

Parish Council of Alfrick and Lulsley
Minutes of the meeting of the Parish Council Annual Meeting on
Thursday 16th May 2024 at 19:30 hrs in the Village Hall, Alfrick.

Present: Cllr N. Catlow, Chair, Cllr G. Lowe, , Cllr S V Glazzard, Cllr G. Messervy-Whiting, Cllr B. Prodger, Cllr P J Hayward, Cllr R. Head.
 County Cllr K. Hanks, R. Timney (Clerk)

ITEM 1. Election of Chair and Vice Chair of The Parish Council and acceptance of role.

Chair **Cllr N. Catlow** **elected**
V. Chair **Cllr T. Clarke** **elected**

Public Question Time and reports prior to the formal meeting.

County Cllrs K. Hanks submitted a report.

AGENDA

1. Members' Apologies, Cllr T. Clarke V. Chair, Cllr R. A. Ashton. District Cllr P. Whatley and Declarations of Interests. Cllr S V Glazzard declared a membership of The Trail Riders Federation on the green lanes matter.

2. Confirm the minutes of the meetings held on 21st March 2024 **Approved**

3. Financial Matters;

a) Note payments made under delegated procedure and income as circulated to Councillors

Expenditure

Date	To whom	For what	Amount
28/3/2024	RT	Clerk salary	290.62
28/3/2024	Kompan Ltd	Play equipment inspection	271.87
28/3/2024	R Wilks	LM	502.00
28/3/2024	C Davies	Flowers and materials war memorial area.	107.77
4/4/2024	JE Lewis	Fencing to tennis site	1,509.00
29/4/2024	RT	Clerk salary	290.62
30/4/2024	WoodblocX	Bench and planter for tennis court	2,143.00
30/4/2024	Grimshaw Kinnear Ltd	Tennis Court works	34,452.00

Income

Date	From whom	For what	Amount
26/3/2024	Alfrick Tennis Club	Future tennis activities	3603.07
30/4/2024	MHDC	1 st Precept payment	7087.50

Opening balance at 18/3/2024

£104,159.02

Bank balance at 9/5/2024

£75,282.71

Approved

01/2023-24

- b) Draft accounts for 2023/24 at Duffy Regan for Independent Examination. **Noted**
- c) Confirm Asset Register for 2024. Circulated to Cllrs. **Approved**
- d) Grass cutting at the Alfrick Memorial. Approve payment to Brian S for last year 18.5 hrs @ £10 per hour and for a further 2 hrs this year. Total - £ 205.00. **Approved**
- e) Consider future arrangements for grass cutting around the Memorial. **Clerk to approach MCB and R. Cole for quotes on carrying out this role.**

- f) Confirm Clerk's pay at NALC Scale point 13, for 312hrs per year. (£363.22/m inc PAYE) **Approved**
- g) Confirm Insurance from June 1st 2024. Clear Councils (£736.59) **Approved**
- h) Approve membership payment to CALC and NALC – professional PC support @ £554.76 **Approved**

4. Planning and Environmental Matters;

- a) Neighbourhood Planning discussion and formation of sub committee. Defer until further clarification from local District Councillors about the benefit of carrying out a Neighbourhood Plan before the new South Worcestershire Development Plan is in place – estimated at Summer 2025. **Approved**

5. Alfrick bus stop sign. Alfrick Pound Bus Stop repairs.

- Bus stop sign delayed whilst donation monies sought from the Community Shop. AP Bus stop repairs awaiting responses from contractors wishing to quote for the works. **Approved**

6. Tennis court project

- Update on progress read out. Completion date and opening forecast for early summer 2024. **Noted**

7. Highways/ Flooding

a) Green lanes update – Sandy Lane and Dingle Lane

- Cllr Glazzard and Cllr Hayward reported on meetings with police, the erection of warning signs about anti social behaviour, using social media to promote better behaviour and that for now the situation seems to have improved. **Noted**

b) Spinney Path Stabilisation.

- MCB approached for proposal to stabilise the access path. Clerk to talk to neighbour. **Noted**

8. Reduction of “skatepark.” Area in playing field. Awaiting quotations. **Noted**

9. Upper Houses Seating. Cllr Hanks offered to consider funding the new bench from her County Divisional Fund. Clerk to investigate replacement costs. **Noted**

10. Clerk's Report - Correspondence received and Actions from the previous meeting.

- a) Correspondence from G. Brewin about Parish Newsletter.

Cllrs considered a request for a posted newsletter. On the grounds of costs and effectiveness of posted newsletters, the PC are moving towards using The Sphere, Facebook and The Community Shop to communicate with parishioners. A final posted newsletter is being prepared by Cllr Clarke.

- b) Kompan Play Area Report.

Noted as “Low Risk” rating. Cllr Ashton will take up the issue of repairs with Kompan. MCB to be asked to address wet dips at benches with repairs and grass matting.

11. Parish Newsletter update. Covered in Clerk’s report.

12. Nominations to local bodies.

- a) Village Hall Committee. Cllr Catlow, Cllr Glazzard
- b) Community Shop Committee. None at present.
- c) Two representatives to WCALC Area Meeting. Cllr Catlow, Cllr Clarke
- d) Lulsley Trustee of the Knightwick Charities, Cllr Glazzard
- e) Knightwick surgery patient group, Cllr Messervy-Whiting

13. Items for the next meeting

End of year accounts, Audit and approval.

14. Confirm date of next meeting. 20th June 2024 PC meeting.