

Tutnall & Cobley Parish Council

THE MINUTES of an ANNUAL ORDINARY MEETING of TUTNALL & COBLEY PARISH COUNCIL
held on Thursday 9 May 2024 at 7.40pm at Tardebigge Community Hall

Present: Cllr M Pengelly, Cllr M Ryan, Cllr L Denyer, Cllr A Wheeler-Vine, Cllr P Whittaker

Apologies: Cllr K Tolley, Cllr Orr-Cooper, County Cllr K Taylor

In Attendance: The Clerk

- 1 **Election of Chairman and signing of Declaration of Office:** Cllr Denyer proposed Mike Pengelly to remain as Chairman. Seconded by Cllr Wheeler-Vine. Form signed by Mike Pengelly.
- 2 **To consider apologies and to approve reasons for absence:** Cllr S Orr-Cooper, Cllr K Tolley.
- 3 **Election of Vice Chairman and signing of Declaration of Office:** Cllr Denyer proposed Cllr Ryan to continue as Vice-Chairman. Cllr Wheeler -Vine seconded. Form signed by Mike Ryan.
- 4 **DECLARATION OF INTEREST:**
 - a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature:
 - Cllr L Denyer who is Treasurer of the Management Committee of the Community Hall and the planning application on the agenda.
 - Cllr M Ryan who is a member of the Management Committee of the Community Hall and the planning application on the agenda.
- 5 **ANNUAL FINANCE:**
 - a) **Accounts for the Year Ending 31 March 2024**
Receipts and Payments Account for the year, Bank Reconciliation, Statement of Accounts and Schedule of Fixed Assets were presented for Members' consideration and approved. The Annual Governance Statement, which forms part section 1 of the AGAR, was also approved.
 - b) **Annual Governance and Accountability Return for the Year Ending 31 March 2024:** The Accounting statements, which make up section 2 of AGAR, for 2023/2024 were approved. Tutnall and Cobley Parish Council's gross income did not exceed £25,000 and expenditure did not exceed £25,000 in 2023/2024 so the

c) Certificate of Exemption was approved for signature by the Chairman and Responsible Financial Officer.

6 TO APPOINT REPRESENTATIVES / OFFICERS:

The following appointments were retained:

Footpath Warden: - Covered by Parish Councillors

Tree Warden - Cllr Mike Ryan

Conservation Officer - Cllr Mike Ryan

Community Hall Representative - Cllr Lynn Denyer

Charities Representative - Cllr Mike Pengelly and Cllr Ann Wheeler-Vine

7 MINUTES: The Minutes of the meeting held on 11 April 2024 were approved.
Proposed: Cllr Whittaker; Seconded: Cllr Denyer: All in Agreement.

8 PROGRESS REPORTS FOR INFORMATION:

Clerk: On course for meeting the AGAR deadline

Chairman: Nothing to add

District Councillor: None

County Councillor: Nothing to add,

Footpath Warden: Cllr Ryan has done some fixing on footpaths again

Tree Warden: none

Conservation Officer: none

Community Hall Representative: none .

Charities Representative: none

9 CORRESPONDENCE:

a) Planning Agendas and Minutes.

b) Wellbeing in partnership newsletter - noted

c) The Rural Bulletin - noted

d) The Rural Funding Digest - noted

e) PCC Newsletter - noted

g) Clerk Newsletter: - noted

h) CALC update - noted

i) Callcomms communication - Clerk to invite them to the next meeting

k) Free training from Citizens Advice Bromsgrove and Redditch - noted

l) Last chance to have your say in Worcestershire-wide Air Quality Survey - noted

m) Age UK Herefordshire and Worcestershire Charity Event- noted

n) Pre Election Period - noted

o) Communication from ADAS - ADAS attended to advise regarding proposed solar panel farm

10 PLANNING MATTERS:

Applications for Consideration: 24/00282/FUL - Tardebigge Community Hall - single storey store room extension - closing date for comments 26th May 2024. The Parish Council did not have any objections to this application.

Approvals: 24/00330/PIP - Land Adjacent New Cottage, Hewell Close, Tardebigge, B97 5SP - proposed development of two dwellings approved 1st May 2024 - The Parish Council did not have any objections to this application.

Appeals: none

Refusals: 24/00270/FUL - Sunny Bank Farm - Construction of 2 dwellings and demolition of existing barn approved for residential conversion refused 2nd May 2024. Noted

11. **LENGTHSMAN SCHEME:** Cllr Whittaker had the following request for the Lengthsman - Wheeley Road just before junction with Blackwell Road that goes off to Barnt Green from Agmore Lane end - just before left hand turn there's a pipe that's blocked and needs digging out on golf club side. The Clerk to pass this on.

12. **HIGHWAY MATTERS:** Cllr Ryan advised that someone had hit the hedging along Hewell Lane, along Tunnel Lane along the prison,, Cllr Whittaker to speak to Martin. Road repairs along High House Lane to Tardebigge Canal are not very good. Cllr Orr-Cooper looking into Tutnall Lane, Cllr Pengelly has given him info and is awaiting an update. Verges on Hewell Lane between Broad Green and vigo are not very good also the ones along Agmore Lane - the Clerk to put on portal.

13. **RISK ASSESSMENT SCHEDULE:** This was approved.

14. **FINANCE:**

a)	Bank Balances:	as at 1 st May 2024	Current Account	£	9,226.72
		as at 1 st May 2024 `	Deposit Account	£	<u>9,038.05</u>
			Total Balance	£	18,264.77

b) **Receipts:**

Interest £73.04

Worcs CC £627

Worcs CC £618.75

c) **Payments for Approval:**

L Griffiths: Salary for April 2024	£	343.25
Clerk's expenses for April 2024	£	64.94
Grass cutting - C Evans	£	120.00

Worcester CALC
Arthur J Gallagher Insurance Brokers Ltd

£ 612.05
£ 488.13

Total £ 1,628.37

d) **Unpresented Cheques:** 100946 for £423.77 Cancelled 2/5/2024 to be reissued
100947 for £1196.25 Cancelled 2/5/2024 to be reissued
Cheques 100948, 100949 and 100950 not issued but cancelled 2/5/2024

e) **Outstanding Invoices:** None

f) **Finance Items - Proposed Cllr Denyer and Seconded: Cllr Whittaker**

15 COMMENTS FROM MEMBERS: Cllr Ryan - approached by resident of New Wharf - proposing new residents association, enquired whether anyone else had experience of something similar. Cllr Denyer enquired about Old Wharf - Cllr Whittaker advised Manager is being made redundant and someone else was likely to take it on.

16 DATE OF NEXT MEETING:
6th June 2024

Signed: Chairman

6th June 2024