

## **BENTLEY PAUNCEFOOT PARISH COUNCIL**

### **Minutes of the Ordinary Meeting of Bentley Pauncefoot Parish Council Held on Tuesday 16 July 2024 at 7.00pm in the Village Hall**

**Present:** Cllr N Rands (Chair) C Wood – Clerk & RFO  
Cllr M Morgan (Vice Chair)  
Cllr B Coleman  
WCC Cllr K Taylor

**Visitors:** 9 members of the public – names entered in the signing in book

#### **Public Participation:**

- **Perrymill Farm** – A resident expressed concern over the numerous events planned to take place at Perrymill through Samsara Retreats and other event organisers (and in association with Samsara Retreats). Concerns raised over the structures erected; yurt, teepee. A caravan sited in the ancient woodland has now been converted into a lodge. There are many events being held. All inconsistent with the planning approval. Hoo Hah House Production events in association with Samsara Events are being organised. The development of the property needs to be dealt with by Planning Enforcement.

**Action: Response from Cllr Rands stating that Cllr Cheape had resigned his position as Parish Councillor at Bentley Pauncefoot Parish Council on 16 July 2024.**

**Action: Cllr Rands to address the points raised by the resident in the Public Participation section under Item No. 15 on this Agenda.**

#### **1. Apologies**

Cllr Boss, Cllr Whittaker, C Cooke.

#### **2. Annual Minutes and Actions**

The Minutes of the Annual Meeting held on Tuesday 21 May 2024 were reviewed.

**Approved by all Councillors. The Minutes were signed by Cllr Rands.**

#### **3. Ordinary Minutes and Actions**

The Minutes of the Ordinary Meeting held on Tuesday 21 May 2024 were reviewed.

**Approved by all Councillors. The Minutes were signed by Cllr Rands.**

#### **4. Declarations of Interest**

- a. Disclosable Pecuniary Interests in items on the agenda

Nothing to declare

- b. Other Disclosable Interests in items on the agenda

Cllr Rands declared a disclosable interest in Item 15 Perrymill on the basis that it could be perceived that he could have a biased view because he is a neighbour.

- c. Written requests to the clerk to grant a dispensation

The Clerk received a request for a dispensation (S33 of the Localism Act 2011) from Cllr Rands in relation to Item Number 15 – Perrymill Farm, on the Agenda. The Clerk exercised her duty to grant dispensation to Cllr Rands on Item No. 15 on this Agenda due to the fact that it is a parish concern raised by the residents of Bentley Pauncefoot seeking the Parish Council's assistance with this neighbourhood concern.

5. **Village Hall Update**

- No update

6. **Footpaths Update**

- Bridleway off Manor Road overgrown.  
**Action: Cllr Morgan to clear.**
- Wormingtons / Mays are making arrangements to put in swing fences on public footpaths from Tardebigge working towards Lower Bentley.

7. **CALC Issues / Updates**

WCC still considering removing MyParishAdmin section from Worcestershire County Council website. No decision made to date, but in the meantime CALC are looking to obtain quotes from website development companies on behalf of all those Parish Councils who would be affected.

8. **Road Safety Campaign**

Long awaited report received from Paul Green.  
Been unable to progress since and intends to update at next meeting.  
**Action: Item to be added to September 2024 meeting Agenda.**

9. **Parish Contact Contract**

Following receipt of the three-month contract review from the Safer Neighbourhood Team (SNT) seeking the Parish Council's three top community concerns, the Parish Council agreed that fly tipping, speeding and mobile phone use.  
**Action: Clerk to respond to SNT.**

10. **Tractors on the Lanes**

An email to be drafted to residents to include a reminder about speeding and mobile phone use.  
**Action: Cllr Coleman to draft an email, to be forwarded to Cllr Rands / the Clerk.**

11. **Social Media**

No update. Once the email has been drafted at Item 10, Cllr Morgan will also arrange for the email to be circulated on the village social media pages.

12. **Planning & Consultations**

a) **Foxlydiate Working Party & Foxlydiate Community Governance Review**

- Draft email circulated to the Councillors from the Chair regarding the meeting re-arranged for 31 July 2024 at 6.30pm with Cllr Karen May and Ruth Bamford meeting at Bentley Village Hall. Cllr Coleman fed back that the email could display a more balanced view.
- It was noted that no Agenda had been provided by Bromsgrove District Council (BDC).

**Action: Cllr Rands to re-draft and circulate the email to the Councillors for final approval and circulation to residents.**

**Action: Cllr Rands to contact Ruth Bamford to request an Agenda of items to be discussed at the meeting to be held on 31 July 2024.**

b) **24/00412/FUL – Keys Cottage, Woodgate Road, Lower Bentley**

No objection and narrative submitted to BDC 6 June 2024.

c) **24/00533/REM – Land to the west of Foxlydiate Lane and Pumphouse Lane, Bromsgrove Highway, Bromsgrove, Worcestershire**

Response submitted to BDC Planning Department on 2 July 2024 after the Parish Council requested an extension in order to reply fully. Parish Council comment not available to view via the BDC Public Access portal (consultee comments closed 29 June 2024).

**Action: Clerk to follow up a response from BDC Planning Department.**

**13. Finance**

- a. **Barclays Bank Mandate** – The Clerk presented the Bank Mandate to former Councillors Bewsher and Spence (who were in attendance as members of the public) for signature.  
**Action: The Clerk to follow up with previous Clerk, Dyson, to get her signature. Cllr Rands and Boss to then sign the mandate, which will then be submitted to Barclays Bank.**
- b. **Bank Reconciliation** – Councillors were provided with bank statements and bank reconciliations for the periods 31 May 2024 and 30 June 2024.  
**Bank statements and bank reconciliations approved by the Parish Council.**
- c. The following invoices were approved for payment by the Parish Council. Once approved the Clerk would add payments using online banking, to be authorised by one Councillor.

Invoice	Number	Amount
Clerks Salary (June and July 2024)		
Clerks Expenses (June and July 2024)		
ICO Annual Renewal (Data Protection Fee)		£40.00
HMRC (direct debit 22/07/2024)		£72.40

d. **Payments approved by the Parish Council**

Councillors confirmed approval of the Lengthsman invoice for £119.70 which had been emailed on 15<sup>th</sup> July 2024 (after publication of the Agenda) which will be included in the payments to be added to the Barclays Bank account.

**Action: Clerk to add to payments using online banking, to be authorised by one Councillor.**

The following invoice was approved for payment by the Parish Council prior to the meeting on Tuesday 18<sup>th</sup> July 2024. The payment was made from Barclays Current Account ending xxxx7848:

Invoice	Number	Amount
C Cooke (Lengthsman) – 31/05/2024	6264	£464.70

The following payments were received:

Invoice	Number	Amount
WCC (Lengthsman) – 11/06/2024	6264	£387.25
Internal Transfer from Savings (Account Number xxxx4101) – 30/05/2024		£1,000

**14. Notice of Conclusion of Audit**

The Parish Council were informed of the external auditor notice of conclusion of audit 2022/2023, which has been placed on the Parish Council website.

#### **15. Perrymill Farm**

- In response to residents' concerns raised at the ordinary meeting on Tuesday 21 May 2024, former Cllr Cheape provided a statement to the Parish Council in advance of this meeting; the statement was read out by Cllr Rands.
- Having been granted dispensation on this item, Cllr Rands made a statement in relation to matters concerning events / siting of teepees and yurts / caravan (now converted to a lodge) which have been erected outside of the planning approval. Cllr Rands is an immediate neighbour of Perrymill and Bromsgrove District Council Enforcement Officer has been out to the site and verbally informed the owner and operator to remove the structures and BDC has sent warning letters; no further update is presently available.
- Cllr Rands invited a discussion between the Councillors and residents present.
- WCC Cllr Kit Taylor was updated on the position and assured the meeting he would take this forward with BDC Planning Department, as some of the development is on agricultural green belt land. Cllr Taylor would be provided with copies of the statements and other relevant information.
- Perrymill Farm has been an organic farm for approximately 50 years.
- Formal objections were discussed and timescales relating to those.

**Action: The Parish Council to write formally to Bromsgrove District Council.**

**Action: The Parish Council to accept the invitation contained in Ronald Cheape's statement to visit the site.**

#### **16. Temporary Event Notices**

To apply for a temporary event notice an application needs to be made to Bromsgrove District Council. Cllr Rands asked whether the Parish Council should petition Worcestershire Regulatory Services when a temporary event notice has been applied for in the Parish, for BPPC to be informed of an application in a similar way to the Parish Council being informed about planning applications.

**Action: Cllr Rands to progress.**

#### **17. Lengthsman**

Update on behalf of Chris Cooke (who was unable to attend) from Cllr Morgan:

- Spraying
- Bentley Lane / Feckenham PC

**Clerk to contact Chris Cooke for an update / contact the Clerk at Feckenham PC to progress matters.**

#### **18. Police / SNT**

No representation or report.

#### **19. Report from County Councillor**

- Understands that the Banks Green flooding has been resolved (tree roots in drains and gulleys following CCTV drain survey)
- Bentley Lane (in Feckenham PC area) but affecting Bentley Pauncefoot residents.
- Boundary revisions – retains Bentley side (fought off a challenge from some of Tardebigge to be merged with Alvechurch).

#### **20. Report from District Councillor**

No update provided.

**21. Councillors Reports & items for future Agenda**

- Cllr Coleman to attend Feckenham PC on Tuesday 23 July to hear about the battery storage facility for which planning approval has been granted (on Astwood Lane near to the Primary School. Consideration should be given to fire service and their advice regarding battery storage facilities.
- Bentley Bugle – to be added to the Agenda for the ordinary meeting on Tuesday 17 September 2024.

**22. Date of Next Meeting**

The next meeting of Bentley Paucefoot Parish Council will take place on Tuesday 17 September 2024 at 7.00pm in the Village Hall.

**Meeting Closed at 8:10pm**

**Signed:**

**Chair, Bentley Paucefoot Parish Council**

DR