

**MINUTES OF THE MEETING OF THE  
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON  
THE 24<sup>TH</sup> FEBRUARY 2011 AT NORTON PARISH HALL, LITTLEWORTH**

See Appendix 2 for public question time discussions.

**1. Apologies for Absence:** G. Dyer, K. Fincher, H. Turvey, P. Stefanovic. These apologies were accepted and approved.

**Attending:** Mrs. C. McGovern (Chair), A. Bennett, Mrs. D. Hewison, D. Lucas, P. Richmond, M. Reeves, J. Sparling, Rob Adams (District & County Councillor), Mrs. J. Greenway (Clerk/Responsible Finance Officer).

**2. Changes to Membership**

The Clerk advised that Mr. Stefanovic wishes to accept the position of co-opted member.

**3. Declarations of Interest**

Cllr. Mrs. McGovern expressed a personal interest in agenda item 24b. The Clerk expressed an interest in agenda items 12 and 13 (Parish Council PAYE Registration and Parish Clerk Contract).

**4. Minutes of the Parish Council Meetings Held on 19<sup>th</sup> and 27<sup>th</sup> January 2011**

It was proposed by Cllr. Lucas, seconded by Cllr. Reeves **and all were in agreement** that the minutes of the 19<sup>th</sup> and 27<sup>th</sup> January be approved.

**5. 2011/33 Reports**

**a) Cllr. R.C. Adams (District & County Councillor)**

Cllr. Adams provided his report (summarised as follows) after agenda item 27, with comments made upon specific agenda items during the meeting. Relocation of Pershore Library to within the Civic Centre is being considered and Cllr. Adams asked for opinions on this. Wychavon DC will be holding a special Council Meeting for the 2<sup>nd</sup> Mercian Regiment to link in with the move from the HQ building in Crookbarrow Road. A consultation is underway regarding the ability to pay for home helps and again Cllr. Adams sought views.

**b) Planning**

(i) Cllr. Richmond summarised the current applications:

Approvals – None

Refusals - None

Awaiting Decision

**Land off Crookbarrow Road,  
Norton. Ref: W/10/02978**

Outline planning application with means of site access from the junctions at Broomhall/Crookbarrow Road and Talavera Road to be determined (internal access, layout, scale, appearance and landscaping reserved for subsequent approval) for the erection of up to 74 dwellings (class C3), public open space, pumping station, balancing pond and associated earthworks to facilitate surface water drainage, landscaping, car parking and other ancillary works. Parish supports subject to conditions.

**16 The Firs, Pershore Road  
Ref: W/10/02913**

Provision of fire escape and new doors to rear elevation. Parish supports.

**24 Talavera Road, Norton  
Ref: W/11/00133**

First floor side extension. Parish supports subject to conditions.

Internal Consultation

**Woodside, Hatfield Lane  
Norton. Ref: W/11/00181**

Demolition of bungalow and erection of 4 no. dwellings

**Worcester Norton Sports Club**  
**Ref: W/10/00299**

Change of use of current changing rooms to create a workshop and retail area for the repair, manufacture and sale of cricket bats and associated equipment.

**Worcester Norton Sports Club**  
**Ref: W/11/00300**

Advertising sign to side of building.

Other - None

(ii) The Clerk read out the response from Wychavon DC following its investigation into the potential breach of planning conditions regarding HGVs accessing the site outside the approved operating hours. This has concluded that movement of car transporters does not constitute a breach of the planning approval as this condition does not relate to vehicle movements to/from the site but only to use of machinery and the loading/unloading of vehicles. The Clerk will draft a reply to SMH for approval by Cllr. Turvey and Cllr. Richmond.

(iii) SWDP - See agenda item 6.

(iv) Development of land adjacent to St. Peters Garden Centre - See agenda item 9.

(v) Cllr. Lucas advised that arranging a first meeting of the Morganite Crucible Business Park Liaison Group will be picked up now that the Pre-school work has reduced.

#### **c) Allotments**

Cllr. Mrs. McGovern advised that the allotments are quiet and that the vacant plots will soon be prepared and allocated. A further half plot has been given up and this will be split into 2 plots and then reallocated. The Clerk will obtain quotes for splitting and ground preparation as necessary.

#### **d) Playing Fields**

The Clerk advised that there has been no further news on mole activity or the success of the traps laid. The Clerk will contact the contractor for an update.

#### **e) Public Rights of Way**

The Clerk advised that the papers for the 2011/12 P3 Scheme have been received and will be passed to Cllr. Turvey as Parish Paths Warden for review.

#### **f) Finance**

(i) The current account balance was £8,740.03 on 3<sup>rd</sup> February with the deposit account balance at £35,098.61 on 3<sup>rd</sup> February, plus Treasury Stock of c. £15k.

(ii) There were no questions regarding the monthly accounts circulated with the agenda. The Clerk reiterated that it may be necessary to draw upon reserves in view of the allotments drainage work and legal costs incurred relating to the Pre-school lease (which will be reimbursed over the first 5 years of the lease). This was noted and agreed in line with previous discussions.

#### **g) Parish Hall Management Committee (PHMC)**

(i) It was noted from the Receipts and Expenditure Report circulated with the agenda that the trading position appears to be positive, net of capital items which have been covered from reserves.

(ii) Accounts for the year ended 31<sup>st</sup> March 2010 evidence a surplus of c. £6,700 which has been added to reserves to fund the Hall refurbishment work in 2010/11 including the electrics work.

(iii) The minutes from the PHMC meeting of 7<sup>th</sup> February were welcomed and the contents noted.

(iv) See agenda item 16.

#### **h) West Mercia Police**

CSO Allchurch reported 4 recorded crimes since 1<sup>st</sup> January (theft of a licence plate, criminal damage (tyre slashing), trespass (travellers at Norton College) and theft of scrap metal from Norton College). In response to the points raised during the public question time regarding development of the outside facilities at the Hall and lighting for early evening use, CSO Allchurch advised that it

would be useful for children/youths to have extra facilities or to use existing facilities as they are lit. However, there is the concern that this could attract people from outside the Parish who may undertake anti-social behaviour. CSO Allchurch expressed an interest in assisting with a youth club in the Parish.

The nature of any Police consultation regarding the proposed development at Crookbarrow Road was queried and CSO Allchurch will make enquiries and advise the Clerk. Cllr. Lucas will seek information regarding the ACPO Secured by Design initiative in respect of the suggested layout of the proposed development.

In response to a question regarding 20mph zones, CSO Allchurch advised that these are believed to be useful outside schools, but experience shows that not all motorists comply. An extension to the yellow lines along Wadborough Road was also considered a positive in improving safety. CSO Allchurch confirmed that the residents of Coppice Cottage have been contacted regarding parking on or close to the bend in Wadborough Road and on the pavement. A follow up visit will be made to reinforce the message.

#### **i) Parish Plan**

Cllr. Sparling advised that the report is being fine tuned prior to circulation of a draft to Parish Council members for information/comment.

#### **j) EnviroSort**

Cllr. Lucas advised that there is nothing further to report and will follow up on progress with the meeting with residents and reported changes in personnel.

### **6. 2011/34 South Worcestershire Development Plan (SWDP) formerly SWJCS**

Cllr. Fincher has prepared an update for the next Parish Council Newsletter. Payment of retainers from developers to land owners regarding land options was noted along with a possible agreement for potential developers to pay for the infrastructure of the development. The Clerk read out email correspondence following the meeting held with the SWDP team for information. The housing supply figures will not become public knowledge until the SWDP Preferred Option Committee papers are released in June. In response to an email query received from a member of the public, the Clerk will refer them to the soon to be published newsletter update.

### **7. 2011/35 Flooding Issues**

(a) Cllr. Reeves explained the meeting held with Natural England, the land owner, Wychavon DC and himself on 11<sup>th</sup> February to review the proposals. Correspondence sent to Natural England was read out and a response is awaited. Once agreement to proceed has been received from Natural England and the exact work has been agreed, a better idea of costs will be obtained. It is possible that the landowner will supervise the work and manage the contracts, with supervision from Wychavon DC. If the proposal proceeds, c. £200 remains from the Wychavon DC Flood Grant and other funding streams will be explored. Wychavon DC will contact Network Rail to undertake clearance further downstream once the Natural England work has been completed and water is flowing away.

The Clerk advised that the Parish Council does not have the power to undertake general flood alleviation measures and that the proposed work is not fully covered by the flood alleviation grant from Wychavon DC. To cover the Parish Council, Wychavon DC has advised that it will either delegate its powers or fully supervise the work proposed.

(b) Cllr. Reeves advised that the proposed mains sewerage connection in Wadborough Road has been instigated by residents and a consultation is being undertaken to establish which residents wish to connect. It is understood that some residents have declined connection. Cllr. Reeves has made contact with the chartered surveyors acting on behalf of Severn Trent and the engineering group who would undertake the work, with the aim for this work to coincide with the proposed

Worcs CC surface water pipe plan outlined at the last Parish Council meeting. Cllr. Reeves is liaising with Worcs CC and has sought fuller details of the Severn Trent proposal. The surveyors have been advised that should Severn Trent wish to use the field between Courtnellan and Coppice Cottage for the location of the pumping station, then they should formally approach the Parish Council for this to be considered.

#### **8. 2011/36 Norton Pre-school Proposals**

Cllr. Lucas advised that the Pre-school building opening will be held on Saturday 26<sup>th</sup> February and that all members of the Parish Council are invited. The building is fitted out, ramps installed and the line of the fence has been agreed (to accommodate the public right of way). The Clerk advised that investigations have concluded that many Parish Hall water bills have been previously estimated. More recent bills have been meter based and show increased usage, but include a 'back charge' in respect of the previously estimated bills. It is possible that there has been a leak in the past that has now been repaired as Severn Trent has attended the site. On the basis that the Parish Hall water costs cannot currently be accurately quantified, it was agreed that there is no accurate way to set the Pre-school water costs as a proportion of the Parish Hall costs. It was therefore agreed that the fairest way to accurately recover costs is for Pre-school to install a water meter to measure its usage. The Clerk will advise Pre-school.

Cllr. Adams arrived at 8.55pm.

#### **9. 2011/37 Land adjacent to St. Peters Garden Centre**

Cllr. Richmond provided an update on this proposal which highlighted that the SWDP Policy Manager has advised that this proposed development would fulfil the housing development objectives for the Parish for the SWDP to 2030. The planning application will be decided at the Wychavon Planning Committee meeting on 3<sup>rd</sup> March. Cllr. Adams advised that a site meeting will be held prior to the Planning Meeting.

The design of the proposed development will ensure that all land will be clearly privately owned or adopted with no grey areas as at present at Brockhill. Wychavon DC will adopt and maintain the balancing pond and surrounding area plus the play area. In terms of adoption of Crookbarrow Road, a snagging list has been received from Worcs CC which has been raised with the developers, who have suggested that if the planning application is approved then work is delayed to minimise disruption and cost. A response has been sent that providing the construction of the proposed new roundabout is completed and that adoption of the new roundabout and the existing highway occurs within two years from the date of planning approval that would be acceptable. If not, there should be a two stage approach with the existing items rectified and adoption finalised before the new construction starts albeit that would involve two sets of works. This was agreed.

Conflict remains concerning the tenure split of the proposed Affordable Housing, with the Wychavon Housing Officer recommending c. 70% rented and 30% shared equity, whilst the Parish Council wishes to see the opposite split, as evidenced by the recent Parish Housing Needs Survey (which is supported by the developers). A positive assurance has been given that the affordable housing will be allocated to those with a local connection and not those on the Worcester City waiting list. A suggestion has been made that the development of the affordable housing is spread thought the development period to maximise local take up to meet the need identified in the HNS.

A meeting is planned between the developers, Wychavon DC and Parish Council representatives to consider the detail of the play area. It has been suggested that the play area incorporates a culture structure which could link to the history of the Regiment. Road names could follow a similar theme. Wychavon DC has suggested improvements to the recreation facilities at the Parish Hall using funds generated by the proposed development. This was agreed as a good idea, but not at the cost of developing a quality play area at the proposed new site as this is a long overdue and much need facility. Potentially development of Parish Hall recreation facilities could be funded from the Council Tax contribution to Wychavon DC. The pumping station has been moved from next to the

play area to the vicinity of the balancing pond. Concerns regarding the access road to the pumping station being adopted appear to have been noted. The deep ditches to the south east border of the site were suggested as a potential safety hazard.

Highways has requested a 1% increase in the developer's contribution for infrastructure improvements, including the southern link road which equates to an extra £300k contribution. Concern was expressed that this could impact upon the budget available for the play area.

If representation is to be made at the Wychavon Planning Meeting, this needs to be notified by 12 noon on 1<sup>st</sup> March. The Clerk will be advised prior to this time to enable registration.

#### **10. 2011/38 Old Barracks HQ**

The Clerk advised that there has been no further news from the MoD regarding availability or costs. Cllr. Reeves advised that the closure date is 20<sup>th</sup> March.

#### **11. 2011/39 Worcs CC Consultation – Subsidised Travel Services**

The Clerk advised that there is a public meeting at Pershore Town Hall on Wednesday 9<sup>th</sup> March at 2pm to discuss the future of bus services for Pershore including the 382 service. The Clerk reported upon correspondence received from a Parishioner who has written an article for the newsletter highlighting the issues. The consultation has been publicised by placing notices on the bus shelters and in the notice boards. Cllr. Adams will investigate the availability of usage figures for the 382 service. The Clerk will contact Cllr. Fincher for a draft response to the consultation for circulation to Parish Councillors for agreement.

#### **12. 2011/40 PAYE Registration of the Parish Council**

The Clerk left the meeting at 9.35pm for discussions to be held regarding agenda items 12 and 13, returning at 10.30pm.

The Clerk was asked to minute that it had been agreed for the situation to remain unchanged and a working group will be set up to discuss the proposals and to provide a recommended way forward to the March Parish Council meeting. The working group will be made up of the Parish Council Chair, Vice-Chair, the Clerk and one other Parish Councillor depending on availability.

#### **13. 2011/41 Parish Clerk Contract**

See comments above under agenda item 12.

#### **14. 2011/42 Worcs CALC**

The Clerk was advised that this item had been discussed with items 12 and 13 and that it had been agreed for Cllr. Reeves to draft a letter to CALC regarding communications on the PAYE registration issue. The Clerk provided background information, advising that CALC had noted differing practices and a lack of clarity regarding PAYE requirements and therefore arranged a Clerk's Gathering training session with an HMRC speaker. Clerks were asked to feed back the information to Parish Councils and CALC summarised guidance and requirements via the weekly Update. The CALC Updates that have historically been circulated to the Parish Council Chairman and reported as correspondence at Parish Council meetings are now circulated to all Parish Councillors for information.

#### **15. 2011/43 Traffic Calming Measures in Littleworth**

Cllr. Sparling referred to information previously circulated and advised that speeding through Littleworth is of concern to residents. This seems worse outside school drop off/pick up times when there are fewer parked cars about. Whilst there have been no major accidents to date, minor knocks have occurred and skid marks have been evident on the road. It was noted that speed checks have been undertaken on 2 occasions, with average speeds at just below the 30mph limit.

Installation of additional yellow lines was suggested and the Clerk and Cllr. Adams will contact Highways for an update on existing proposals for additional line marking following the incorrect

installation in 2007. Concern was expressed that installation of parking restrictions can just move the problem to another area of the locality and that a balance is important.

The consultation from Worcs CC for a 20mph zone in the vicinity of the school was noted and details have been sent to Parish Councillors for comment to the Clerk by 2<sup>nd</sup> March to enable comments to be submitted by the closing date.

#### **16. 2011/44 Parish Hall**

Cllr. Lucas proposed that in view of the number of matters to be considered, these may be better discussed by a working group to bring recommendations to the March Parish Council meeting for review and agreement. This was agreed by all, with a working group comprising of Cllr. Lucas, Cllr. Mrs. McGovern, Cllr. Sparling and Cllr. Bennett. Cllr. Lucas will arrange.

#### **17. 2011/45 Parish Hall Car Park**

a) The Clerk reported on quotes received to install a new, rolled stone surface to the Parish Hall car park to fill the pot holes and improve the quality of the surface. Instruction of Shear Perfection Ltd to undertake this work at a cost of £970 was proposed by Cllr. Richmond, seconded by Cllr. Reeves and agreed by all. It was also agreed for the Clerk to investigate costs for an additional 10 tonne of stone and to proceed up to a total cost of £1,250.

b) The Clerk reported on quotes received for the tree work. It was proposed by Cllr. Richmond, seconded by Cllr. Reeves and agreed by all to instruct Shear Perfection Ltd to undertake this work at a cost of £420. The Clerk will advise.

#### **18. 2011/46 Parish Hall Recreation Facilities**

In view of the late time, it was agreed by all to defer this item to the March Parish Council meeting to give ample time for discussion.

#### **19. 2011/47 Churchyard Grass Cutting**

The Clerk read out the letter received from the PCC which expressed gratitude for the Parish Council arranging the grass cutting and advised that it has insufficient funds to undertake this work. It was agreed by all to continue with the churchyard grass cutting for 2011, but for this to be reviewed on an annual basis.

#### **20. 2011/48 Worcs CC Consultation - Revised Draft Validation Document**

There were no volunteers to review and it was agreed that no response would be submitted.

#### **21. 2011/49 Photograph Archive**

Cllr. Bennett and Cllr. Reeves will liaise to obtain quotes for digitalisation of the slides and archiving suggestions for discussion at the March Parish Council meeting. Cllr. Bennett and Cllr. Reeves will arrange to meet with Mr. Jaynes to discuss and provide an update on progress.

#### **22. 2011/50 Parish Volunteer Group**

In view of the late time and the non-urgent nature of this item, it was agreed by all to defer this to the March Parish Council meeting.

#### **23. 2011/51 Land Ownership**

The Clerk advised that due to other work commitments/priorities there is no progress to report at this stage.

#### **24. 2011/52 Finance**

a) It was proposed by Cllr. Mrs. Hewison, seconded by Cllr. Lucas **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

##### Accounts for Confirmation:

<b>Creditor</b>	<b>Detail</b>	<b>Amount £</b>
Zurich Insurance	Annual insurance premium	2,804.43

R. Pullen	Play area inspection and maintenance of area (Jan – 3 hrs)	17.79
Security Patrol Services	Locking of Parish Hall gates (17/1/2011 to 30/1/2011)	58.80
	<b>TOTAL</b>	<b>2,881.02</b>

Accounts for Payment:

<b>Creditor</b>	<b>Detail</b>	<b>Amount £</b>
P. Skeys	Lengthsman's duties February	157.50
Mrs J. Greenway	Honorarium February 2011	659.28
Mrs J. Greenway	Expenses February 2011	82.05
	<b>TOTAL</b>	<b>898.83</b>
	<b>GRAND TOTAL</b>	<b>3,779.85</b>

b) It was proposed by Cllr. Richmond, seconded by Cllr. Lucas and all were in agreement to donate £525 to NJK CE First School towards swimming transport costs. The Clerk will arrange.

The Clerk reported on additional quotes received regarding grass cutting in the field adjacent to Coppice Cottage and clearance of FP20. After discussion it was proposed by Cllr. Bennett, seconded by Cllr. Lucas and agreed by all to instruct New Farm Grounds Maintenance for 2011 to undertake one cut of the field at a cost of £90 and to undertake 3 cuts of FP20 at a cost of £103 per cut. The Clerk will advise.

Cllr. Mrs. McGovern advised that as previously agreed a competition will be placed in the next edition of the newsletter for a Parish logo. Prizes of £100 for the winner and £50 for the runner up were agreed by all.

**25. 2011/53 Correspondence for Information**

See Appendix 1 for a list of correspondence received. The Clerk highlighted the following items:

- Lay-by parking at High Park. The Clerk will liaise with Highways and the local Police. Agenda for discussion at the next Parish Council meeting.
- Letter from Worcs CC regarding green areas to be adopted adjacent to Crookbarrow Road. These differ from the areas expected and the Clerk will seek clarification.
- Nomination packs for Parish Councillors for the May elections. Need to be submitted to Wychavon DC by noon on 4<sup>th</sup> April. Packs are available from the Clerk upon request.

**26. 2011/54 Clerk's Report on Urgent Decisions since the Last Meeting**

The Clerk advised that a new padlock had been purchased for the groundsman's store.

**27. 2011/55 Items for Update to Local M.P.**

Cllr. Reeves expressed concern and disappointment that at a time of budget cuts, Worcs CC has agreed not to reduce Councillor allowances and also that the remuneration of the Chief Executive and Directors will be retained. It was agreed for Cllr. Reeves to draft a letter to Peter Luff highlighting these concerns. It was agreed not to comment upon the Localism Bill at this time.

**28. 2011/56 Councillors' Reports and Items for Future Agenda**

The Clerk reported on contact made by a resident regarding the possibility of a Community Games event linked to the 2012 Olympics and Paralympics and that volunteers are being sought. The Clerk will agenda for discussion at the next Parish Council meeting. It was suggested that the Parish Council would be likely to assist with provision of facilities at the Parish Hall.

**29. 2011/57 Date of Next Meeting: Parish Council meeting Thursday 31<sup>st</sup> March 2011**

Cllr. Mrs. McGovern gave apologies in advance of this meeting.

The meeting closed at 11.20pm.

<b>Correspondence Received for 24<sup>th</sup> February 2011 Parish Council Meeting</b>	
<b>Sender</b>	<b>Subject</b>
ACHW Trading Ltd	Offer to provide a talk re products, services and activities offered locally.
Allotments Regeneration Initiative	Invitation to the West Midlands Allotment Officers' Forum Thurs June 9 <sup>th</sup> , Leominster
CALC	Update on various matters and training. Forwarded to Parish Councillors for information. Agenda for Wychavon Area meeting 3 <sup>rd</sup> March
Community First	E-Bulletins, Business Support Service 9 <sup>th</sup> February, services offered
CPRE	Campaigns Updates
DCK Beavers Ltd	Consultation paper regarding Recommended Code of Practice on Data Transparency.
Flyford Flavell Parish Council	Localism Bill meeting with Peter Luff MP – not yet possible to arrange meeting.
J. Manuschka and C. Morag	Enhancements to outside recreation facilities at the Parish Hall and additional lighting to allow better use by children and reduce the need to play in streets.
J. Digger/Digg's Gardens	Advertising ground maintenance services and enquiry about newsletter advertising
Mike Goode	School and Rural Bus Services Consultation
Mr. Milne	Thank you for support to stop parking on the grass verge at the entrance to Gazala Drive and to suggest installation of a physical barrier solution if problems continue.
Mrs Collins	Illegal parking in the access road at High Park and Parish Council support
NALC	Local Council Review online, Direct Information Service, Networking Lunches
New Farm Grounds Maintenance	Quotes for tree work at Parish Hall, grass cutting and footpath work.
Norton Toddlers	Donation re play equipment at Parish Hall
Pershore High School	Jan/Feb 2011 Newsletter
Pershore Town Council	Public transport meeting Weds 9 <sup>th</sup> March at 2pm, Pershore Town Hall (& posters)
Rev. Sloggett	Gate from car park to churchyard
Richard Cornfield	Bus shelter cleaning – charge per shelter £20
RoSPA	Playground inspections brochure incl. new service of free, no obligation quotes for any work identified as part of the inspection.
Rural Services Network	Parish News, Rural News Digest
Russell Leisure	Play equipment flier – creative play environments
Shear Perfection Ltd	Quote for tree work at the Parish Hall and resurfacing the Parish Hall car park to improve the surface and fill in pot holes
St. James the Great PCC	Churchyard grass cutting
Taylor Wimpey	Proposed development at Crookbarrow Road
Unlock Democracy	Sustainable Communities Act Update
Wicksteed Playscapes	Product flier
Worcs Assoc'n Carers	Free workshops (info to newsletter)
Worcs CC	5 <sup>th</sup> Parish Conference 12 <sup>th</sup> April 2011, Council Chamber, County Hall 7-9pm
Worcs CC	Additional Budget Consultation Meeting – 4 <sup>th</sup> February 2011 (invite circulated)
Worcs CC	Adoption of grass verges Crookbarrow Road/Church Lane
Worcs CC	Consultation – Revised Draft Validation Document (relates to the processing and determination of planning applications for Minerals and Waste Management development and planning applications for the County Council's own developments such as schools, roads and libraries). Closes 12 <sup>th</sup> April.
Worcs CC	NJK First School Speed Limit Review Report
Worcs CC	P3 Scheme 2011/12
Worcs CC	Public consultation of the proposals for reducing subsidised bus services
Rural Housing Enabler	Final Housing Needs Survey Report (circulated to Parish Councillors)
Wychavon DC	2011 Census advertisement
Wychavon DC	Chairman's events (circulated to Parish Councillors)
Wychavon DC	District and Parish Elections May 2011 – Candidates Seminars
Wychavon DC	Droitwich Spa Area Partnership Consultation (circulated to Parish Councillors)
Wychavon DC	Funding for sports projects in the run up to the 2012 Olympics, Mentoring sports coaches course, Sports e-news March/April 2011



Wychavon DC	Nomination Packs Parish Elections 2011
Wychavon DC	Planning conditions re operating hours SMH
Wychavon DC	Update re Molten Metal products and AKS Karting signs Woodbury Lane – revised signage at the site entrance to include all occupiers is being considered prior to submission of a planning application.
Zurich Insurance	Dedicated Town and Parish Council Team and named contact

**Public Question Time Discussions**

Six members of the public attended and raised the following main points.

**Planning Application: Woodside, Hatfield Lane**

Mr. Brown, Planning Consultant, advised that a planning application has been submitted for Woodside for 4 dwellings. The site currently has planning approval for 3 dwellings. The new proposals replace one large dwelling with 2 detached properties using the same access. The 2 properties to the front of the site have the same foot print. All properties are proposed as houses with dormer windows. A site plan was left with the Parish Council showing a comparison of the new proposals and those already approved.

**Parish Hall Facilities**

Two adults and two older children attended regarding item 18 on the agenda and commented on the following:

- Due to a lack of facilities and light during the darker evenings, children are playing in the streets in Littleworth, despite the Parish Hall being close by.
- The skateboard ramp has been removed and one of the basket ball hoops now has windows behind which children are concerned about damaging.
- There is no outside lighting during the late afternoon, early evening and therefore it is difficult to use the facilities during the darker months.
- The suggestions were made to:
  - Install mounds of earth for children to make their own ramps.
  - Install grassed mounds for use as ramps.
  - Use the tennis courts during the winter months for other activities e.g. ‘soft’ football.
  - Install outside lighting for use until around 8pm.
  - Install window protectors to the Pre-school building.

In response, the Parish Council commented that it is very sympathetic of the needs of the children and youths, but it has constraints such as costs, health & safety implications and insurance to consider.

The skateboard ramp was removed due to health & safety issues. The Parish Council aims to provide facilities for a variety of ages, but these needs change as interests change and items installed need to have a long term use.

Funds to run a youth club are available and this is highlighted in each edition of the Parish Council newsletter to seek volunteers. It was suggested to revamp this advert to attract interest.

The Parish Council will consider the points raised under agenda item 18. The Clerk will contact Pre-school to suggest installation of protectors to the window(s) near the basket ball post.

**Traffic Calming in Littleworth**

A suggestion was made to seek installation of horses being ridden signs along Wadborough Road to slow drivers. The Parish Council will consider.