

Bayton Parish Council

DRAFT Minutes of the Parish Council meeting of Bayton Parish Council held in Bayton church at 7.30 pm on Wednesday 20 March 2024

Present: (Chair) Cllr Burns, Cllr Adams, Cllr George

In attendance – Clerk

1. **Apologies** - none
2. **Co-option of a Cllr** – No applications received
3. **Declaration of Interest:**
 - a. Register of Interests – Cllrs are reminded to keep their registers updated if changes occur.
 - b. Disclosable Pecuniary Interests - none declared
 - c. Other Disclosable Interests – none declared
 - d. Cllrs own Computers/Tablets/Phones – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies. - All Agreed
4. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the localism Act 2011)
 - a. Dispensations requested – none received

Meeting adjourned for

5. **Public Question Time**

No members of the public present

Meeting resumed

6. **County Councillor Report** – received report at end of the minutes
- District Councillor Report** – none received
7. **Minutes of the Parish Council Meeting** held on 9 January 2024 were agreed by all and signed by the Chair
8. **Progress Reports**
 - a. Blocked Drains – have been reported to WCC Highways
 - b. Villages Gates for Bayton – Quotation being obtained, site visit arranged for next week
 - c. Milestone – damage has been reported
9. **Reports on Meetings attended by Clerks/ Councillors** - Clerk attended the CALC Gatherings
10. **Finances**
 - a. To consider payments to be made as presented – L Jenkins February £262.78; HMRC Feb £65.14; DNunn (LM Jan&Feb) £313.50; Adrian Hope Tree Services £132 (see item 18); C Bunn £52.50; HMRC March £65.60; L Jenkins March £262.78; Clerks Expenses £74.81; Mamble cum Bayton PCC £350 (see item 10f)
It was Agreed by all - Signing of Cheques in this instance for the above by one Councillor and the Clerk (see 10e).
Payments made since last meeting L Jenkins January Salary £262.78; HMRC Jan £65.60; D Nunn (LM Dec) £189.75 Agreed.
 - b. Laptop – Sourced replacement, at a maximum of £416 exc.VAT (funds reside in Reserves) to be purchased – Agreed by all
 - c. To report receipts since last meeting – WCC LM Claims £181.50 & 189.75
 - d. To agree Bank Reconciliation for current account to 5 March 2024 at £23,241.35 - All agreed and signed by the Chair
 - e. Bank Mandate – has been amended and approved by the bank to remove previous clerk Mrs S Burrows and add in Mrs L Jenkins (Clerk). Further amendment to be implemented to remove Cllr Miles and add in Cllr George.
 - f. Donation to Bayton Church for use of Building for Meetings – £350 Agreed by all.
11. **Planning**
 - a. Plans circulated since last meeting - none
 - b. Decisions received since last meeting - M/23/10580/FUL Land at (0s 7072 7270)Clows Top. Change of use of land to a mixed use of land for agriculture and the keeping of racing pigeon, the erection of 3 no. timber outbuildings, construction of hardcore tract, erection of gates and fence (retrospective)

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- c. Plans for discussion – M/24/00118/HP – Tillygarmond, DY14 9NR, - conversion of an existing garage into a bedroom, internal alterations to create a larger entrance and porch and garage extension. Discussed and no issues raised, no comments.
 - d. Enforcements – no notification
12. **Road Report:**
 - a. Lengthsman – progress report – Drains still causing a problem however, have been reported
 - b. any problems to report – no further problems to report
13. **Lengthsman Scheme 2024 – 2025** , - this is continuing and all going online. LM is continuing and has stated an increase in hourly rate. Agenda item next meeting All agreed.
14. **Maintenance Contractor 2024 – 2025**, - will be continuing for next year, stated a hourly rate increase this was considered by Councillors and agreed by all
15.
 - a. **Information Commissioners Office** – confirm changes have been made new Clerk details noted.
 - b. **Insurance renewal information request** –received and responses noted at meeting
16. **Risk Assessment** – review – this was completed in October 2023, Agenda item in May 2024.
17. **Defibrillator Policy** – reviewed and amended, in addition to Clerk to include extra contact to check and update “The Circuit”. Agreed by all
18. **Tree Assessment report** – circulated to Councillors and noted no concerns. Payment shown in item 10a
19. **WMP contract renewal** – agreed by all, points 1. Speeding A456 Clows Top; 2. Speeding B4202
20. **Coronation Corner Planting** – Agreed by all not at this time.
21. **Correspondence for information as circulated** – CALC; WCC, Worcestershire CALC LNRS survey, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner, Bridleway BA-574 Bayton & Bridleways RK-575 and RK-576 Rock)(Temporary Closure Order) 2023
WCC Town and Parish Conference June 2024
Portrait of the King
22. **Clerks report on urgent decisions since last meeting** –
Payments made since last meeting L Jenkins January Salary £262.78; HMRC Jan £65.60: D Nunn (LM Dec) £189.75.
Clerk requested Maintenance contractor to make safe the owned ex-BT Box at Beach Hay housing the Defibrillation
23. **Councillors’ reports and items for next agenda**
Agenda Item for May 2024 – BT Box repair; White Gates Quotation.
24. **Date of next meeting** – Annual Parish Meeting followed by Annual Parish Council Meeting on Tuesday 14 May 2024 at 7.30pm Bayton Church
25. **Meeting closed** at 20:55pm

Signed

Date:

Chair

County Councillor Report, January 2024

1. Like virtually all other local authorities, Worcestershire County Council is experiencing increasing costs in general and in three expenditure areas in particular, namely, Adult Social Care, Child Care Placements and Home To School Transport. These cost increases are resulting in budget pressures which the Cabinet has addressed resulting in the Budget for 2024/25 which was presented to a full meeting of the Council on 15th February. The Budget was approved by Council.

The Children and Families Overview and Scrutiny Panel which I chair, has been scrutinising the budget concerns with regards to Child Care Placements and Home To School Transport. I am satisfied that budget concerns are being addressed regarding Child Care Placements, that will have no detrimental effect on the safety and care of any child within the care system in Worcestershire. At the moment over 1,000 children are within the care system in the county.

There remains however, much work to do to overcome the budget deficit with regards to Home To School Transport. The cost of providing school transport for children without any care needs is within budget, it is the

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cost of providing transport to school, for children with Special Education Needs that is extremely expensive and the local authority has a statutory obligation to provide what ever means of travel is necessary, including individual taxis. Following a meeting with the Leader of the Council and the Chairman of the Scrutiny Panel overseeing Economy and Infrastructure (both our Panels have an input into Home To School Transport), we met immediately following the full council meeting with the council's Chief Executive and made it clear that we were dissatisfied with progress being made by officers and required immediate improvement.

The Budget which was presented on was a balanced budget but it required the use of the County Council's Reserves, in order for this to happen. Now approved, the Budget is/will be available on the County Council's website for anyone who may wish to view it.

2. The Director of Health who works for Worcestershire County Council, together with Trading Standards have done an excellent job in recent months with regards to challenging the use of vaping in the county, particularly by children aged 11 to 17. The BBC has acknowledged that Worcestershire has undertaken more surveys than the rest of the UK put together. WCC has lobbied the government to ban disposable vapes and the news recently, that the government has announced it intends to do so, is welcomed.

Since the end of 2021 Trading Standards Officers have seized almost 24,000 illegal e-cigarettes from across Worcestershire. Campaigns are ongoing in schools to raise the concerns of vaping by young children.

3. I am pleased to report that works are planned for week commencing 25th March to install a sump and pump in Market Street, Tenbury Wells. Hopefully this will eliminate flooding in Market Street as a result of surface water from heavy rainfall and the underground flood table. This is a separate project to the EA's Flood Defence Scheme provided by WCC, and it is the first such project that the council has ever undertaken, independent of the EA.

It should be noted that this scheme will not prevent flooding in Market Street as a result of the River Teme flooding.

David Chambers

County Councillor, Tenbury Division