

BROADWAY PARISH COUNCIL

*MINUTES
of PARISH COUNCIL MEETING
held at 5 Russell Square, High Street, Broadway,
on Thursday, 20th January 2011, at 7.00 pm*

Prior to official opening of the meeting, the Vice Chairman, Councillor Haslam, congratulated the Chairman, Councillor David Folkes, on his recent award of the M.B.E. for his services to the community of Broadway. All members of the Parish Council showed their appreciation with a round of applause.

PRESENT: District Councillor D. W. Folkes, Councillors T. L. Greig, R. Haslam, L. Keane, Mrs. A. Locker, F. L. Penny, N. Robinson, G. Shaw, Mrs. S. Stephenson, Mrs. J. M. Stock, J. Williams
Also present: WPC Gail Greenhouse and Sgt. Phil Staite - West Mercia Police, Evesham Journal, Mr. J. Vincent - Broadway Trust

ABSENT: Councillor C. E. G. Toye

- (1) APOLOGIES FOR ABSENCE: County Councillor Mrs. I. Eyre and Councillor Mrs. C. Wilson (apologies received and accepted)
- (2) DECLARATIONS OF INTEREST: None
- (3) PRESENTATION OF GRANT CHEQUES:

It had been agreed at the last meeting to award two grants of £500. Mrs. Southall, on behalf of The Court Tenants' Association, and Mr. Nelson and Mr. Pickering on behalf of the URC Pilots, attended the meeting and accepted the cheques with thanks.

- (4) POLICE REPORT:

WPC Greenhouse reported that the village was very quiet at the moment, but that there had been an unusually high number of burglaries. It was understood that a number of villages in the North Cotswolds had experienced a similar trend. The Police were undertaking all the necessary investigative work in connection with these burglaries including work with cross border forces in Gloucestershire, Warwickshire and Thames Valley. WPC Greenhouse asked residents to be extra vigilant with their own property, and neighbouring properties, checking any activated alarms and reporting any suspicious activity. The Chairman asked the Press to place an article in the local newspapers making residents aware of this important issue.

Councillor Shaw asked if use had been made of the CCTV cameras within the village to identify car number plates or any unusual activity during the recent spate of burglaries, to which WPC Greenhouse replied that the cameras were not always working

and there were also funding issues. The Clerk was instructed to contact the District Council regarding CCTV facilities and report back accordingly.

(5) MINUTES OF PARISH COUNCIL MEETING HELD ON 16:12:10

Proposed by Councillor Greig, seconded by Councillor Haslam and carried unanimously, the Minutes of the Meeting held on 16th December 2010 were approved, signed, and dated as a true record.

(6) PRESENTATION / APPLE VALE CHILDREN'S CENTRE: On Tuesday, 18th January, the Chairman and the Clerk attended the official opening of the Apple Vale Children's Centre, located next to Broadway First School. Ms. Kate Jones (Wychavon Children's Centre Cluster Manager) and Ms. Babs Leyton (Apple Vale Centre Children's Manager) informed the Parish Council of the work of the new centre as follows :-

Children's Centres started in the 1990's, mainly in urban areas, but have now spread to all parts of the country. There are currently thirty-four in Worcestershire of which seven are in Wychavon. The Centres provide information, advice and activities to support families with pre-birth to five year old children to ensure that the children have the best start to life and to reach their full potential. Children's Centre services have been provided in the Broadway area since 2008 prior to the building of the new centre, and have been working closely with Broadway First School and Towerview Playschool, together with all the First Schools within the catchment area covering Badsey, the Littletons, Honeybourne and Pebworth, as well as Broadway. Services include visiting families at home and helping with any parenting issues such as feeding, sleeping and behavioural management. The Centre also provides a variety of activities to help prepare children for school, stay-and-play sessions, health advice and access to employment and training information.

An invitation was made to invite a member of the Parish Council to sit on the Children's Centre Advisory Board, and terms of reference and minutes of the last meeting were left for anyone interested. The Board meets three or four times a year and the next meeting is the 2nd February.

(7) COUNTY AND DISTRICT COUNCILLORS' REPORTS: The report of County Councillor Mrs. Eyre had been circulated to all councillors.

Regarding the Badsey Brook flooding scheme a newsletter from the Environment Agency had been received giving up to date details of the scheme, a copy of which was circulated to all councillors.

(8) CLERK'S REPORT AND CORRESPONDENCE:

Due to the forthcoming Elections to be held on 5th May, the date of the Annual General Meeting of the Parish Council was amended to the 19th May. The reason for the change is due to the requirement to hold a meeting within eighteen days of the Election date.

As instructed, the Clerk forwarded the name of Mr. Bill Bailey, winner of the Broadway Community Award 2010, to the Chairman of Wychavon District Council as the nomination of the Parish Council for the Wychavon Bursary 2010/2011.

A request for a central white line on the access to Back Lane had been received from a resident and forwarded to the Worcestershire Highways, who had replied that a minimum road width of 5.5 metres was required before any benefit could be attained and, as Back Lane was less than this width, it would be inappropriate to apply a line at this location.

The precept requirement form for the financial year 2011/2012 had been returned to the District Council as instructed.

The Clerk attended a recent Clerk's gathering, at which a presentation was made giving background information regarding the forthcoming District and Parish elections. Seminars will be held at Pershore on the 9th February, and Evesham on the 10th February, for anyone wishing to stand for election for both District and Parish Councils. Posters advertising these events had been placed around the village. Further information was available at the Parish Council office.

A request for use of the Village Green on 25th June had been received from Broadway United Reformed Church regarding their annual fete.

An update had been received from George Stoyan of Rooftop Housing Group regarding the Shear House car park development. The build was fast approaching completion and local residents would move in on 28th January. A Tenants' Open Day was held on 10th January which was well received. The Parish Council had been invited to an informal gathering to view the completed homes.

Wychavon Sport had advised that the Wychavon Games A.G.M. would take place on Tuesday, 25th January, commencing at 7.30 pm, at the Civic Centre, Pershore. Mrs. Joan Parfitt would represent Broadway.

Worcestershire Highways responded to the Clerk's enquiries regarding the entrance development at the Hunt Field in the High Street, stating that investigations will take place after which they would report back accordingly.

A grant application had been received from Broadway Bowling Club, and a revised application from St. Mary's Catholic Primary School, both of which would be forwarded to the Finance Working Group for discussion at their next meeting.

The Clerk was asked to raise the concerns of the Parish Council regarding the state of the property at 17 Bibsworth Avenue, and had been informed that ongoing investigations were still taking place.

Mark Colston, County Council Lighting Engineer, advised that the bent light column No.28 in upper High Street was still strong in the ground, and quite safe for the immediate future. This was dependent, however, upon regular visual inspections being made to ensure it remained that way, and the Clerk was instructed to ensure that these inspections were carried out.

It was reported that a section of the wall had collapsed at the top of Footpath No.552 between Back Lane and Leamington Road, and the Clerk had contacted the Countryside Agency, which is responsible for footpaths, who would put the matter in hand. There was a possibility that the footpath may need to be closed due to health and safety reasons.

Last year, the Parish Council obtained through the County Council some grit bins for areas within the village which met the qualifying criteria. It was apparent that following recent snowfalls there were areas which did not meet the criteria but were in urgent need of a grit bin, and the Clerk suggested that one solution would be for the Parish Council to purchase additional bins, and had obtained quotations ranging from £80 to £125 each, with the Parish Council requiring to meet the cost of salt.

After much discussion, a vote was taken with three in favour, six against, and three abstentions, resulting in the suggestion being rejected.

The Clerk would make further investigations in an attempt to alleviate the problem, and report back accordingly.

A quotation had been received for the proposed picnic A-frame tables for the Activity Park in the sum of £250 for two units, which compared with the quotation reported at the last meeting of £350 for one unit. A vote was taken to purchase two A-frames for a total of £250, resulting in eleven votes for and one against. The Clerk was instructed to place an order.

The County Council had forwarded a copy of a Public Notice notifying its intent to close part of Church Street/Snowhill Road from the junction with the High Street to the Gloucestershire County boundary, a distance of approximately 2,700m., in order to facilitate carriageway patching work. The Order was expected only to be operative for two weeks commencing 28th February. The Clerk was instructed to ascertain how this would affect the car park in Church Street.

(9) REPORTS OF VARIOUS COMMITTEES AND GROUPS:

Activity Park: Now that the Shear House car park development was nearing completion, Rooftop Housing Association reported that work would shortly commence on the new toilet block.

Tree Committee: Andrew Woods of Abbey Forestry was instructed to order the required trees, and a letter informing the residents of Station Road of progress was in the process of being produced.

Allotment Committee: A meeting was arranged for 27th January with John Stedman, Clerk to Honeybourne Parish Council, who had set up an allotment scheme within his parish, to visit the proposed site in Broadway, in order for him to answer any queries and highlight any problems the Committee may have.

Vehicle Activated Speed Signs: The sign was in situ in Broadway for a period of four weeks, alternating between Leamington Road and Cheltenham Road. It would then be rotated between the other three parishes before returning to Broadway.

(10) QUARTERLY FINANCIAL STATEMENT: Details of the third quarter accounts and bank balances have been circulated to all councillors.

(11) PLANNING:

The Clerk was asked to clarify the reasoning behind the Planning Approval of the wind turbine at Rookery Farm, Middle Hill and, having spoken to the Case Officer at the District Council, was referred to the Approval Notice which stated the following:

- “Whilst the development is proposed within the Cotswold Area of Outstanding Natural Beauty, it is considered that the turbine will not affect the natural beauty of the landscape to an unacceptable degree;
- Whilst the development would be visible from public vantage points in the area, its scale is such that the level of visual intrusion in the landscape is not considered to be unduly significant;
- The level of noise likely to be generated by the development would be within acceptable levels at any noise sensitive properties in the vicinity of the site;
- The development would not adversely affect air safety;
- The development will make a small contribution to the Government’s targets for renewable energy provision, and will provide for some of the energy needs of Rookery Farm
- The development complies with all the relevant planning policies details of which are listed on the Approval Notice which is available for inspection at the Parish Council office or on the Wychavon District Council website.”

Parish Council Comments:

MEETING: 04:01:11

Application W/10/02254/PN

MR. ROBINSON

Coach Orchard, High Street

Substitution of house type to include erection of conservatory to rear

The Parish Council raised no objections to this proposal

Application W/10/02855/CU

MR. N. TABOR

Lybrook Farm, Snowhill Road

Retention of farm access road, retention of storage area, and two containers

The Parish Council raised no objections to this proposal

Applications W/10/02785/CU
and W/10/02786/LB

MR. B. HANCOX
Unit 1, Russell Square, 20 High Street
Partial change of use from Art Gallery to restaurant, retail area and accommodation. Internal alterations to include reopening ground floor doorway, reopening of original flight of steps and new dormer window.

The Parish Council raised no objections to the development but felt that parking was an issue of great concern. The Council requested to see this situation resolved as no extra parking facilities.

Application W/10/02921/PP

MR. & MRS. BADHAM
2 Sandcroft Avenue
Formation of room in roof space with rear dormer extension and front roof light

The Parish Council raised objections to this proposal on the grounds of poor design/layout/integration, visual intrusion, and overbearing impact.

Wychavon Approvals:

Application W/10/02597/LB **Mr. Browne**, Collin House Hotel & Restaurant, Collin Lane
Replacement of part of stone roof with like for like stone tiles, one third of which recovered, refurbished and replaced on roof. Balance of stone tiles from reclaimed tiles in keeping with others (retrospective)

Applications W/10/02476/PP **Mr. F. Montero**, The House on the Green, Church Street
and W/10/02477/LB Demolition of rear kitchen extension and outbuilding and construction of new kitchen/family/utility room

Wychavon Refusal:

Application W/10/02254/PN **Mr. Robinson**, Coach Orchard, High Street
Erection of conservatory on south elevation, use of painted timber windows, alterations to approved dormer design and use of reproduction Cotswold stone slates

(12) SCHEDULE OF PAYMENTS/RECEIPTS from 01:12:10 to 31:12:10

Payments: verified by the Clerk together with two nominated signatories

Worcestershire County Council / pension re Clerk	366.34
Jack Harris Gardening / Activity Park maintenance	90.00
Jack Harris Gardening / Activity Park maintenance	80.00
Aon Limited / insurance premium re VAS sign	25.48
Justice Fire and Security / annual alarm service	124.23
Unicom / telephone, internet	54.95
Post Office / postage	70.24
Various office requirements / e.g. milk, coffee etc.	9.63
Office supplies / various	36.78
OHL / stationery	0.99
K. Beasley / Clerk's salary – December	1,135.37
G. A. Tomkins / Asst. Clerk's salary – December	561.96
C. Thomas / Activity Park maintenance – November and December	140.50
H.M.Revenue & Customs / quarterly PAYE	1,432.47
B & W Hire / hire of Activity Park toilets	264.00

Receipts:

Broadway Trust / donation re tree maintenance	635.00
Rooftop Housing Group / sponsorship of Activity Park toilet	200.00
Wychavon District Council / Christmas lights	500.00
Signpost / contribution to electricity account	54.34

(13) COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA:

Councillor Mrs. Stephenson reported a number of large boulders on the roadside along Snowhill Road near to St. Eadburgha's Church. The Clerk was instructed to report this matter to Worcestershire Highways.

Councillor Penny reported overhanging vegetation mainly due to damage from the recent snow along Footpath No.530 between Sandcroft Avenue and Bridgemans Close, and the Clerk was instructed to report this matter to the Footpath Warden.

The Chairman closed the meeting at 7.50 pm and opened the PUBLIC INFORMATION SESSION:

Mr. Vincent of Broadway Trust reported that Professor Derek Wakelin, Chairman of the Trust, had been taken ill, and requested that any relevant matters be forwarded to him or Mr. Love for the time being. The Chairman of the Parish Council requested Mr. Vincent to pass on all good wishes for a full recovery to Professor Wakelin.

Mrs. Sparrow of Orchard Avenue raised concerns that recycling bins in Shear House carpark were now situated at the bottom of the gardens of Orchard Avenue. The contractors had erected a fence, but the residents still had concerns. The Clerk will raise this matter with Rooftop.

The Chairman finally closed the meeting at 7.55 pm.

*Date /Time Next Meeting / 24th March at 7.00 pm
followed by Annual Parish Meeting at approximately 8.00 pm*