

Bayton Parish Council

Minutes of the Annual Parish Council meeting of Bayton Parish Council held in Bayton church at 7.30 pm on Thursday 9 May 2024

Present: (Chair) Cllr Burns, Cllr Adams, Cllr George

In attendance – Clerk

District Councillor and 1 parishioner attended later in meeting

1. **Election of Chairman** – Cllr Burns re-elected as Chair and signed the Declaration of Office
2. **Election of Vice Chair** – Cllr George elected as Vice-Chair
3. **Apologies** - none
4. **Co-option of a Cllr** – no Applications have been received.
5. **Declaration of Interest:**
 - a. Register of Interests – Cllrs are reminded to keep their registers updated if changes occur.
 - b. Disclosable Pecuniary Interests - none declared
 - c. Other Disclosable Interests – none declared
 - d. Cllrs own Computers/Tablets/Phones – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies. - All Agreed
6. **Dispensations** - To consider written requests from councillors for the council to grant a dispensation (S33 of the localism Act 2011)
 - a. Dispensations requested – none

Meeting adjourned for

Public Question Time

No members of the public present

Meeting resumed

7. **County Councillor Report** – received report at end of the minutes
District Councillor Report – arrived later in meeting and gave verbal report at end of minutes
8. **Minutes of the Parish Council Meeting** held on 20 March 2024 were agreed by all and signed by the Chair
9. **Finances:**
 - a. **The Annual Governance and Accountability Return**
 - i. **Certificate of Exemption** – All agreed Exemption for the Financial Year 2023 – 2024 the PC income and expenditure both fall under £25,000. Document signed by Chairman
 - ii. **To review the Internal Audit Report** – circulated – reviewed and all agreed with document, together with payment of the IE Invoice
 - iii. **Annual Governance Statement** – circulated – all agreed adherence to requirements and signed
 - iv. **Annual Accounting Statement return and End of Year Accounts 2024** – circulated – all agreed with documentation and Signed.
 - v. **Notice of Period of Exercise of Public Rights** – circulated – considered dates 3 June to 12 July 2024 this was agreed by all.
 - b. **Asset Register Review** – reviewed by Councillors, total value of assets held £14,054.91 All Agreed.
 - c. **Reserves Policy Review** - reviewed by Councillors, total value of Reserves held £15,752.59 All Agreed.
 - d. **Payments**
 - i. **To consider payments to be made** - It was Agreed by all - Signing of Cheques for the below by one Councillor and the Clerk

Payments - meeting 9 May 2024

Cheque no.	Date	Detail	£
288	09/05/2024	Mamble cum Bayton PCC (reissued)	350.00
289	09/05/2024	Mr D Nunn LM March 2024	140.25
290	09/05/2024	R Mullet (IE)	200.00
291	09/05/2024	Forest Garden & Machinery	480.00
292	09/05/2024	Currys Clerk repayment (laptop)	449.92
293	09/05/2024	Clerks Salary April	262.78

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294	09/05/2024	HMRC April	65.60
295	09/05/2024	Worcestershire CALC Subs. (point d.iii)	407.43
296	09/05/2024	Insurance AJ Gallaghers Ins.Brks Ltd (point.d.iv)	731.76
Total of Payments			<u>2,737.74</u>

- d. ii. **Clerks Salary and HMRC Payments** – all agreed that a standing order be set up for Clerks Salary once confirmation received Mandate with bank has been completed.
- iii **Worcestershire CALC Membership Subscription for 2024 – 2025** – All agreed continuation of membership and payment of Invoice noted in Agenda Item d.i.
- iv. **Insurance Renewal** – reviewed and all agreed payment of renewal noted in Agenda item d.i. LTA expires 31/05/2025

NB – District Councillor Godwin entered the meeting

e. **Receipts** – received receipts, MHDC Precept £4,757.50

NB – Parishioner entered the meeting

f. **Bank Reconciliation** – Current Account as at 30 April 2024 reconciled Balance £26,995.71

g. **Bank Mandate** – to be completed

h **Lengthsman** – consideration of increase in hourly rate to £17.50 per hour. Considered the increase and all agreed with effect from 1 May 2024

DC Godwin gave report

NB – District Councillor Godwin left the meeting

10. Planning

a. **Plans circulated since last meeting**

M/24/00243/LB Glebe House, conversion of former Coach House (retrospective); M/24/00378/PIP Land at (OS 71177200) Clows Top Permission in principle to 3 self build homes.

b. **Decisions received since last meeting** – none

c. **Plans for Consideration** – none

d. **Enforcements** – no information received

11. Road Report

a. **Lengthsman** – out last week nothing to report

b. **Any Problems to report** - Hedges overhanging road issues with taller vehicles, Clerk to write to Parishioner.

12. Progress Reports

a. Drains – at present all are as expected for time of year.

b. Villages Gates for Bayton – Quotation obtained and considered by Councillors, all agreed at this time outside of scope of budget agreed.

c. Milestone – to enquire on progress

13. **Reports on Meetings attended by Clerks/ Councillors** - Clerk attended the CALC Gatherings

14. **WMP contract renewal** – agreed by all, points 1. Speeding A456 Clows Top; 2. Speeding B4202

15. **Correspondence for information as circulated** – CALC; WCC, MHDC, WMP.

16. **Clerks report on urgent decisions since last meeting** – none

17. **Councillors' reports and items for next agenda** –

18. **Date of next meeting** – Tuesday 9 July 2024 at 7.30pm

19. **Meeting closed** at 21:05pm

Signed

Date:

Chair

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County Councillor's Report: May 2024

1. Following my previous reports identifying budget overspends within the County Council's budget, large savings have been made due to efficiencies and changes in procedures, which have reduced budget concerns considerably. It should also be noted that the County Council enjoys healthy reserves, which have increased in recent years and which now stand at £100million. This may seem a reasonably large reserve but not when annual expenditure within the Council is approximately £430 million.
2. A few recent Worcestershire statistics which may be of interest:
 - a. Worcestershire County Council's Council Tax is in the lowest 25% in the UK.
 - b. Worcestershire's economy is £2 billion bigger than in 2015 with 34,000 extra jobs and 17,360 more homes.
 - c. Over £100 million has been invested in road and pavement improvements.
 - d. Greener Worcestershire with 150,000 new trees planted.
 - e. Schools are performing above the national average for results. In July 2023, 84% of Worcestershire Schools were judged good or outstanding. No maintained schools were judged to be inadequate.
 - f. Worcestershire has seen its first new train station for over 100 years which is performing ahead of plans.
 - g. More homes and businesses are now protected from flooding with more defences being planned – not least in Tenbury!
3. Worcestershire County Council's Environment Improvement Plan is now live and aims to deliver:
 - a. A greener future.
 - b. Our commitment to achieve Net Zero by 2050.
 - c. A resilient transport network.
 - d. Reducing our waste.There are eight key priorities:
 - a. Natural Environment
 - b. Energy
 - c. Resources and Waste
 - d. Transport
 - e. Net Zero Council
 - f. The Green Economy
 - g. Reducing the impact of climate change (flooding)
 - h. Communities and Wellbeing

David Chambers, County Councillor for the Tenbury Division

District Councillor's Report: May 2024

Reported on increase in MHDC Element of Council Tax of 5%.
MHDC has levelling up monies available as Grants for Projects not requiring any District Council input
Planning – applications are down
Biodiversity – now form element of Planning Applications
South West Worcestershire Development plan in currently behind schedule.
District Councillor Douglas Godwin.