

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 18th January 2011

Present: Cllr Gray (Chairman), Cllr Clarke, Cllr Miles, Cllr Carver

In Attendance: Clerk, County Cllr and 6 Members of the Public. Douglas Godwin (Solicitor) was also present to advise on item 12 (Coronation Corner).

1. **Apologies:** Cllr Taylor had another meeting to attend, apologies accepted.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No forms were requested.
 - b. **Personal Interests** – None.
 - c. **Prejudicial Interests** – None.
3. **Public Question Time** – no matters were raised.
4. **Minutes of Meeting** held on **19th October 2010** were agreed by all and signed by Chairman. The Meeting arranged for **16th November 2010** was cancelled at 7pm due to no quorum being formed. One Cllr sent a letter of resignation. Written apologies were received from 3 Cllrs prior to meeting date. 1 Cllr apologised on the night of the meeting by telephone. 2 Cllrs arrived to attend meeting.
5. **District Cllrs report** – None received.
County Cllrs report – Budget cuts at WCC are worse than expected.
Views are being sought from electors on state of roads during snow in December. Any comments to County Cllr. WCC has doubled number of grit bins in County this winter. A budget of £15 million for improvements to rural roads available from April 2011. Money for footways improvements still available. Holt Bridge – works expected to start this month for at least 12 months. If you wish to complain regarding traffic flow contact County Cllr.
Cllr Pollock left meeting.
6. **Progress reports** for information:
 - **Litter and dog mess Bayton** – Dog fouling still an issue and Dog Warden will again be asked to write to some residents. Litter has improved slightly.
 - **Data Protection** – Forms now with Clerk and cheque to be signed tonight for £35.00. Details to be passed to Cllrs when registration complete.
 - **Tree Maintenance** – Clerk to meet Tree Surgeon to obtain expert advice for next meeting.
7. **Reports on Meeting attended by Clerk or Councillors:**
 - **Clerk 6th December - HMRC** – Notes had been circulated for Cllrs information.
 - **Clerk 11th January** – Election Process – All Cllrs will need to stand for election in May 2011. Clerk will have forms for completion in due course. See item 11.
8. **Finances** –
 - a. **Payments made** – Information Commissioners Office = £35.00 (see item 6), Hollands Coaches (12wks) = £166.15, LM Dec 10 = £192.00.
 - b. **Payments received** – WCC LM Oct = £108.00, Interest Oct/Nov/Dec = £1.42.
 - c. **Bank Reconciliation** – Signed for October, November, December 10. Balance agreed as Current Account = £4515.32, Investment Account £5666.29.

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- d. **Precept for 2011-12** – Budget Forecast circulated. It was agreed not to increase the precept. A precept of £6650.00 will be requested for the year 2011-12.
- 9. Planning:**
- a. Plans for comment tonight – None.
- b. **Decisions received since last meeting-**
10/00983/HOU – The Oaklands, Bayton, 10/01224/CPU – 1 The Terrace, Clows Top
10/00786/106 – Badgers Walk Country Hotel, Clows Top,
10/01126/HOU – 1 The Yard, Bayton, 10/00768/HOU – Old School Cottage, Bayton,
10/01345/CLE - Tanners Cottage, Beach Hay
10/00763/FUL – Yew Tree Farm Caravan Park, Clows Top
10/01396/HOU – Wheelwrights Patch, Bayton
All of the above applications were **Approved** by MHDC. Details are in the files.
- c. **Planning Queries raised by Electors:-**
- Building of Porch – No application for Retrospective Planning Permission has been received. MHDC will take no further action.
 - Building of Conservatory/Replacement Windows – MHDC has visited this property. Will advise PC when enquiries complete.
- 10. Road report**
- a. **Lengthsman** – LM had been gritting in bad weather. Drains to be cleared.
- b. **Problems to report** - potholes. Road breaking up at junction by Wheel Wrights Patch.
- c. **Update on outstanding queries** –
- Gritting/bins Winter 2010-11 – All agreed roads had been gritted more during the bad weather in December. Grit bins had been relocated in this Parish but no extra ones had been provided. No complaints received.
- 11. Resignations from PC** – Two Cllrs have resigned. The PC can co-opt new members if they wish or the seats can be left empty until next election. It was agreed to fill the seats by co-option if any interest is shown. Notice to be put on Noticeboards.
- 12. Coronation Corner** – Douglas Godwin the appointed Solicitor for the PC on this matter attended the meeting and advised the Transfer is very straightforward. After a brief talk on the legalities it was agreed by all that the Chairman, Vice Chairman and Clerk should sign the Transfer Document. The papers will need to be registered at Land Registry before finalization.
- 13. Village Hall** – It was agreed that Cllr Miles be the appointed Representative on the Village Hall Committee until the May elections. Clerk to write to Committee.
- 14. Training with CALC Representative** – Due to only 4 Cllrs being available it was agreed to cancel this session until after the elections.
- 15. Community Payback Scheme** – Clerk outlined details of this new initiative from WCC and Probation Service. Probationers fully supervised at all times. PC has been offered a free days work, usual cost £150.00. It was thought the Village Hall may be interested, Clerk to contact them.
- 16. Community Greenspace** – Cllr and Clerk had met at Coronation Corner with an advisor from WCC. The scheme gives free advice initially and will provide 2 workers with your own volunteers at £150.00 per day. Cllr and Clerk to work on plans and contact local interested volunteers with view to tidying area up. Not felt this scheme could be used in this area but useful ideas were given.

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17. Correspondence for information –

Email correspondence circulated - list in minute's folder.

10/01167/AGR- Clay Farm, Clows Top – Agricultural building (Notification only).

Cleobury Country Ltd AGM - 1st February – clerk may go.

WCC Budget Consultation Meeting - 19th January – no one can go.

Letter sent via school from Police regarding parking outside school.

Rock PC had asked if queries had been made regarding loss of recycling bins in ClowsTop. Notice to be put up for comments to be made to Rock Cllr. Godwin.

18. Clerks report on Urgent Decisions since last meeting.

Payment to LM for October, Nov 2010. Complaint (circulated), further advice being sought.

10/01345/CLE - Tanners Cottage, Beach Hay, Bayton – Certificate of Lawfulness for existing use of land as part of domestic curtilage.

10/00763/FUL – Yew Tree Farm Caravan Park, Clows Top – Provision of Biorock sewage system for caravan park including outfall to stream.

10/01396/HOU – Wheelwrights Patch, Bayton – Two storey side extension on north elevation and single storey extension to south and east elevation.

All of above plans were passed to Cllrs and no comments were made.

19. Councillors' reports and items for the next agenda.

Data Protection, Litter/Dog mess, Election, Coronation Corner, Queen's Jubilee, Clerks Review, LM Contract renewal, Housing Needs Survey.

20. Date of next meeting: TUESDAY 15th February 2011

21. Meeting Closed 8.48pm.

Signed-----
Chairman

Date 15th February 2011
