

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 11 July 2024 at 7.00 pm in Castlemorton Parish Hall

Present: Cllrs: Mike Wilkinson (Chairman), Jeremy Hubbard, Nigel Baker, Rebecca Rollinson, Hilary Flanders, Dawn Fisher and Dan Bowker

In Attendance: Mrs C Leake (Clerk),

Members of the Public: 2 Reps from Atlas Tower Group & WCC and 3 from Birtsmorton Parish Council ref agenda item 3.

Public Comments: None

46/24 Apologies: None

47/24 Declarations of interests

1. *Register of Interests*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* Cllr Wilkinson Malvern Hills Trust.
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).* None

48/24 Improving Mobile Connectivity in the Parish

Ref Minute 43/24 Representatives from Atlas Tower Group and WCC in attendance to explain more about the process and identification of potential sites for consideration for improved mobile connectivity. The topography and geography of the area mainly limits the potential for an improved service within our Parish to the village centre and St Gregorys end of Church Road. Improved reception would enhance or enable future developments in mobile technology including 4G and 5G. A potential mast site (with a height in the region of 23m and sited close to a 3 phase power supply) would need to be located on lower lying land in Birtsmorton. To be viable Atlas would aim to serve a number of village centres from one mast. It was noted that most of the Parish (by area) would not benefit from this initiative. Councillors were generally receptive to the idea but would like to know more about the views of residents in the Church Road and village centre. They also felt that the attitude of Birtsmorton PC was most important and that it would be beneficial to continue exploring this initiative with Birtsmorton PC. The clerk to write to Birtsmorton to explore what publicity/communication with Parishioners might be undertaken.

49/24 Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the annual meeting of **23 May 2024** were a true record of the meeting and were signed.

50/24 Matters Arising

Ref Minute 34/24 Malvern Hills Trust consultation seeking to modernise governance arrangements with a private Bill. Following the drop in event offered recently by the Trust Councillors subsequently proposed and agreed to encourage individual personal responses rather than a return from the Parish Council. It was considered that there would be too many contrasting opinions in endeavouring to collate a subjective response to this consultation.

51/24 Parish Council Resignations and Vacancies.

The Clerk reported she was in receipt of 2 resignations from David Smallwood and Rosemary Powell and with the chairman had personally responded to both on behalf of colleagues with acknowledgments to their respective contributions to parish council activity. David has established good links with the lengthsman scheme and instigated highway reports in addition to new initiatives as regards updating the village newsletter, mapping and litter picking. It was hoped that such matters could be continued albeit in a different way and with new members joining the parish council. The vacancies had been advised to MHDC and were reported on the parish website.

52/24 County/District Councillor Reports

None available

53/24 Councillor Responsibilities

Councillors were advised that contribution to responsibilities were up to Councillors own availability of time and interest not an expectation. The offering of skills to support these responsibilities in own way will enhance the work of the parish council for the parishioners and is appreciated.

Councillor areas of responsibility were confirmed as:

Mike Wilkinson: PC Chairman

Nigel Baker: Planning/Parish Hall Trust

Jeremy Hubbard: Vice-Chairman/4C's

Dawn Fisher: CEG/ Lengthsman Support TBC

Hilary Flanders: Footpaths (Worcester County Council appointed Parish Paths Warden)

Rebecca Rollinson Highways/Lengthsman

Dan Bowker: What's On publication

54/24 Finance Report

a) Finance Report:

	£	£	
Balance: 23 May 2024		6170.91	
Add Income	20.00		CEG Donation
Total		20.00	
Less Expenditure pre meeting			
		0.00	
Less Expenditure at meeting			Lengthsman Clerk 1 st Quarter
Balance at close of meeting 11 July 2024		6190.91	

Financial Regulations: Agreed to adopt the NALC updated model financial regulations 2024

Internet Banking: Bank Mandate updated (Signatories Flanders, Wilkinson & Hubbard) and On Line mandate to be established for Wilkinson and Hubbard. Lloyds Bank form signed to update these mandates.

55/24 Highways/Lengthsman

WCC have kept parish council updated on ongoing flooding issues.

56/24 Footpaths

- Cllr Flanders was pleased to report the inclusion of more accessible gates along footpath 532 between Bannut Tree lane and New Road and this was also acknowledged with thanks from residents. Note to be sent to landowners for their kind support in this matter.
- Footpaths to be investigated for any clearance potential under the lengthsman scheme.
- Waymarkers put on posts for footpath 536 Hurst Farm area.

57/24 Planning

Report of planning applications **received/decided** since last meeting was noted

M/24/00201/HP	The Mount New Road Castlemorton Malvern WR13 6BU	Single storey side extension, first floor external decked area to rear, replacement windows, new solar panels, new oak porch, new stone wall and metal gate to boundary	Pending Decision
M/24/00837/HP	Micklefield Farm Welland Stone Upton Upon Severn Worcester WR8 0RW	New roller shutter doors proposed to enclose garage openings	Pending Decision
M/24/00618/CU	Fairoaks Farm Hollybush Ledbury HR8 1EU	Change of use from commercial use to holiday lets to include a single storey extension and alterations to doors/windows.	Pending Decision
M/24/00766/FUL	Damson Tree Lodge Castlemorton Malvern WR13 6DA	Variation of Condition 1 on Planning Permission 09/00428/FUL - Change of use of land for the replacement of a mobile home for residential use.	Pending Decision
M/24/00599/CLE	Caravan At Upper Orchard Cottage Hollybed Street Castlemorton	Certificate of lawfulness for the existing stationing of a caravan for residential purposes ancillary to Upper Orchard Cottage	Pending Decision
M/23/00437/FUL	Land At (Os 7865 3821) Castlemorton	Change of use of land to 3 No. Traveller pitches and associated works including, 3 No. day rooms, 3 No. mobile homes, 3 No. touring caravans, and hardstanding. Additional information	Refused. Appeal APP/J1860/W/24/3339751 23 July 10am Malvern
M/23/00957/FUL	Land at (OS 7853 3776) Castlemorton	Proposed holiday cabin and orchard tree planting.	Pending
M/22/00797/LB M/22/00798/HP	Cider Mill Barn Hollybush Ledbury HR8 1ET	Erection of single storey extension and alterations	Refused
M/23/01761/FUL	Willow Tree House Castlemorton Malvern WR13 6DA	Replacement dwelling and exterior cladding/re-roofing to existing garage	Pending Decision
M/24/00379/FUL	Land At (Os 7845 3784) Castlemorton	Permission to retain existing storage areas which have been added to the original stable building	Approved

M/23/00437/FUL: Chairman will attend the appeal on behalf of the Parish Council on 23 July at 10am in Malvern.

- Councillors asked if they could have more guidance in helping them with planning application considerations and the changes to permitted development on agricultural land in addition to the holiday lets policy. Advice to be sought from MHDC in the hopes attendance at a meeting will be possible.

58/24 Environmental Group

Members updated on recent group activity including talks, a recent webinar, in addition to the churchyard and the present colourful success of wildflower plot. Hoped there would be a working group in the churchyard soon to support the grass clearance and other activities. Review to be planned for next phase.

59/24 Parish Hall Trust

No recent updates to report.

60/24 Potential Plans for Village Survey

Cllr Rollinson has shared some time with D/Cllr Willd and discussed opportunities to be explored in taking the survey forward. Considerations to cost.

61/24 Correspondence

Particular mention of:

- CALC/NALC Updates including courses & training for councillors.
- Police Safer Neighbourhood Teams – Neighbourhood Matters Notifications, Quarterly Charters update to be more specific rather than general areas of concern..
- Upton Library – Financial Support
- WCC have advised that fibre broadband is now available in Hancocks Lane
- Elgar Court Home 1st Birthday invite Sat 27 July 12 -4pm
- Lake Fest: 7 – 11 Aug.
- SWDPR – Update requested to the Village Facilities and Road Transport Survey
- Malvern Hills National Landscape annual review and request for a financial contribution. After discussion a majority of councillors **agreed** a £50 donation upon completion of a section 137 grant application.

62/24 Meetings

- The recent 4C's Summer Walk on the local common with interested parties highlighting recent and proposed activity.
- Recent CALC Meeting offered information about neighbourhood planning and SWDP Review. Aiming for Jan/Feb 2025 Inspector hearings.

63/24 Next Parish Council Meetings

RESOLVED that the next meeting will be Thursday 5 September 2024

Subsequent Meetings:

Thursdays: 7 November, 9 January 2025, 6 March, 22 May (Annuals)

Signed

Date.....