs K Tolley & M Ashwin	Charities
Cllr M Ashwin	Newsletter Editor
C Hicks	Conservation Officer

6 MINUTES Ref : 11/10 p8843 - p845

The Minutes of the meeting held on 12 April 2011 were approved.

Proposed: Cllr Whittaker, Seconded: Cllr Denyer All were in favour.

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PROGRESS REPORTS FOR INFORMATION:

p847

Clerk: Details of the windfarm seminars to be circulated. The Clerk's report was **Noted**.

Chairman: Expressed his concern that the prison shop might close, as there was very little produce available. Cllr Pengelly understood the shop was being market tested, as resources were limited. To be discussed at the next meeting.

Police: CSO J Tilt's emailed report was noted.

District Councillor: Nothing significant to report

County Councillor: The continuous flashing height warning light on Hewell Lane had been reported to Highways. Richard Clewer is now the Highway's contact for this area. The County Cllr was thanked for organising the marker posts etc to the Community Hall entrance.

Footpath Warden: Had been covered in Annual Report and submitted as a written report.

Tree Warden: New Wharf: residents had sent a letter to British Waterways concerned about their new tenant wanting to take down a couple of trees.

Tutnall Close: The Warden had spoken to the Redditch BC Tree Warden who agreed to inspect the large yews.

Community Hall: The last payment for the loan would be made this month. The Committee were looking to update the kitchen. Car Boot Sale would be held on 2 July.

Weddings: There had been some problems with car parking at a recent wedding. In future, the churchyard would be closed to vehicles in the evening and directed to the Community Hall car park. The Hall would be requesting their own postcode to avoid cars and taxis turning up at the church late at night. Someone would be employed to close the hall up after functions.

Charities Representative: Had not met.

Conservation Officer: Had contacted British Waterways about trees on New Wharf and other matters.

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CORRESPONDENCE:

All other items received were tabled in a folder for Councillors' inspection at the meeting and were noted.

9

PLANNING MATTERS:

Applications:

11/0248 Hewell Grange Social Club, The Park: Proposed conversion of existing former social club into 3 residential dwellings.

Resolved: To comment there were no objections to the application.

Approvals: None received.

Refusals: None received.

Planning Matters: 10/1191 Owl Barn, Tack Farm: Erection of timber garden shed / store - Appeal dismissed.

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LENGTHSMAN SCHEME: The Lengthsman to be asked to clear a sign of vegetation at the Vigo and side-out in Tutnall Close.

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HIGHWAYS MATTERS:

Road noise to A448: agreed to await outcome of current highways investigation.

Review of speed limit B4096: There were no objections to Highway's proposals.

Simon Skeys: mowing x 2 at Broad Green	£	83.00
Worcestershire CALC: Annual Service Charge plus		
NALC Affiliation Fee: £260.22 + £45.58 VAT	£	<u>305.80</u>
Total:	£	952.44

- f) **Unpresented Cheques:** None
- g) **Annual Internal Audit:** Verbal confirmation of a satisfactory audit had been received.
- h) **PAYE Annual Return:** Return had been submitted without the usual problems.
- i) **Finance Items - Proposed:** Cllr Ashwin **and Seconded:** Cllr Denyer; **Approved by All**

19 **COMMENTS FROM MEMBERS:**

Tutnall Lane: a quote was to be obtained for cutting / flailing the grass by the chestnut tree and the Pocket Park Orchard.

Alcester Road: opposite the Orchard, a suggestion was made to plant trees and / or create a wild flower meadow.

Broad Green flowerbed: Cllr Pengelly was thanked for turning the bed over. A working party was commissioned to replant.

Alcester Road bus shelter: lead replacement flash band was approved.

Newsletter: Bentley Pouncefoot would be compiling their own newsletter this year.

20 **DATE OF NEXT MEETING:**

Resolved: Will be an Ordinary Meeting of the Council and will be held at 7.20 p.m. on Tuesday 12 July 2011 in the Committee Room of Tardebigge Community Hall.

The Chairman thanked everyone for attending and closed the meeting at 9.45 p.m.

Signed : Chairman

Date : 14 June 2011