

# **Little Malvern & Welland Parish Council**

Minutes of the Parish Council Meeting held on Monday 20<sup>th</sup> May 2024

<https://www.littlemalvernandwelland-pc.gov.uk>

@wellandparishnoticeboard

## **Present**

Cllrs. Mr M Davies (Chair), Dr A Davis, Mr P Hancock, Mrs V Nelson, Ms R Sampson, Mrs M Sumner and Mr M Whaley.

## **In Attendance**

County Cllr. Mr T Wells, District Cllr. Mrs C Wild, Mr D Sharp (Clerk) and fourteen members of the public.

## **62/24 Election of Chair and Vice Chair**

Cllr. Davis was elected unanimously and duly completed his 'declaration of acceptance of office'. He indicated that he would be standing down from the position in November. Cllr. Whaley was elected unanimously as vice chair.

## **63/24 Public Participation**

**The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration:**

The recently appointed CEO of Malvern Hills Trust, Deborah Fox, together with vice chair David Core briefed the Parish Council about the proposed updates and changes to the Malvern Hills Acts. This year marked 140 years since the Conservators were established by an Act of Parliament in 1884. Income was received from precept payers and car parking charges and very little was allowed to be raised from other means. Proposed changes to the Act would allow funding from other sources such as livestock management.

There will be a public consultation from 22<sup>nd</sup> May until 22<sup>nd</sup> July, with one of the proposals being to reduce the number of board members from 29.

The Chair thanked Deborah Fox for her report and adverts for the consultation were to be put up in the village.

Another issue that was raised by the public was concerns over the upcoming Welland Steam Rally and the hope that plans would be put in place to ease vehicle congestion. The Parish Council confirmed it was awaiting an updated Traffic Management Plan from WCC.

## **64/24 Apologies**

**To consider acceptance of apologies for absence from Councillors:** Cllrs. Dr J Mortimer and Mrs V Nelson (accepted). Also County Cllr. Malcolm Victory and District Cllrs. John Gallagher and Barbara Stephens (Community Development Coordinator).

## **65/24 Interests**

**i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registrable Interests regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

## **66/24 Co-Option**

**To consider applications for co-option onto the Parish Council:** No applications had been received.

## **67/25 Planning**

**i. To consider responses to the following and any late submitted applications:**

<b>Application No</b>	<b>At</b>	<b>Details</b>
M/24/00452/HP	Camelot, Byefields Lane	Proposed new porch to front elevation
M/23/01666/FUL	Land At (Os 7951 4017) South Of 13 Cornfield Close	Erection of a single 3 bedroom dwelling including forming of new access off private drive, associated parking and landscaping

The following responses were agreed:

M/24/00374/HP – "The Parish Council supports this application and has made the applicant aware of the design code in the local neighbourhood plan."

M/23/01666/FUL - "The reduced size of the proposed development does not alter the Parish Council's original reasons for objection."

## **ii. Decisions notified:**

M/22/01353/FUL – Little Malvern Priory – Approved

## **68/25 Committees and Working Groups**

**To consider the make up of the following working groups and determine their powers & responsibilities:** It was agreed on the following Working Groups:

- i. Planning – Cllrs. Davies, Hancock and Sumner
- ii. Communications – Cllrs. Nelson and Sampson
- iii. Buildings and Spaces – Cllrs. Davis and Hancock
- iv. Events – Cllrs. Nelson and Sampson
- v. Highways and Footpaths – Cllrs. Davies, Hancock, Sumner and Whaley
- vi. Finance – Cllrs. Davies, Davis and Hancock
- vii. S106 & CIL – Cllrs. Davis, Hancock, Sampson, Sumner and Whaley

## **69/24 Minutes**

**To consider for adoption the minutes of the Parish Council meeting held on 15<sup>th</sup> April:** These were accepted as an accurate record and they were signed by the Chairman.

## **70/24 Progress reports and matters arising from these minutes**

The speed indicating signs had been delivered and had been installed. Extension poles for the posts on Garrett Bank and Drake Street had been requested.

The 'public footpath' sign at the bottom of Garrett Bank was to be re-installed.

## **71/24 Community Development Coordinator**

Cllr. Davies reported that preparations were ongoing for the Village Quiz on 8<sup>th</sup> June and the Big Bash on 23<sup>rd</sup> June.

## **72/24 Reports by District and County Councillors and other Representatives**

**County Cllr. Tom Wells** reported that much of County Hall was still closed due to RAAC. He had arranged a 'Talk to Tom' session in the village hall on 3<sup>rd</sup> June. He also confirmed that WCC were to improve the Gloucester Road footway so that the dropped curb gradients were easier for those with reduced mobility. The adoption of the roads in the Drake Street developments was still not resolved although work was currently being undertaken. He was pleased that the 'On Demand' rural bus service was proving to be a success and he briefly outlined the 'Wellbeing Hubs' initiative. Finally he was pleased to report that his choir would be singing in the church on 15<sup>th</sup> June.

**District Cllr. Christine Wild** reviewed her first year in the post and commended the parish council for its efforts at public engagement. She was pleased that her ward budget had doubled this year to £1,000 and she recently attended a biodiversity group meeting in Welland which was well attended.

## **73/24 Committee, Working Party & Other Representative Reports & Recommendations**

**i. Buildings and Spaces:** A sculptor was to make a site visit to the cemetery to advise on the options for the Leylandii trees which may be removed in the Autumn.

### **ii. S106 & CIL:**

Revised quotes had been received for the footpaths project and land owners agreements for the work was being sought. It was expected that a further grant of £8,000 would be required in addition to the £41,000 already agreed.

### **iii. Communications:**

The new web site and WhatsApp community were up and running. A further WhatsApp channel to give information to the public was still to be finalised.

## **74/24 Biodiversity**

**To finalise Volunteer Terms of Reference:** This was agreed.

A biodiversity action plan was being created and a biodiversity assessment of the parish was planned. Sue Haywood reported on the biodiversity group meeting with other parishes last month and further meetings were to be arranged.

Following a report of poison hemlock on private land in the parish, advice had been sought from Natural England, and in general it was considered best practice to leave alone unless there was a risk of ingestion.

## **75/24 Pumped Storage Scheme**

**Update on project feasibility application:** More analysis was required before the scheme could be considered for a funding application.

## **76/24 Mobile Phone Service**

**To consider inviting Atlas Tower Group to assess how to improve coverage locally:** A meeting had taken place with Atlas and the current coverage was reviewed. It was agreed to be supportive of their plan to review local sites for suitability to house a mobile phone mast.

**77/24 Correspondence**

**To consider the responses to the following correspondence previously circulated:**

FROM	SUBJECT
CALC	Updates
NALC	Events and Newsletters
Resident Clerk	Garrett Bank: residential access to Village Pheasant Inn
Misc	Web Site and Email Addresses
MHDC	April Malvern Hills Business e-Bulletin
Malvern Hills National Landscape	Grant opportunity - Access for All Fund
CALC	New Model Financial Regulations
WCC	Highway Tree Planting (i)
Malvern Hills Trust	Public consultation
Ed Dursley (WCC)	Welland Steam Rally
WCC	Waste Prevention Project Manager

(i) It was agreed to be supportive of the initiative but to request that the species should be small and not prone to dropping fruit.

**78/24 Finance**

**To consider payment of invoices presented:**

The following payments were made from the **Main Account** between meetings and were ratified:

From/Due To	Date	Amount	Details
Barbara Stephens	06/05	£900.00	Community Development Co-Ordinator
HM Revenue & Customs	03/05	£359.14	PAYE (Jan-Mar)
	<b>Total</b>	<b>£1,259.14</b>	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	18/04	£144.00	Lengthman Duties (April)
Elan City	19/04	£5,771.70	Vehicle Speed Signs
Parish Online	29/04	£258.00	Web Hosting
Broadleaf Tree Care	30/04 09/05	£960.00	Grass Cutting (x2)
Worcestershire CALC	02/04	£1,139.53	Annual Subscription
Zurich Municipal	06/04	£2,042.71	Annual Insurance Premium
JRB Enterprises	09/05	£142.86	Do Bags
E Hardman	20/05	£150.00	Handyman (£150 Gross - tax coding 1251L)
D Sharp	20/05	£478.40	Clerk's Fee (40 hrs @ SCP 17. £598.00 Gross)
	<b>TOTAL</b>	<b>£11,087.20</b>	

The following payment was approved from the **Fete Account**:

From/Due To	Date	Amount	Details
Purser's Orchard Group	-	£729.00	Donation
	<b>TOTAL</b>	<b>£729.00</b>	

**Accounts Summary**

<b>Reserves Lloyds B/F</b>	<b>£3,017.42</b>		<b>Main Account B/F</b>	<b>£38,481.52</b>
Interest	£3.22	<b>£3,020.64</b>		
<b>Saver Account</b>	<b>£30,667.53</b>		WCC Lengthman	£103.50
Interest	£73.73	<b>£30,741.26</b>	WCC Lengthman	£128.00
<b>Fête Account</b>	<b>£1,435.13</b>		MHDC Precept	£17,800.00
POG	-£729.00	<b>£706.13</b>	MHDC CIL	£5,166.67
<b>Buildings Account</b>	<b>£6.47</b>	<b>£6.47</b>	Transfer From Funding	£2,654.59
<b>Neighbourhood Plan Ac.</b>	<b>£0.00</b>	<b>£0.00</b>		
<b>Funding Account</b>	<b>£2,654.59</b>		Pre Payments	-£1,259.14
Transfer to Main Account	-£2,654.59	<b>£0.00</b>	May Payments	-£11,087.20
<b>Total C/F</b>		<b>£34,474.50</b>	<b>Main Account C/F</b>	<b>£51,987.94</b>

It was also agreed to transfer a further £20,000 into the Saver Account

**79/24 Any other matters for report or for future consideration**

It was noted that a defibrillator course had been arranged in the village hall.

It was agreed that the August Parish Council meeting would be held on 12<sup>th</sup> rather than 19<sup>th</sup>.

**80/24 Date of the next meeting**

The next Parish Council Meeting will be held on Monday 17<sup>th</sup> June 2024 in Welland Village Hall at 7.30pm

There being no further business the meeting closed at 10:15 pm