

# **Little Malvern & Welland Parish Council**

Minutes of the Parish Council Meeting held on Monday 15<sup>th</sup> April 2024

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

## **Present**

Cllrs. Mr M Davies (Chair), Dr A Davis, Mr P Hancock, Mrs V Nelson, Ms R Sampson and Mr M Whaley.

## **In Attendance**

County Cllr Mr T Wells, Barbara Stephens (Community Development Coordinator), Mr D Sharp (Clerk) and nine members of the public.

## **46/24 Public Participation**

**The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration:**

Before the meeting there was a discussion about the state of some of the local hedgerows obscuring footways. The Clerk was to write to homeowners affected.

## **47/24 Apologies**

**To consider acceptance of apologies for absence from Councillors:** Cllrs. Dr J Mortimer and Mrs M Sumner(accepted). Also County Cllr. Malcolm Victory and District Cllrs. John Gallagher and Christine Wild.

## **48/24 Interests**

**i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registrable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## **49/24 Co-Option**

**To consider applications for co-option onto the Parish Council:** No applications had been received.

## **50/25 Planning**

**i. To consider responses to the following and any late submitted applications:**

<b>Application No</b>	<b>At</b>	<b>Details</b>
M/24/00374/HP	Newgale Gloucester Road	Alteration to existing flat roof to integrate with the existing house roof.
M/23/01666/FUL	Land At (Os 7951 4017) South Of 13 Cornfield Close	Erection of a single 3 bedroom dwelling including forming of new access off private drive, associated parking and landscaping
M24/00396/CCO	Land @ (Os 7980 3996) Drake Street	Discharge of conditions

The following responses were agreed:

M/24/00374/HP – ‘The Parish Council has no objection to the application’.

M/23/01666/FUL - ‘The repositioning of the proposed development does not alter the Parish Council's original reasons for objection. Furthermore the Parish Council notes the comments from residents of neighbouring properties’.

M24/00396/CCO - ‘The Parish Council believes that planning officers are best placed to determine the discharge of planning conditions and so has no comment to make’.

## **ii. Decisions notified:**

M/23/01153/FUL – Hook Bank Cottage, Hook Bank – Withdrawn

M/23/01277/HP – 34 Welland Gardens – Approved

## **51/24 Minutes**

**To consider for adoption the minutes of the Parish Council meeting held on 18<sup>th</sup> March:** These were accepted as an accurate record and they were signed by the Chairman.

## **52/24 Progress reports and matters arising from these minutes**

A revised ACV application for the Pheasant Inn was to be prepared for consideration at the next Parish Council meeting.

Cllr Hancock reported on the latest 4Cs meeting where improvements to car park surfaces were proposed to Malvern Hills Trust and that following the period of heavy rain it was clear that many drainage ditches were obstructed and landowners were to be requested to rectify.

### 53/24 Community Development Coordinator

Barbara Stephens presented her report: About 100 households had been visited and about 30 had been spoken to. Subjects highlighted for consideration were improvements to footpaths, more traffic calming, reopening of the Pheasant Inn and activities for working families at evenings and weekends. More residents had signed up to the Parish Council data base and there had been a number of new volunteers for events such as litter picks and for the fete. A litter pick and village quiz were to be arranged soon. Twenty winners of the kettle quiz had been presented by cinema vouchers.

### 54/24 Reports by District and County Councillors and other Representatives

**County Cllr. Tom Wells** reported that he had recently spent a morning at the primary school. He noticed that the Welland Steam Rally sign off Garrett Bank was in a poor state and they would be notified. The SWDP review had been delayed due to a request for more up to date traffic data relating to the Throckmorton and Worcester Parkway proposed developments. MHDC were awaiting clarification over its 4 year land supply and whether the past oversupply of housing could be included. He also confirmed that he would like to hold one of his regular surgery sessions 'Talk to Tom' in Welland on 3<sup>rd</sup> June. Finally he confirmed that the long standing scheme to utilise the disused railway line from Malvern to Upton had been resurrected but clearly there were many issues to overcome since much was now in private ownership.

**County Cllr. Malcolm Victory** had also sent a report confirming that work was ongoing to improve railings and footways on the Wells Road up to British Camp.

### 55/24 Committee, Working Party & Other Representative Reports & Recommendations

#### i. Neighbourhood Planning Working Group:

- a. To note MHDC decision on adoption of the Neighbourhood Plan:** At its meeting on 9 April 2024, Malvern Hills District Council "made" (adopted) the Welland Neighbourhood Plan unanimously so that it became part of the statutory Development Plan for Malvern Hills District. The Chair thanked all those volunteers who had worked on the scheme for so many years.
- b. To consider review of Community Development Projects:** This would be the first priority of the Group at its next meeting.
- c. To consider next steps in the implementation of the adopted Neighbourhood Plan:** The Working Group was to formulate a short précis on its next objectives.

#### ii. Communications Working Group:

- a. To consider options for new website and email provision:** It was agreed to use Parish Online' to host a new website with a .gov.uk suffix and to provide dedicated email addresses for councillors and clerk.
- b. To consider future management of communication platforms:** Cllr Sampson to oversee new website creation. The next meeting of the Group was 30<sup>th</sup> April.
- c. To consider options for archiving of PC public information:** It was hoped that minutes and agendas that were currently stored on the WCC platform could be migrated to the new site.

#### iii. Playing Fields/Open Spaces Working Group:

**Update on removal of Leylandii trees from Marlbank Cemetery:** The Clerk was awaiting a third quotation.

#### iv. Highways Working Group:

**Status of existing and new speed signs and determination of future positioning:** The Clerk was to chase up the delivery of the recently ordered signs. The new posts on Drake Street and Marlbank had been installed by WCC but unfortunately the one on Garrett Bank had been placed on the verge and was to be moved the other side of the hedge. The faulty sign on Gloucester Road had been removed. There was a footpath sign that required to be reinstalled at the bottom of Garrett Bank.

#### v. S106 Working Group:

**To consider status with current and future potential projects:** The footpaths improvement scheme was being adjusted and several parts were being re quoted.

A decision on whether to proceed with commissioning a design for a pump track was deferred until after the Group met again on 23<sup>rd</sup> April. It was agreed that CIL projects be included for discussion.

A series of picnic benches had been made by orchard volunteers and it was agreed that the Parish Council would fund the cost of creating five concrete pads at an approximate cost of £800.

### 56/24 Biodiversity

**To finalise Volunteer Terms of Reference:** These were to be reviewed at the May meeting. In the mean time Sue Haywood was to email councillors with information regarding projects prior to their approval. It was also agreed to share the Parish Council's Biodiversity Policy with other Groups.

**57/24 Net Zero Project**

**To consider applying for feasibility grant funding for a decarbonising project:** Clarification from Alex Pearson of West Midlands Net Zero Hub was to be sought over certain aspects of the scheme.

**58/24 Correspondence**

**To consider the responses to the following correspondence previously circulated:**

FROM	SUBJECT
CALC	Updates
NALC	Events and Newsletters
FPCR	Pond Survey
Clerk	ACV Application
MHDC	March Malvern Hills Business e-Bulletin
Cllr. Sampson	Web Site Providers
Clark & Kent	Pump Track
Clerk	Net Zero notes
WCC	Mobile Phone Signals
Misc	Pavilion
Harriett Baldwin	Community Grants
Parish Online	Newsletter
MHDC	CIL Payments
J Moore	Lengthsman Worksheet

**59/24 Finance**

**To consider payment of invoices presented:**

The following payment was made from the **Main Account** between meetings and requires ratification:

From/Due To	Date	Amount	Details
Barbara Stephens	31/03	£984.49	Community Development Co-Ordinator
	<b>Total</b>	<b>£984.49</b>	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	15/03	£128.00	Lengthman Duties (March)
Solopress	12/04	£109.58	Newsletter Printing
Hanley Castle High School	09/04	£2,975.00	Spitalfields Maintenance
Welland Community Cinema	-	£190.00	Kettle Quiz Prizes
Broadleaf Tree Care	14/04	£960.00	Grass Cutting (x2)
C Three Marketing Limited	16/03	£173.98	Web Hosting
E Hardman	15/04	£150.00	Handyman (£150 Gross - tax coding 1251L)
D Sharp	15/04	£478.40	Clerk's Fee (40 hrs @ SCP 17. £598.00 Gross)
	<b>TOTAL</b>	<b>£5,164.96</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£3,014.31</b>		<b>Main Account B/F</b>	<b>£44,116.42</b>
Interest	£3.11	<b>£3,017.42</b>		
<b>Saver Account</b>	<b>£30,606.47</b>		WCC Ward Budget	£500.00
Interest	£61.06	<b>£30,667.53</b>	WCC Lengthman	£128.00
<b>Fête Account</b>	<b>£1,435.13</b>	<b>£1,435.13</b>	Cemetery Fees	£280.00
<b>Buildings Account</b>	<b>£6.47</b>	<b>£6.47</b>	BT	-£324.94
<b>Neighbourhood Plan Ac.</b>	<b>£0.00</b>	<b>£0.00</b>	MHDC	-£68.51
<b>Funding Account</b>	<b>£2,654.59</b>	<b>£2,654.59</b>	Pre Payment	-£984.49
			April Payments	-£5,164.96
<b>Total C/F</b>		<b>£37,781.14</b>	<b>Main Account C/F</b>	<b>£38,481.52</b>

**60/24 Any other matters for report or for future consideration**

The Welland Cinema Club were to screen a National Theatre Live production on 19<sup>th</sup> April.

**61/24 Date of the next meeting**

The Annual Parish Council Meeting will be held on Monday 20<sup>th</sup> May 2024 in Welland Village Hall following the Annual Parish Meeting at 7.30pm

There being no further business the meeting closed at 10:15 pm