

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 17th June 2024

<https://www.littlemalvernandwelland-pc.gov.uk>

@wellandparishnoticeboard

Present

Cllrs. Mr M Whaley (Vice Chair), Dr A Davis, Mr P Hancock, Dr J Mortimer, Mrs V Nelson, Ms R Sampson, and Mrs M Sumner.

In Attendance

Mr D Sharp (Clerk), Mrs Barbara Stephens (Community Development Coordinator) and five members of the public.

81/24 Public Participation

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration:

No matters were discussed.

82/24 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Mr M Davies (accepted). Also District Cllr. John Gallagher.

83/24 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests, Other Disclosable Interests and Non Registable Interests regarding items on the agenda: Cllrs. Mortimer and Nelson declared an ODI on planning application M/22/01219/FUL since it bordered their property. Cllr. Davis declared an ODI on planning application M/24/00746/FUL since it bordered her property.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Cllrs. Mortimer and Nelson were granted a dispensation to speak but not vote on planning application M/22/01219/FUL, which would last until the next ordinary election. Cllr. Davis was granted a dispensation to speak but not vote on planning application M/24/00746/FUL, which would last until the next ordinary election.

84/24 Planning

i. To consider responses to the following and any late submitted applications:

Application No	At	Details
M/22/01219/FUL	The Lovells Garrett Bank	APPEAL Erection of 1No. Dwelling
M/24/00764/HP	Willow Cottage Woodside Lane	Side and rear extensions to existing dwelling replacement garage and outbuilding

The following responses were agreed:

M/22/01219/FUL – "Subsequent to our previous submissions the Local Neighbourhood Plan has been adopted by Malvern Hills District Council and the site fall outside the delineated development boundary, contrary to policy DB1 in the adopted plan".

M/24/00764/HP - "The Parish Council has no objection to the application".

ii. Decisions notified:

M/23/00839/FUL – Land at Garrett Bank – Refused

M/23/01147/FUL – Land at Woodside Lane – Refused

85/24 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 20th May: These were accepted as an accurate record and they were signed by the Chairman.

86/24 Progress reports and matters arising from these minutes

i. Communications – Website / email addresses status

Cllr. Samson reported that the website and whatsapp groups were up and running and would assist councillors who were having difficulty using the new email addresses.

ii. Events – Big Bash update

Plans had been finalised and the event was to commence at 11am this Sunday and more volunteers were being sought.

iii. S106 & CIL – Footpath Project update

Work was still ongoing collecting owners consent to the works which it was hoped to start in September. The S106 Group were to meet later in the month to look at other possible projects. Appendix 6.1 of the Neighbourhood Plan identified Community Development Projects that would be the initial focus.

Following last month's endorsement of Atlas Tower Groups initiative it was noted that certain sites were being investigated.

87/24 Community Development Coordinator

Barbara Stevens reported that the Big Quiz on 8th June had been attended by 85 residents with a net profit of £316 and a donation to St Richards Hospice was suggested. Arrangements for the Big Bash on 23rd June were being finalised and both the outdoor gym and table tennis were to be used. More community projects were being looked at and it was good to see the Welland Walkers expanding and a drawing class starting soon..

88/24 Reports by District and County Councillors and other Representatives

No reports were made

89/24 Working Party & Other Reports & Recommendations

i. Highways and Footpaths: The Clerk confirmed that extension poles had been requested for two of the VAS sites. He was to request that the lengthman trimmed any hedges that were obstructing. Funding was being sought from National Landscapes for sensory and art work to be placed on footpaths and open spaces.

An 'Environment Group' was to be investigated

90/24 Correspondence

To consider the responses to the following correspondence previously circulated:

FROM	SUBJECT
CALC	Updates
NALC	Events and Newsletters
Clerk	Lloyds Bank Card Readers
WCC Highways	Danemore Cross
WCC	Town and Parish Council Conference - 12th June
MHDC	May Malvern Hills Business e-Bulletin
MHDC Planning	M/24/00408/GPDQ - Prior Approval
Ed Dursley WCC	Welland Steam & Country Rally Event Plan
WCC	Highway Tree Planting (i)
Cllr. Malcolm Victory	Upton Planning Application
Malvern Hills Area CALC	Meeting - Amended to 26 June 2024
WCC	Speed Restriction – Wells Road
WCC	Footpath Closure – Orleton Close

(i) A biodiversity assessment was currently being undertaken and it was to be requested that this be considered when a decision on type and species were made.

91/24 Finance

i. Completion of 'Annual Governance Statement': This was completed and signed by the Chair and Clerk.

ii. Approval of Annual Accounts: These were approved and signed by the Chair and RFO.

iii. Completion of AGAR requirements: The Clerk confirmed that the necessary papers would be forwarded to the external auditor and also posted on the Parish Council website.

iv. To review effectiveness of internal financial controls: The current controls were agreed to be sufficient for the Parish Council's needs.

v. To review financial risk assessment: This had been circulated by the Clerk and it was approved.

vi. To consider payment of invoices presented:

The following payments were made from the **Main Account** between meetings and were ratified:

From/Due To	Date	Amount	Details
Barbara Stephens	06/06	£968.80	Community Development Co-Ordinator
	Total	£968.80	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	29/05	£288.00	Lengthman Duties (May)
J Moore	11/06	£400.00	Annual work at Welland Court Cemetery
Parish Online	10/06	£54.00	Annual Mapping Software
Broadleaf Tree Care	20/05 04/06	£960.00	Grass Cutting (x2)
Worcestershire CALC	09/05	£42.00	Councillor Training
Steven Maund	04/06	£345.00	Mowing and Weed Treatment
Hanley Castle High School	04/06	£700.00	Spitalfield Maintenance
J Mart	23/05	£23.94	Rubbish Bags
St Richard's Hospice	-	£316.00	Donation
E Hardman	17/06	£150.00	Handyman (£150 Gross - tax coding 1251L)
D Sharp	17/06	£478.40	Clerk's Fee (40 hrs @ SCP 17. £598.00 Gross)
	TOTAL	£3,757.34	

The following payments were approved from the **Fete Account**:

From/Due To	Date	Amount	Details
Lloyds Bank	13/06	£58.80	Card Reader
Mrs SF Croft	17/06	£89.64	Big Bash Expenses
J Horrabin	17/06	£61.00	Big Bash Licenses
BBC Inflatables	17/06	£165.00	Bouncy Castle
	TOTAL	£374.44	

Accounts Summary

Reserves Lloyds B/F	£3,020.64	
Interest	£3.44	£3,024.08
Saver Account	£30,667.53	
Transfer From Main Account	£20,000.00	
Interest	£162.93	£50,830.46
Fête Account	£706.13	
Big Bash Income	£0.98	
Card Net	-£49.00	
June Payments	-£374.44	£283.67
Buildings Account	£6.47	£6.47
Neighbourhood Plan Ac.	£0.00	£0.00
Funding Account	£0.00	£0.00
Total C/F		£54,144.68

Main Account B/F	£51,987.94
Transfer to saver Account	-£20,000.00
Community Builder Fund	£13,000.00
Quiz Income	£478.00
Quiz Income	£296.00
Pre Payments	-£968.80
June Payments	-£3,441.34
Main Account C/F	£41,351.80

92/24 Any other matters for report or for future consideration

A response to the Malvern Hills Trust consultation was to be considered next month.

The seating around the war memorial was to be assessed for replacement.

Mr Renton had suggested a memorial for his wife Mandy.

The PCC were looking for funding to convert the church clock to an electric winding mechanism.

The Village Hall AGM was taking place on Monday 24th June.

A 'Climate Change' policy was to be investigated.

93/24 Date of the next meeting

The next Parish Council Meeting will be held on Monday 15th July 2024 in Welland Village Hall at 7.30pm

There being no further business the meeting closed at 9:25 pm