

# BREDON & BREDON'S NORTON PARISH COUNCIL

The minutes of Bredon Parish Council Annual Meeting held at Bredon Village Hall on **Monday 10<sup>th</sup> June 2024 at 7:00pm.**

**Present:** Councillors: Mr Nick Bradley (Chairman), Ms Karen Brooks, Mr Matt Darby, Ms Katy Hall, Mr Declan Shiels and Mr Rob Sly.

**In Attendance:** Mr Tim Drew (Clerk), Cllr Mr Adrian Hardman, Mr Peter Whitehead.

## 1. Apologies for Absence.

Cllrs Mr Colin Davidson, Mr Kevin Falvey, Mr Andrew Rhodes and Mr Brod Whiting.

## 2. Declaration of Interests.

Cllr Sly declared an ODI for 8 d) and has an existing dispensation for the South Worcestershire Development Plan Review specific to the strategic allocation at Mitton.

Cllr Bradley declared a non-prejudicial ODI for 8 a) i as a former neighbour to the applicant and a non-prejudicial ODI for 8 a) iii as a friend of the residents.

## 3. To agree membership of the various working groups and representative functions:

Cllrs Brooks, Hall and Sly confirmed their agreement to serve on Working Groups/Other Functions as per their nominations at the May meeting. Cllr Whiting to confirm his agreement to serve on Working Groups/Other Functions at the July meeting.

## 4. To consider the Adoption of the Minutes of the Meeting held on Monday 13<sup>th</sup> May 2024.

These minutes were **agreed**.

## 5. Annual Governance Statements for 2023-24.

Proposed by Cllr Brooks, seconded by Cllr Sly that the annual governance statement, as circulated to Councillors, is correct and **agreed**. The document was signed by the Chairman and Clerk.

## 6. Accounting Statements for 2023-24.

Proposed by Cllr Sly, seconded by Cllr Brooks that the annual accounting statement, as circulated to Councillors, is correct and **agreed**. The document was signed by the Chairman and Clerk.

## 7. Finances:

a) Invoices to be paid:

### Village Hall

Jo Lomasney	Balance of Wages – May 2024	£181.79
Darren Rosser	Bar Work – May 2024	£41.70
RPK Maintenance *	Bench & Canopy Roof Felt & Toilet Seat	£76.06

### Parish Council:

Timothy Drew	Balance of Wages – May 2024	£355.02
Pippins Accountancy	Preparation of Year-End Accounts & AGAR forms	£490.00
Bredon Community Care	Food for Warm Welcome on 2 <sup>nd</sup> May 2024	£84.00
David Gray	Lengthsman – May 2024 (Highways)	£528.00
David Gray	Lengthsman – May 2024 (Parish)	£264.00
Greenworks	Mowing – May 2024 (x2)	£1918.97

All payments above were **agreed** including the late addition\*.

b) To approve the Financial Report.

The May 2024 bank statements and Scribe Cashbook were **approved**.

## 8. Planning:

a) For Approval:

- i. W/24/00635/HP Assisi, Mill End, Bredon, GL20 7LQ  
*Rear single storey extension, new double garage and associated external works.*  
**No objection, and not aware of any planning grounds for refusal.**
- ii. W/24/00916/HP Rosemary Cottage, Manor Lane, Bredon's Norton, GL20 7EZ  
*Domestic extension and garage conversion.*  
**No plans provided and unsure how application passed the validation process.**  
**Request to extend consultation process to allow comments.**
- iii. W/24/00984/HP 1 Grange Field Road, Bredon, GL20 7AZ  
*Removal of existing conservatory and proposed construction of new rear extension.*  
**No objection, and not aware of any planning grounds for refusal.**

The above comments were **agreed**.

b) Approved:

- i. W/23/01097/HP - The Causeway, Malthouse Lane, Bredon, GL20 7LE

c) Refused:

- i. W/23/02310/FUL - The Firs, Cheltenham Road, Kinsham, GL20 8GF

d) SWDP Review:

The Chairman attended a Wychavon CALC Zoom Conference call at which Ian Macleod, Wychavon's Director of Planning and Infrastructure, provided a presentation. It was confirmed that for the SWDPR the transport modelling will not be completed in 2024 and responses to the Planning Inspector should be in October 2024. SWDPR process unlikely to be progressed until 2025.

The SWDPR website has documents added from Natural England (ecological impact) and Severn Trent (drainage structures and flooding risks) which are supportive of the Council's position.

e) Tewkesbury Garden Town (TGT) Update:

Meetings have been postponed due to the forthcoming General Election. The Tewkesbury Borough Council and Northway Parish Council Facebook domains show schedules of TGT costs incurred for Internal Consultants, totalling £2.9M over four years.

f) Other Planning Matters:

The Natural England and Severn Trent documents in 8 d) above have been forwarded to Richard Buxton Solicitors for their comments and a fee proposal to follow-up.

## 9. Bredon Community Play and Recreation (BCPR) Update.

BCPR are holding a meeting to consider the alternative approach letter proposed by the Council and decisions on other outstanding items (climbing frame play surface and Kompan Ladybird repair) are deferred until there is clarity of BCPR's intentions.

The RoSPA Inspection Report was considered, and the Clerk will forward report to BCPR with the request to reallocate funds from the Outside Table Tennis Table to the Toddlers Play Area Fencing. A response from Wychavon on bins is still awaited.

### **10. Bredon Bowling Club Balcony Extension.**

Mr Peter Litchfield provided responses to questions raised at Public Question Time at the May meeting. It was **agreed** that Landlord Permission for the balcony will be granted subject to the following provisions:

- Detailed engineers' drawings are provided to the Council.
- There are no unforeseen Health & Safety issues arising.
- The balcony needs to be lockable.
- Further clarification to confirm there is adequate space for disability/wheelchair access along the remaining pathway, to meet Health & Safety requirements.
- The use of the Viewing Balcony to be added to the pending draft Bowling Club lease.

### **11. Glebe Field Maintenance.**

Cllr Shiels updated the Council on the current situation, future plans and expected timescales. There has been concern relating to weed growth on the field perimeter.

### **12. Refurbishment of Gentlemen's Toilets in the Village Hall.**

This matter was discussed but deferred until discussion with the Assets Working Group with decisions ratified at the next Council meeting. Cllr Falvey has provided two quotations and has an original quote for flooring.

### **13. Expenditure of Section 106 Funds for Playing Field projects.**

The Council thanked Cllrs Davidson and Falvey for attending a meeting with Jem Teal, Head of Projects and Emergency Planning, at Wychavon and providing a detailed report. Jem Teal was supportive of fencing (with gates) at both car parks to be included in a drainage project. This would enable an improved solution for the playing field footpath. After referring this project to the Assets Working Group to discuss and seek quotations for the work, a submission to Wychavon for Section 106 funding would be progressed.

### **14. Progress Reports and Updates.**

#### a) County and District Councillor:

- It has been confirmed that Diamond Buses are taking over the 540 service from 24<sup>th</sup> June 2024. An enhanced timetable will also take effect. The Transport & Organisations Working Group are to consider writing to Diamond Buses with appropriate comments relating to the service.
- Further Eckington Bridge closures are planned during June.
- There is a possibility of Wychavon Planning granting a temporary permission at Long Furlong, subject to Planning Committee approval.
- Planning Application W/24/00690/PIP, for 2 x Houses on Land at Eckington Road, has been referred to a Planning Committee meeting on 20<sup>th</sup> June 2024. It was **agreed** that Cllr Bradley will speak on behalf of the Council.

#### b) Police and Defibrillator Report:

- Cllr Falvey submitted a report advising there was nothing to report on Defibrillators and the last month was quiet with Police matters.

#### c) Working Groups:

There have not been any meetings in the last four weeks, but the Assets and Transport & Organisations Working Groups plan to schedule meetings before the Council meet in July 2024.

### **15. Correspondence, Progress Reports and Updates for Information.**

The Clerk circulated the following correspondence for consideration by the Council:

- Aviva have provided a copy of the claimant's submission for the alleged accident on 27<sup>th</sup> January 2023. Due to inconsistencies with early email correspondence from the claimant, it was **agreed** the Clerk would contact Aviva and ask them to reconsider their liability decision.
- Information on Sewage Pollution Monitoring from SafeAvon was circulated to Councillors.
- A parishioner made enquiries relating to Cherry Orchard Play Park. Cllr Bradley to arrange to meet the resident.
- Social Media Guidance for Councillors, covering Member Conduct was forwarded to Councillors.
- Both Cllr Hardman and Cllr Bradley have responded to a Field and Bus Shelter enquiry from a Queensmead resident.

#### **16. Councillors Reports and Items for Future Agenda:**

Cllr Falvey submitted a report relating to the Playing Field and Village Hall:

- Two new bins have been sited at the Bowling Car Park.
- Contractors have been working on the Tennis Courts and on the 4 sports pitches and any residual sand on the car park will be removed.
- The light in the Bar, has been repaired but needs an upgrade.
- Repair to the roofing felt over the gate completed and courtyard benches need refurbishment.
- Clearway have repaired the fire doors in the Old Hall.

The July 2024 Parish Magazine content includes SWDP Update, New 540 Bus Service, Warm Welcome events for July and August. New Managers at the Royal Oak and a Glebe Field Update. Cllr Brooks raised the problem of fly tipping in Bredon's Norton and the need for signage. Clerk to contact the provider of 'Lower Westmancote' replacement sign for options.

#### **17. Date of Next Meeting:**

8<sup>th</sup> July 2024

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#### **Notes of Public Question Time:**

Mr Peter Whitehead provided an update to the Glebe Field extension to the burial ground. He met with a representative of Substrata who provide archaeological geophysical surveys, representing the solicitors. No archaeological evidence was detected. Bredon Parochial Church Council have limited available funds and will write to the Parish Council requesting financial assistance.